## DEPARTMENT OF SOCIAL WELFARE, GOVT. OF NCT OF DELHI, GLNS COMPLEX, DELHI GATE, NEW DELHI- 110 002.

No.PS/Secy(SW/WCD)/2019/155

Dated: 15/05/2019

To

All the District Officers/ Heads of Institutions Department of Social Welfare Govt. of NCT of Delhi

Sub: Installation of CCTVs

It may be recalled that instructions had been circulated to all District Officers/Heads of Institutions to ensure installation of CCTVs in their respective District Offices and in Institutions under their administrative control. Additionally they had been asked to improve waiting facilities for visitors and ensure proper drinking water and availability of clean Toilets.

It is expected that all the necessary arrangements would have been put in place by the concerned District Officers and Heads of Institution.

Action taken report in the attached format may kindly be provided to the undersigned by 20.05.2019 positively.

> (Rashmi Krishnan) Secretary (SW/WCD)

## Copy to:

Hon'ble Minister, Social Welfare, C-Wing, 7th Level, Delhi Secretariat, New Delhi-110002 for information.

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SI No	Distt. Office	No. of CCTVs Installed	CCTVs	Visitors' Facilities				
				Seating Arrangements whether adequate	Adequate Drinking water including availability of cool drinking water	Clean Toilets and	Any arrangement for refreshment on payment basis in the waiting area	