

**DEPARTMENT OF SOCIAL WELFARE
GOVERNMENT OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, NEW DELHI-02
(ACCOUNTS BRANCH)**

No.F. 7(2)/DCA/2018-19/ 38812-38882

Dated:

18 FEB 2019

CIRCULAR

As closing of current Financial Year 2018-19 is approaching fast, in order to timely disposal of work and utilization of funds, following directions are issued for strict compliance:

1. Proposal relating to release of GIA to NGOs/Recreation Centre etc. be submitted for approval of competent authority by 10th March, 2019.
2. It may be ensured that payment relating to procurement of Goods and Services through GeM be made within stipulated period of time.
3. Payment of salary relating to contractual staff for the month of Feb, 2019 should be made on or before 07th March, 2019.
4. All tenders in the pipeline be finalized at the earliest.
5. Proposals requiring concurrence of Administrative Secretary/ Finance Department for continuation of various categories of posts be submitted to the competent authority well in time.

This issues with the approval of competent authority.

(SUDHIR SINGH VERMA)
Deputy Controller of Accounts

Copy to:

1. P.A to Secretary, DSW.
2. P.A to Director, DSW.
3. All District Officers, DSW.
4. All DD's, DSW.
5. All HOO's/DDO's/Home/Institutions, DSW.
6. Sr. System Analyst to upload on the website of the Department.

Sudhir Singh Verma
(SUDHIR SINGH VERMA)
Deputy Controller of Accounts

38812-38882
25/02/2019

System Analyst
194/CC
25/2/19

Mr. Carl