

REMINDER
MOST URGENT

**PLANNING BRANCH : DEPARTMENT OF SOCIAL WELFARE
GOVERNMENT OF NATIONAL CAPITAL TERROTORIES OF DELHI
GLNS COMPLEX, DELHI GATE, NEW DELHI-110002.
(Email: soplanningsw@gmail.com, Phone:011-23392451)**

F.No.54(191)/DSW/PLG/2019/

Dated:25.02.2019

To

All District Social Welfare Officers (DSW),
All Plan Implementing Officers of the Institutions/ Homes (DSW).

**Sub: Write-Up & Budget Estimates 2019-20 for all Schemes/ Projects/
Programme of Social Welfare Department -reg.**

Sir/Madam,

Please refer to this office letter of even no., dated 27.12.2018, on the subject cited above. In this Regard it is reminded that the revised/ updated information is not received till date.

You are, therefore, requested again to submit the requisite information, i.e., the updated Write-up already sent to you. Please send this information to this Branch, strictly in 'MS Word format' to soplanningsw@gmail.com, followed by hard copy (print-out) of the same for onward transmission, latest by 28/02/2019 positively.

This may be treated as Most Urgent & Time Bound.

Yours faithfully,




(AJAY KUMAR)
Asstt. Director (Plg.)

Dated:25.02.2019

F.No.54(191)/DSW/PLG/2019/392

Copy to:

1. P S to Secretary (SW), Department of Social Welfare, GNCTD.
2. P A to Director (SW), Department of Social Welfare, GNCTD.
- 3...Dy. Director (FAS), Dy. Director (SS), Dy. Director (Estate), Dy. Director (Disability), Dy. Director (SD), Dy. Director (CTB), Dy. Director (Rehab.), (DSW) with the request to send the information timely.
- ✓ The System Analyst (IT), Computer Cell (DSW), Department of Social Welfare, GNCTD with the request to upload this letter on the website of this Department.


25/02/2019

(AJAY KUMAR)
Asstt. Director (Plg.)

Sh. Santosh A.P.
Sh. Kamal A.P.

1922/CC
25/2/19