

DEPARTMENT OF SOCIAL WELFARE
GOVERNMENT OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, NEW DELHI-02
(ACCOUNTS BRANCH)

No. F. 8(3)(1)/DCA/DSW/2018-19/37973 - 38044

Dated:

OFFICE MEMORANDUM

11 FEB 2019

Subject: Rush of expenditure in the closing months of financial year.


Attention of all Homes/Institutions under the jurisdiction of DSW and all branches of HQ is invited to the need of evenly spread of expenditure throughout the year for ensuring the unambiguous terms and rush of expenditure particularly in the closing months of the financial shall be regarded as breach of financial propriety and shall be avoided.

Receipts of the proposals at the fag end of the financial year leaves little time for the examination of proposals. Besides, Homes/Institutions/Branches of DSW too do not have sufficient time to ensure proper utilization of funds.

To avoid this situation, HOO of all the Homes/Institutions/Branches under the jurisdiction of DSW are advised to this effect that **administrative/ purchase/expenditure proposals** requiring concurrence of the Director/ Administrative Secretary/ Finance Department should be submitted latest by February, 2019. Proposals received after due date shall be considered only in the next financial year.

The above said instruction may please be brought to the notice of all concerned for compliance.

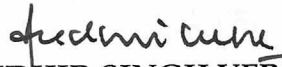
This issues with the prior approval of the Competent Authority.



(SUDHIR SINGH VERMA)
Deputy Controller of Accounts

To

1. All DDO/ DSWOs/DDOs/HOOs of Homes/ Institutions/Schools/Branch in-Charges of Department of Social Welfare, GNCTD, Delhi.
 2. Sr. System Analyst, DSW for uploading the circular on the Departmental website.
- Copy for information and necessary to action to the :

1. PS to Secretary (SW), GLNS Complex, Delhi Gate, Delhi.
2. PA to Director (SW), GLNS Complex, Delhi Gate , Delhi


(SUDHIR SINGH VERMA)
Deputy Controller of Accounts


11/2/19
M. K. Kal