

GOVERNMENT OF INDIA  
'A' BLOCK, VIKAS BHAWAN, NEW DELHI  
(ADMINISTRATION-I BRANCH)

F.PAO(HQ)/Misc/A-I/2018/845-49

Dated: 28/02/19

To  
All Pay and Accounts Officers,  
(except 5,22), GNCTD

**Sub: Submission of daily reports of disposal of bills during March 2019.**

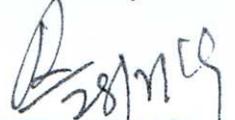
Sir,

As you are well aware that during the month of March, this office monitors the progress of disposal of bills in PAOs on day-to-day basis, till the closing of the financial year. For this purpose, PAOs are required to submit the information relating to receipt/disposal of bills in prescribed proforma (Annexure- I to III) and requests to submit daily report w.e.f. **01.03.2019**.

The reports as per the proforma are required to be conveyed to the Sr. Accounts Officer (Admn) on daily basis at 5.30 PM through Email Id - aao1pao.delhi@nic.in followed by a written confirmation next day by 10.00 AM for perusal of the Controller of Accounts.

Encl: As above

Yours faithfully



(RAKESH KUMAR)

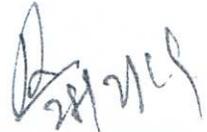
DY. CONTROLLER OF ACCOUNTS (ADMN.)

F.PAO(HQ)/Misc/A-I/2018/845-49

Dated: 28/02/19

Copy forwarded for information and necessary action to :-

1. PS to Controller of Accounts, Pr.AO, Vikas Bhawan, New Delhi.
2. DCA (Tech/Pension/IT/Accounts/Funds), Pr.AO, New Delhi.
3. System Analyst, Computer Cell, Pr.AO, Vikas Bhawan, New Delhi.
4. Sr.AO (Admn.) with the direction that necessary staff may be deployed for liaison/co-ordinate with all PAOs and for clearance of work related to closing of financial year 2018-2019.



(RAKESH KUMAR)

DY. CONTROLLER OF ACCOUNTS (ADMN.)

95/EDP  
7/3/19

Pl. upload  
Sh. Sachin