

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
LABOUR DEPARTMENT
5-SHAM NATH MARG, DELHI-110054

No.ED.4(Misc.39)/Election-Delhi/2019/818

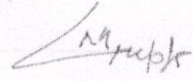
Date: 22/10/19

CIRCULAR

All employees of the Labour Department, GNCTD working on any post carrying Grade Pay less than 8700/- are directed to fill up their details in the enclosed performa and submit the same to the undersigned within 05 days at 3rd floor, D-Block, 5, Sham Nath Marg, Delhi as the said information is required to be furnished to the Office of the Chief Electoral Officer, Delhi for upcoming General Election to Delhi Legislative Assembly, 2020

All Addl. LC's/JLC's/DLC's/ALC's/Branch Incharges are requested to ensure strict compliance of these instructions in respect of all Officers/Officials/Staff posted under them and furnish the compliance report to the undersigned on priority basis.

Encl:- As above



(Mukesh Gupta)
Sub-Nodal Officer(Man power)

No.ED.4(Misc.39)/Election-Delhi/2019

Date:

Copy to:-

1. PA to Secretary Cum Labour Commissioner, Labour Department, 5, Sham Nath Marg, Delhi.
2. PA to Addl. Labour Commissioner (I&II), Labour Department, 5, Sham Nath Marg, Delhi.
3. Nodal Officer (Election)/ DLC (Admn.), Labour Department, 5, Sham Nath Marg, Delhi.
4. All JLCs/DLCs /AD Planning/DCA/Director of Factory Section/Distt. In charges, Labour Department, 5, Sham Nath Marg, Delhi.
- ✓ 5. System Analyst, EDP Cell with the request to upload the circular along with the performa on the website of the Labour Department.

GENERAL ELECTION TO DELHI LEGISLATIVE ASSEMBLY-2020

Personal Information			
1.	Name of Official/Officer	:	
2.	Gender	:	Male () Female ()
3.	Marital Status	:	Unmarried () Married () Single ()
4.	Father's Name	:	
5.	Spouse Name	:	
6.	Date of Birth (DD/MM/YYYY)	:/...../.....
7.	Employee Category	:	A/B (Gazetted) / B (Non Gazetted)/ C / MTS
8.	Designation	:	
9.	Department in which physically working	:	Department of Labour
10.	Office Details in which physically working	:	
11.	Pay Commission	:	7 th Pay Commission() 6 th Pay Commission() Others()
12.	Pay Level	:	
13.	Whether Presently Residing in Delhi	:	Delhi () / Outside Delhi ()
14.	Present Residential Address	:	
15.	Pin Code	:	
16.	Mobile No.	:	
17.	Alternate Contact No.	:	
18.	E-mail ID	:	
19.	Whether Appointed as BLO/BLO Supervisor	:	
20.	Whether belongs to any cadre	:	
21.	Whether employee on Long Leave, i.e. CCL/Medical leave/EL.etc	:	
22.	Leave Duration	:	
Assembly Constituency			
23.	AC of Present Residential Address	:	
24.	AC in which working presently	:	
25.	Specify the Home Town of Employee	:	Delhi () Outside Delhi ()
26.	AC of Home Town	:	
27.	Whether Register Voter	:	Yes / No
28.	EPIC No./Voter Id Card No.	:	

Other Information

29.	Whether Person with Disability	:	
30.	Type of Disabilities	:	
31.	Percentage of Disabilities	:	
32.	Remarks	:	

SIGNATURE OF OFFICER/OFFICIAL

1	Registration No.	
2	Date of Birth (DD/MM/YYYY)	
3	Category	
4	Department in which employed	
5	Office Details in which physically working	
6	Pay Commission	
7	Pay Level	
8	Whether Presently Residing in India	
9	Present Residential Address	
10	Pin Code	
11	Mobile No.	
12	Alternate Contact No.	
13	E-mail ID	
14	Whether Appointed as B.O./O. Supervisor	
15	Whether belongs to any caste	
16	Whether employed on Long Leave (i.e. (Medical leave) etc.	
17	Leave Duration	
18	Assembly Constituency	
19	AC of Present Residential Address	
20	AC in which working presently	
21	Locality the Home Town of Employee	
22	Pin Code of Home Town	
23	Whether Register Voter	
24	BPC No/Voter ID Card No.	