

DIRECTORATE GENERAL OF HOME GUARDS

Government of National Capital Territory of Delhi

File No. 51(1)/HG/CTI/TRG/46/2014/ 8088-8/10

Dated: 16/12/19

CIRCULAR

Please find enclosed herewith the Training Programme for the period of January – 2020 to December – 2020 alongwith joining instructions on the back page. All concerned are requested to nominate suitable candidates for the course alongwith call out at least three days in advance for smooth conduct of the course.



(D.S. RAWAT)
COMMANDANT (CTI)

Dated:

File No. 51(1)/HG/CTI/TRG/46/2014/

Copy to:-

1. PA to DGHG for information please.
2. PA to CHG/HOO for information please.
3. PA to C.CTI for information please.
4. PA to CHQ for information please.
5. All JSOs
6. Training Incharge
7. All District Incharge of Home Guards
8. Notice Board
9. IT Centre for web uploading



(D.S. RAWAT)
COMMANDANT (CTI)

CENTRAL TRAINING INSTITUTE, RAJA GARDEN, NEW DELHI-110027

TRAINING CALENDER FOR THE YEAR - 2020

S. No.	NAME OF COURSE	No. of days	Total No. of participants	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	DISASTER PREPAREDNESS COURSE FOR HG & CD VOLS.	5	60		03-07		13-17		08-12			07-11			
2	FLOOD DISASTER PREPAREDNESS COURSE FOR HG & CD VOLS	5	60						22-26						
3	EARTHQUAKE DISASTER PREPAREDNESS COURSE FOR HG & CD VOLS	5	60			16-20		11-15		06-10			12-16		
4	WARDEN SERVICE COURSE FOR CIVIL DEFENCE VOLS	5	30		24-28										
5	COMMUNITY ORIENTED POLICING SERVICE (COPS) FOR CIVIL DEFENCE VOLS	15	60												01-21
6	SELF DEFENCE COURSE FOR WOMEN HG & CD VOLS	10	30	06-17 20-31	03-14								12-23		
7	NBC DISASTER PREPAREDNESS (INTRODUCTION) COURSE FOR HG & CD VOLS	5	60					11-15							
8	SEARCH & RESCUE COURSE FOR HG & CD VOLS	15	60			09-30						07-25			
9	FIRE-FIGHTING COURSE FOR HG & CD VOLS	15	60				13apr-01may				24aug-11sept				
10	COMMUNICATION COURSE FOR HG & CD VOLS	15	60				04-26					01-29			
11	PART TIME INSTRUCTOR COURSE FOR HG & CD VOLS	21	30												
12	BASIC COMPUTER COURSE FOR HOME GUARDS VOLS	24	20		03feb-05 march				08jun-09july		17aug-17sept				
13	INDEPENDENCE DAY CAMP	35	as per requirement							13july-16aug.					
14	RAISING DAY CAMP	28	as per requirement											09 Nov-6 Dec	
15	REPUBLIC DAY CAMP	29	as per requirement												30Dec-27-Jan 2021
16	BASIC PIPE BAND TRAINING FOR HG & CD VOLS	6 Months	20				01apr-----				30Sep.				
17	BASIC BRASS BAND TRAINING FOR HG & CD VOLS	10 Months	20							01jul-2020-----					30apr. 2021
18	CERTIFICATE COURSE ON FIRST-AID FOR HG & CD VOLS	10	50		10-21				15-26						
19	HOME NURSING COURSE ON FIRST-AID FOR HG & CD VOLS	15	50					11may 01jun-				17aug-04sep			
20	BASIC TRAINING FOR HOME GUARDS	36	as per requirement	as per requirement											
21	JUNIOR LEADERSHIP COURSE FOR HOME GUARDS VOLS	7	as per requirement	as per requirement											
22	BASIC LEADERSHIP COURSE FOR HOME GUARDS VOLS	14	as per requirement	as per requirement											
23	ADVANCE LEADERSHIP COURSE FOR HOME GUARDS VOLS	30	as per requirement	as per requirement											
24	SECURITY GUARDS TRAINING	20	300	06-31	03-28	02-30	01apr--01may	04 May--02 jun	03-30	06--31	03--31	03--30	01--29	02-27	01--29
Instructions Overleaf															



COMMANDANT (CTI)

Joining Instructions CTI, Course - Jan. to Dec., 2020

1. 10th Class pass is a minimum essential qualification for all the advance courses conducted at CTI.
2. Those volunteers who have qualified the basic training course shall only be eligible to attend the advance training course conducted at CTI.
3. Only those volunteers having 90% of attendance shall be eligible to appear in the examination.
4. All volunteers must bring their call out letter and I-Card while attending the training courses.
5. No leave shall be granted during the period of the course. However, emergencies shall be looked in to by JSO (CTI).
6. The candidates willing to attend Part Time Instructor's course must have passed at least 02 advance courses from CTI, Raja Garden/NCDC, Nagpur.
7. In the event of the less than 40% attendance of the authorized strength, the course may be cancelled.
8. For Warden Service course the participate must be a warden.
9. Preference for a course shall be given to those who have attended less number courses during the year.
10. The trainees should report for "Refresher Course on Leadership for Home Guards Rank Holders" only after completion of at least one year from the last such course.
11. The Home Guards attending courses at CTI may be allowed to do duty in 2nd or 3rd shift at their respective place of duty, if they so desire.
12. 50% marks must be obtained in certificate course on First Aid and 40% marks in remaining course for qualification in the course.



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