



DIRECTORATE GENERAL OF HOME GUARDS
GOVERNMENT OF NCT OF DELHI

F.No.51 (6)/HG/CTI/CDV/04/2018/

Dated:-

Sub: - Work and Conduct Report of C.D. volunteers called out on duty at Home Guards HQ.

Civil Defence volunteers are called out for duties at Directorate General of Home Guards. A report on work and conduct of CD Volunteers during the period of their last callout i.e. April-2019 to June-2019 is required to be verified by the officers/officials under whom volunteers are working. Callout for the next quarter i.e. July-2019 to September-2019 will depend upon the report on working efficiency of each individual.

The concerned incharges are hereby requested to sent work and conduct report of CD vols. who are working under them with justification of their work load.

Requisite report should reach to the undersigned latest by **24.06.2019** positively.

1	2	3	4	5	6	7	8	9	10	11
Sl. No.	Name of CD Vols.	Enrol. No.	Bank A/c No. (16 Digit)	Employee ID	Renewal Date	Nature of Work	Home Distt.	Email ID	Mobile No.	Satisfactory Report

The report must be filled up in the above said format.

(D.S. RAWAT)
COMMADANT (CTI)

Dated:- 6-6-19

F.No.51 (6)/HG/CTI/CDV/04/2018/ 2340-2355

Copy to:-

1. PA to DGHG for information please
2. PA to CHG/HOO for information please
3. PA to CCTi for information please
4. PA to CHQ for information please.
5. JSO(HG)/AAO/OS
6. Senior Staff Officer, Civil Defecne, Delhi
7. All Branch Incharges/Delhi Sectt. /DGCD (R.K. Puram)/UTS (MHA) North Block.
8. I/c Server please upload in website.
9. Office Order File.

(D.S. RAWAT)
COMMADANT (CTI)

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