

**MOST URGENT**  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE COMMISSIONER, FOOD SUPPLIES & CONSUMER AFFAIRS,  
M-BLOCK VIKAS BHAWAN, I.P ESTATE, NEW DELHI  
(L&P BRANCH)

NO.F.1 (1)/MISC./F&S/L&P/2015-16/59-77

Dated:- 13/5/2019

CIRCULAR

A review meeting of ongoing court cases pertaining to the department was held in the chamber of Commissioner of Food & Supply on 11/04/2019. CFS has directed all concerned to strictly comply the following directions without fail:-


1. Interest of the department should be strongly defended
2. Unnecessary adjournments should not be sought.
3. Affidavits should be prepared and submitted in time after approval of Competent Authority.
4. Wherever required Court orders should be timely challenged / appealed otherwise implemented as per given time.
5. Coordination and communication with the Govt Counsels should be prompt and effective
6. Wherever required, opinion from Law Department should be expeditiously sought and files followed up in the Law Department for early inputs.
7. All Assistant Commissioners of Districts/ Branch Heads at Headquarter should conduct monthly reviews of court matters pertaining to their Divisions.
8. All concerned Assistant Commissioners of Districts/ Branch Heads at Headquarter should make sure the timely updation of court cases pertaining to their Districts/ Branches immediately after each hearing in the e-litigation Portal.
9. BTF should be got issued without any delay.
10. The Legal and Policy wing of the Department should strengthen oversight and have broad overview of the nature and number of cases being contested by the Department..

Commissioner Food Supplies and Consumer Affairs has also desired that:-

- i) No files pertaining to court matters to be put-up at the last moment in rush.
- ii) Any non compliance of court orders leading to contempt of court or appearance of Senior officials shall be viewed adversely and treated as lack of due diligence and immaturity to perform duties with sincerity and dedication.
- iii) The updating of status of court cases should be more elaborative and the **subject matter/ brief detail** of the case is to be mentioned in the monthly status reports. In this regard an updated format is being circulated for reporting the monthly status of court cases by each Branch / Districts of the department. The format is enclosed herewith. The updated report should reach in L & P Branch through Email on or before 5<sup>th</sup> of every month in Email- Id [legal.branch@yahoo.in](mailto:legal.branch@yahoo.in)

This issues with the prior approval of Competent Authority.

Encl:- As stated

  
Spl. Commissioner (L&P)

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For Information and necessary action:-

- 1 P.S to CFS(for Information)
- 2 All Assistant Commissioners of Districts/ HQs (F&S).
- 3 Asstt. Director (CA).
- 4 Senior System Analyst (IT Branch) for uploading the circular in the Website of the Department.

  
Spl. Commissioner (L&P)

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14.5.19  
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## Status Report of court cases

Branch / District.....

Month.....

Sl. No.	BTF No.	Case No.	Case Title	Subject Matter/ Brief Detail of the Case	Name of Govt. Counsel	Concerned Court	Present Status	Next Date of Hearing	Name, Designation & Mob. No. of Pairvi Officer	Remarks

Signature -

Name of Ac -

Date -