

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF COMMISSIONER: FOOD SUPPLIES & CONSUMER AFFAIRS  
K-BLOCK: VIKAS BHAWAN: I.P.ESTATE: NEW DELHI  
(GENERAL BRANCH)

No. F.1(671)/CFS/GEN/2012-13/  
To

Dated:

M/s SHARP Business System (India) Private Limited,  
1<sup>st</sup> Floor, 487/35A, Outer Ring Road,  
Peeragarhi,  
New Delhi-110 087.

Sub:- Extension of contract for providing Annual Maintenance Contract in respect of 83 numbers photocopier machines (Model AR-5618S) installed in various locations of this Department – regarding.

Sir,

With reference to your letter dated 06.02.2019 and in continuation to the Annual Maintenance Contract which was executed on 16<sup>th</sup> March, 2017 between M/s Sharp Business Systems (India) Private Limited and Food Supplies and consumer Affairs Department, GNCT of Delhi on the above cited subject. I am directed to inform you that the Competent Authority of this Department has extended the contract **for another one year w.e.f. 16.03.2019 to 15.03.2020 on the same rate and terms & conditions of the existing contract** for providing Annual Maintenance Contract in respect of 83 numbers photocopier machines (Model AR-5618S) installed in various locations of this Department. You are also requested to visit this office to execute the contract agreement and to complete the other legal formalities.

Kindly acknowledgement the same.

Yours faithfully,

(VIRENDER PAL SINGH)  
Food & Supply Officer (General)

No. F.1(671)/CFS/GEN/2012-13/ 201-71  
Copy to the following for information and necessary action:-

Dated: 7/3/19

- ✓ All the Branch Incharges, Department of Food Supplies & Consumer Affairs, Govt. of NCT of Delhi.
2. Sr. System Analyst, Department of Food Supplies & Consumer Affairs, Govt. of NCT of Delhi with the request to **upload the same on the department's web-site.**

(VIRENDER PAL SINGH)  
Food & Supply Officer (General)

199/SSA/IT  
11/3/19

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11.3.19