

**GOVERNMENT OF NCT DELHI
DIRECTORATE OF EDUCATION
LIBRARY BRANCH, OLD SECTT.
DELHI-110054
(E-mail ID: edu.librarybranch@gmail.com)**

NO.DE/101/21/Lib.Br./Procurement of Books/2018-19/02

Date:- 03.01.19

PUBLIC CIRCULAR

Subject: - Procurement of Books of General Reading for Libraries of Govt. Schools under the Directorate of Education for the year 2018-19.

In response to our Public Notice dated the 20th of November 2018 released in English, Hindi, Punjabi and Urdu Newspaper and consequent submission of Books of General Reading from 27th November 2018 to 29th November 2018 by Publishers, the Library Technical Committee of the Directorate of Education has shortlisted Titles of 111 Publishers for participating in the Mega Book Fair for all the Govt. Schools of the Directorate of Education from the 7th of January 2019 to 14th of January 2019 at GBSSS Dr. Mukharjee Nagar (School ID-1309003) from 10:00 a.m to 5:00 p.m. except on Second Saturday and Sundays. The list of shortlisted Publishers may be seen in Annexure 1. The process of selection of Books will be as follows:-

1. Each of the **Govt. Schools** of the Directorate of Education shall depute members of their Purchase Committees to the Mega Book Fair II (2018-19) for Procurement of Books of General Reading for their School Library. These Committees shall select Books of General Reading as per the needs of their students. The District-wise schedule for visit by schools may be seen in **Annexure-2**.
2. Orders for Books shall be placed on an Online Module which has been especially created for this purpose. Each of the shortlisted Publishers and their recommended Titles will be listed on this module. Schools will place their Publisher wise/Title wise/ copies wise demand on the module.
3. The Publishers shall then supply the books to the respective schools at their doorstep.

M. K. Li

4. At the time of supply of books of their publication, each of the Publishers shall submit a Bill (in duplicate) on their **Letter Head** to each of the schools for the books so supplied.
5. Once books have been delivered in good condition as per requirement of each school and necessary certificate is issued by the Head of the School, Bills shall be raised by individual schools in their respective Pay and Accounts offices. Payments shall be released to the Publishers accordingly.
7. The timeline of procurement of Books may be seen in **Annexure - 3**.
8. Guidelines for the shortlisted Publishers may be seen in **Annexure - 4**.

This issues with the prior approval of the Competent Authority.



VINITA SHANKER
Addl. DE (Library)

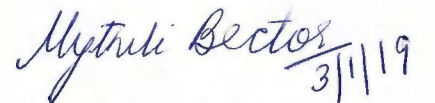
Encl – Annexure 1
Annexure 2
Annexure 3
Annexure 4

All Heads of Schools through DEL-E

NO.DE/101/21/Lib.Br./Procurement of Books/2018-19/02

Date:- 03.01.19

1. PS to Secretary (Education).
2. PS to Director (Education)
3. PS to Spl. DE (Education)
4. PS to Spl. DE (IT)
5. PS to Addl. DE (Schools)
6. Consultant (Planning)
7. DDE (Planning Branch)
8. All RDEs
9. All concerned DDE (District) and DDE (Zone)
10. OS (IT) for uploading on MIS
11. Guard file



Mythili Bector
OSD (Library Branch)

ANNEXURE 1

S.NO.	NAME OF THE PUBLISHER
1	A & A BOOKS
2	AAMEEN PUBLICATIONS
3	AGNI PRAKASHAN
4	AJAY BOOK DEPOT
5	AKSHAY BOOKS
6	AMAR SATYA PRAKASHAN
7	ANIL PRAKASHAN
8	ANKUR PRAKASHAN
9	APC BOOKS
10	ARYAN PRAKASHAN
11	ARYA BOOK DEPOT
12	ATMA RAM & SONS
13	BANYAN TREE PUBLISHERS
14	BHARATIYA JNANPITH
15	BOOK TREE PUBLISHING HOUSE
16	BPI INDIA PVT. LTD.
17	CHILDREN BOOK TEMPLE
18	CHILDRENS BOOK TRUST
19	DELHI PUSTAK SADAN
20	DIAMOND POCKET BOOKS PVT. LTD
21	DREAMLAND PUBLICATIONS
22	DUCKBILL BOOKS & PUBLICATIONS PVT. LTD.
23	EKLAVYA FOUNDATION
24	FRIENDS PUBLICATIONS
25	GAURAV PRAKASHAN
26	GBD BOOKS(pigeon books india)
27	GLOBAL VISION PRESS
28	GRANTH AKADEMI
29	GUPTA COMMUNICATION
30	GYAN GANGA
31	HANSA PRAKASHAN
32	INDIA BOOKS COMPANY
33	INDRA PUBLISHING HOUSE
34	JANVANI PRAKASHAN
35	JUGGERNAUT PUBLICATIONS
36	JUNIOR DIAMOND
37	KALPANA PRAKASHAN
38	KALYANI NAVYUG MEDIA PVT. LTD.
39	KARTIK PRAKASHAN
40	KATHA
41	KIDS KNOWLEDGE BANK
42	KITABGHAR PRAKASHAN

Myra

43	LAKSHYA PUBLICATION
44	LAXMI PUBLICATIONS PVT. LTD.
45	LENIN MEDIA PVT. LTD.
46	LIFI PUBLICATIONS PVT. LTD.
47	M N PUBLISHERS & DISTRIBUTORS
48	MACMILLAN EDUCATION INDIA
49	MADHUBAN EDUCATIONAL BOOKS
50	MANAKIN PRESS PVT. LTD.
51	MANBHAWAN PRAKASHAN
52	MANOJ PUBLICATIONS
53	MAPLE PRESS PVT. LTD.
54	METRO BOOKS
55	MINDFUELS PUBLISHER & DISTRIBUTORS
56	M M PUBLISHERS AND DISTRIBUTORS
57	NEW SARASWATI HOUSE INDIA PVT. LTD.
58	NIYOGI BOOKS PVT. LTD.
59	OM BOOKS INTERNATIONAL
60	PANKAJ PUBLICATIONS
61	PARMESHWARI PRAKASHAN
62	PRABHAT PRAKASHAN
63	PRATHAM BOOKS
64	PREMNATH & SONS
65	PUBLICATIONS DIVISION
66	RACHNA PRAKASHAN
67	RAJ PUBLISHING HOUSE
68	RAJA POCKET BOOKS
69	RAJKAMAL PRAKASHAN PVT. LTD.
70	RAJPAL & SONS
71	RASHTRIYA SANSKRIT SAHITYA KENDRA
72	RATNA SAGAR PVT. LTD.
73	RISING SUN PUBLISHING COMPANY
74	RUPA PUBLICATIONS PVT. LTD.
75	S KUMAR & COMPANY
76	SAAR BOOKS PUBLICATION PVT. LTD.
77	SAHITYA AKADEMI
78	SAHITYA BHAWAN
79	SAHITYKA INDIAN PUBLICATIONS
80	SANJEEV PRAKASHAN
81	SANMARG PRAKASHAN
82	SASTA SAHITYA MANDAL
83	SAT SAHITYA PRAKASHAN
84	SAURABH PRAKASHAN
85	SAVITRI PRAKASHAN
86	SCHOLASTIC INDIA PVT. LTD.
87	SHIKSHA BHARTI
88	SHRI SAHITYA PRAKASHAN
89	SHRI SHIV BAJRANG PRAKASHAN

90	SKY BOOKS INTERNATIONAL
91	STAR PRINT O BIND
92	STAR PUBLICATION PVT. LTD.
93	SUNSHINE BOOKS
94	SURENDER KUMAR & SONS
95	SURYA BHARTI PRAKASHAN
96	SUYASH PRAKASHAN
97	SWETA BOOK AGENCY
98	THE READERS PARADISE
99	TRANS GLOBAL PUBLISHING COMPANY
100	TRANS WORLD PUBLISHERS
101	TULIKA PUBLISHERS
102	UTKRISHTH SAHITYA SADAN
103	VANI PRAKASHAN
104	VIDYA NIDHI PRAKASHAN
105	VIDYA VIHAR
106	VIGYAN SHIKSHA SANSTHAN
107	VIKALP PRAKASHAN
108	VITASTA PUBLISHING PVT. LTD.
109	VIRTUOUS PUBLICATIONS
110	VISHV BOOKS
111	YUGBODH SAHITYA

Myfuu

8

ANNEXURE – 2

Schedule of Visit by Govt. Schools of D.O.E

DATE	DISTRICTS	NUMBER OF SCHOOLS
07 January 2019, Monday	North West A & North	171
08 January 2019, Tuesday	East & West A	172
09 January 2019, Wednesday	North East & South West A	171
10 January 2019 , Thursday	North West B & Central & New Delhi	170
11 January 2019, Friday	South East & West B	175
12 January 2019	Second Saturday	
13 January 2019	Sunday	
14 January 2019, Monday	South & South West B	165

Myra

ANNEXURE –3

TIME FRAME FOR PROCUREMENT OF BOOKS OF GENERAL READING FOR SCHOOLS LIBRARIES OF DIRECTORATE OF EDUCATION

S. NO.	DATE	EVENT
1.	05/01/2019	i) Meeting of the shortlisted and selected Publishers with the officials of D.O.E at 11:30 a.m. sharp at "GBSSS Dr. Mukharjee Nagar (School ID-1309003)". ii) Collection of entry passes as well as login ID. ii) Setting up of display of Books by Publishers in the room allotted to them.
2.	07th January to 14th January 2019	Inauguration of "Mega Book Fair -II – 2018-19" by Hon'ble Dy. CM at 10:00 a.m. on 07/01/2019 Schools shall visit the Book Fair as per schedule given in Annexure-1.
3.	Upto 19th January 2019	All Schools will finalize their Publisher wise/Title wise/Copies wise demand of Books of General Reading and place their orders on the Online Module especially created for this purpose. Each Publisher will have access to its online demand page of all the schools.
4.	Upto 25th February 2019	Supply of Books/Titles (General Reading) by Publishers to each school at their door step along with the Bill (in duplicate) on their Letter Head for the books so supplied.
5.	Upto 2 nd March 2019	Receiving and freezing of orders by each school on the Online Module and issue of online certificate by the Heads of Schools regarding receipt of Books (General Reading) from Publishers.
6.	Upto 5 th March 2019	Submission of Bills for Books of General Reading by individual schools in their respective Pay and Accounts office.

ANNEXURE – 4

GUIDELINES FOR THE PUBLISHERS PARTICIPATING IN THE BOOK FAIR OF DIRECTORATE OF EDUCATION, DELHI

1. All the shortlisted Publishers shall assemble at the venue i.e. **“GBSSS Dr.Mukharjee Nagar (School ID-1309003)”** on 05/01/2019 at 11:30 a.m sharp to set up display of Books of General Reading in the room allotted to them and to collect their entry passes and their login ID. Only 2 representatives per publisher will be permitted to attend the meeting on 05/01/2019.
2. A maximum of 4 persons per Publisher along with their entry passes shall be permitted inside the venue from 7th January 2019 to 14th January 2019 (except Second Saturday and Sunday).
3. Publishers may bring with them display stand (s) for displaying their selected Books of General Reading.
4. Publisher must display their Books of General Reading Level-wise separately.
5. Publishers will bring one or two copies of each of the selected Titles for display at the Mega Book Fair II (2018-19).
6. Canvassing of any kind shall make the Publisher ineligible to continue participating in the Mega Book Fair II (2018-19).
7. Each Publisher should carry their laptops (1-2) and dongles for e-connectivity.

M. Singh