

Delhi Transport Corporation
(Government of NCT of Delhi)
I.P.Estate: New Delhi - 110002

No.PLD-II/TTC/Apptt./2019/1998

Dated:-03.06.2019

CIRCULAR

The applications are hereby invited from all monthly rated regular Conductors, who are desirous of being considered for appointment to the post of Ticket Tally Clerk in Grade Pay of Rs.2000/- in PB-I Rs.5200-20200 [Level-3 in 7th PC] plus usual allowances fulfilling the following qualification for the said post may submit their applications to the Officers under whom they are working by 12.6.2019 on the prescribed form (given overleaf):-

Delhi Sr. School Certificate from CBSE or an equivalent public examination conducted by a recognised Board.

Note:

Those who passed prior to 1979 the Higher Secondary Examination or 11th Class examination conducted by the CBSE or equivalent public examination conducted by a recognised Board shall also be considered eligible.

It is however made clear to them that:-

- Their candidature will be considered purely on the basis of seniority-cum-fitness.
- They will be on probation for a period of one year extendable up to two years.
- They will continue to draw their basic pay/perks in the pay-scale as they are already getting and no additional monetary benefit will be given on their consideration to the post of Ticket Tally Clerk.
- They will be treated as fresh appointee as Ticket Tally Clerk. However, their past service period shall be counted towards gratuity only.
- The financial up gradation under MACPS will be given in the cadre of Ticket Tally Clerk after completion of 10 years service.
- The promotion to the said post will be either for Senior Clerk & AI as the case may be.

Applications received after 12.6.2019 will not be entertained.

Encl: Application form

Manager(PLD)

All Departmental/Sectional Heads All Unit Officers. Dy.Manager(PLD)-V	along with two copies of forms. The application received from the Conductors may be forwarded to this office duly verified from the service Book/Personal file latest by <u>14.06.2019</u> . While forwarding the application received, the concerned unit officer may please ensure that the candidates belonging to SC/ST/OBC/PHC categories and also qualification have enclosed the copies (duly attested by the officer concerned) of the certificate.
---	---

Copy to:

1. Liaison Officer (SC/ST)
- ✓ 2. Manager(IT)
3. All Notice Board.
4. Master file.

1/2

APPLICATION FORM

The Manager (PLD),
Delhi Transport Corporation,
I.P.Estate, New Delhi.

(Through Proper Channel)

Sir,

In response to circular No. PLD-II/TTC/2019/1998 dated 03.06.2019 hereby apply for the post of Ticket Tally Clerk. The required particulars are given hereunder:-

1. Name
2. Father's Name.
3. Design. Conductor (B.No/T.No)
4. Qualification [copy of certificate issued by the Board/University]
5. Unit of posting.
6. Date of joining of the Corporation.
7. Whether joined on daily rates of pay or Monthly rates of pay.
8. Date from which holding the present post of Monthly rates of Pay.
9. Joined the Corporation as (Design.).
10. Whether belongs to SC/ST (Mention caste).
11. Is there any break in Service? If so, given details :
12. Any other particulars may like to mention.

Signature of the applicant

Dated: _____

The above mentioned particulars have been checked from the Service Book of the employee and are found correct.

Additional remarks, if any.

Unit Officer

Dated: _____