



DELHI JAL BOARD
GOVT. OF NCT OF DELHI
OFFICE OF THE DIRECTOR (REVENUE)
VARUNALAYA PHASE-II, KAROL BAGH, NEW DELHI



NO.DJB/DOR/NWC/2019/ 9303 to 9443

DATED: 05-09-2019.

9441

C I R C U L A R

Subject: Simplification of Procedure for Sanction of New Water Connection.

For quite some time now a large number of new Water/Sewer Connection requests in Unauthorized/Regularized Colonies. Urban/Rural Villages and Slum Katras are either being rejected or are not being accepted for incomplete documents of property/NOC of Tenant/Chain of owners in case of Notarized GPA etc. This has resulted in large number of unauthorized water connections in these areas, which not only results in revenue loss to DJB but also increases non-revenue water.

2. Presently, an applicant for new Water/Sewer Connection is required to submit following documents :-

- (a) **Proof of Identity (any one)** : Voter ID card, Ration card, Passport, PAN card, Driving license, Unique ID Card[UID/Aadhaar Card], Bank Pass Book with applicants, Photo identity card issued by any Government Agency.
- (b) **Property Ownership (any one)** : Registered Sale Deed, Registered perpetual lease Deed, Registered conveyance Deed/General Power Attorney, Notarized General Power Attorney with complete back chain, Special Power Attorney with Registered/Notarized Agreement to sell and will, Will/No Objection Certificate of the owner in favour of applicant, Registered Partition Deed/Family Settlement Deed, Registered Relinquished Deed, Allotment Letter (Private Builder) with Registered Sale Deed/Registered General Power Attorney, Rented property-lease/Rent Agreement, No Objection Certificate of Owner, Allotment/Mutation letter of DDA/Land & Development Office, Interim Court Order.

3. Further, Regulation 6 (a) (v) clearly provides that 'the sanction of connection in any premises does not acknowledge or confer any title, ownership or occupancy right in favour of the applicants'.

4. To overcome this problem, the Board vide Resolution No.831 dated 19-08-2019 has approved a simplified procedure for sanction of new Water/Sewer Connection in Unauthorized/Regularized Colonies, Urban/Rural Village and Slum Katras as below :

- (i) In case, a consumer is unable to submit any of the document mentioned in 2(b) above at the time of applying for new Water/Sewer Connection, in aforesaid areas, Water/Sewer Connection may be sanctioned to an applicant who submits any one of the proof of identity mentioned in 2 (a) above on his present address i.e. certifying his occupation of the property; and

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- (ii) 3 months paid electricity bills in the name of the applicant.
- (iii) Further in addition to the Self Declaration/Undertaking in the Water Connection Form, a separate Undertaking in the prescribed format enclosed as Annexure-A will be taken from the applicant.

5. Above simplified procedure would apply only in case of Unauthorized/Regularized Colonies, Urban Villages/Rural Areas and Slum Katras and for all other regular/approved areas, the existing procedure for requirement of property documents alongwith identity proof will continue. The simplified procedure as above will not be applicable for taking Water/Sewer Connection in any unauthorized construction / illegal property or on encroached Government land.

6. Further, even if after this simplified procedure, consumers do not come forward to get their unauthorized water connection regularized within six months from the date of notification of this order, disconnection of such Unauthorized Water/Sewer Connection besides challan/penalty as provided under rules would be implemented.

7. For strict compliance by all concerned.

Encl: Self Declaration Form – Annexure-'A'


05/09/19
(R.S. GODBOLEY)
DIRECTOR (REVENUE)

Copy for information / necessary action to:

1. PS to Chairman, DJB for kind information.
2. Vice Chairman, DJB for kind information.
3. Members of the Board for kind information.
4. Secy. to CEO for kind information of CEO.
5. Member (A)/Member(F)/Member(W)/Member(Dr.).
6. All Chief Engineers.
7. Director(F&A)/ Director(A&P)/ Secretary, DJB.
8. All Area Jt. Directors (Revenue)/ All Dy. Directors(Revenue).
9. Jt. Director (F&A)-I & II / Dy. Director (Vigilance).
10. All SEs(Maintenance)/ All EEs (W/S/R).
11. All ACs/ All AOs.
12. All ZROs are directed to take action accordingly.
13. A.O.(PR): for necessary Press Release.
14. E.E. (EDP): for uploading on DJB Website.
15. Project Director, M/s. Wipro Ltd., 6th Floor, Varunalaya Building-II for necessary modification in application software.
16. Guard File.

SSM



AE(EDP)
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11-09-19

Self Declaration for Sanction of New Water/Sewer Connection from Delhi Jal Board in Unauthorised / Regularised Colonies, Rural / Urban Villages & Slum Katras.

I/we _____ resident of _____
have applied for New water/ sewer connection at the aforesaid address. I /We do hereby undertake that:-

1. I /We have the knowledge that sanction of connection by DJB in any premises does not acknowledge or confirm any title or any ownership or occupancy right in favour of any applicant (s).
2. I am /we are the legal owner(s) / occupants of the property on which I/we have applied for the connection for last more than three months.
3. I am /we are residing in the same property for a long period and I am /we are the legal owner(s) /occupants of the property.
4. I/we have only Identity proof and electricity bills in my /our name on the property in which connection is being requested.
5. I/we are tenant (s) who are unable to submit the NOC from landlord /owner of the property and also unable to submit the ID proof and property ownership proof of the landlord/owner of the property, however, I/we undertake that I am /we are duly authorized by my /our landlord /owner to take water/sewer connection. I/we will be fully responsible in case of any dispute with the landlord for water/sewer connection or property and for payment of water bills
6. I/we have only Notarized GPA in my / our name and do not have complete chain of previous owners/ registered sale deed of the same property. I am /we are the legal owner(s) of the property.
7. I/we undertake to pay the charges for the services from the Board regularly on-time and in the event of non-payment, DJB will be liberty to disconnect the services without notice.
8. I/we undertake that the property on which water/sewer connection has been applied is not an unauthorized construction / illegal property on encroached Government land.
9. I/we undertake that in case of any dispute of the property by any person or agency / I/we absolve DJB from legal case in the Court of Law.
10. I/we hereby declare/undertake that all the facts information provided in the Application Form and documents enclosed with the application form are correct and true.
11. I am/we are responsible for any false record/information furnished and DJB may withdraw the services in case any information/document found to be false or disputed, besides any other action under the rules.

Signautre _____

Name _____

Address _____

Contact No _____