



DELHI JAL BOARD: DELHI SARKAR OFFICE OF THE ASISTANT COMMISIONER (D) VARUNALYA PHASE-II, JHANDEWALAN, ND-110005

No. DJB/AC(D)/INF./UDCs/2019-

74490

Dated: 24.06.2019

CIRCULAR

In order to update the information/bio-data of Sr. Assistants (UDCs) in administrative records, all the DDOs/Controlling Officers are hereby requested to send the required information in the prescribed format to the office of undersigned within 07 working days of issuance of this letter duly verified by the AAO/AO concerned-:

1.	Name	
	A. A.	
2.	Fathers/Husband Name	
3.	Designation	
4.	Date of Birth	
5.	Category (UR/SC/ST)	
6.	Residential Address	
7.	Educational Qualification	
8.	Emp. Code	
9.	Present Pay Band with GP	
10.	Date of Appt. (Regular/CG)	· 参!
11.	Date of promotion (Regular/Adhoc)	- 9
10		8 B
12.	Present Place of Posting (Since)	
12.	Past Postings (Last 03)	

(SANDEEP GULATI)
ASSISTANT COMMISSIONER (D)

All DDOs EE EOP

Copy to-:

Director (A&P)- for kind information.

DY. No. 1340

Desa 27/6/19

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ASSISTANT COMMISSIONER (D)