

OFFICE OF THE ASSISTANT COMMISSIONER (L&E)
DELHI JAL BOARD: GOVT. OF N.C.T. OF DELHI
VARUNALAYA PHASE-II, KAROL BAGH NEW DELHI
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Dated:-/14-05-2019

No. DJB/AC(L&E)/Allot./2019/ 2319

Circular

As it is well known that to make the process of allotment of DJB's quarters easy and to erase the hurdle in submission of applications for allotment of quarters, online House Allotment System was introduced from 16-10-2017. Now most of the applications are being received through "House Allotment System" and Competent Authority has decided to consider all applications for allotment of quarters received through online House Allotment System. Besides, some applications for allotment of departmental quarter are also being received in hard copy directly in this office. Thus in order to have transparency, it has been decided to prepare seniority list of applications received online as well through hard copy.

Previously the allotment was being done twice a year i.e. applications received up to 15th March and 15th September in a particular year. After allotment that seniority list was scrapped and fresh seniority list was prepared to process fresh allotment of quarter as per seniority list. Allotment in respect of applications received up to 15-09-2017 has been completed and seniority lists has also been scrapped.

Now, the provisional seniority lists of the following period in respect of type-I, type-II and III quarters have been prepared on the basis of applications received through online as well as in hard copy directly. However, some essential inputs like date of application, date of joining, pay scale and designation are not available or found incorrect in House Allotment System data. Due to this, some constraints are faced to finalize the seniority list;

Sl. No.	Type	Period
1	I	16-09-2017 to 15-03-2019
2	II	16-09-2017 to 15-03-2019
3	III	16-09-2017 to 15-03-2019

This seniority list is also displayed on the Notice Board of A.C.(L&E) at Room no. 309, Varunalaya Ph-II and on DJB website. All applicants who have applied through House Allotment System and in hard copy during the above mentioned period, are requested to check their details (e.g. date of application, date of birth, date of joining etc.) in the seniority lists. Applicants are also requested to provide their information regarding designation and pay scale duly attested by DDO. If, any objection or irregularity is found, the same shall be brought to the notice of

undersigned in writing with documentary proof latest by 6:00 pm of 31-05-2019. Thereafter, the lists will be finalized and allotment on the basis of that seniority list will be made from the vacant quarters.

All the DDO's are requested to give vide publicity of this Circular amongst staff so that no employee may not have any complaint about non information of this circular.

Rampal
14/05/2019

(Vilas Rampal)

Assistant Commissioner (L&E)

All DDO's/Controlling Officers

Copy to:-

1. Dir. (F&A)/Dir.(A&P)/Fin./Vig./Secretary/LO/Dir(SDM)/T&QC/All SE's/Consultant/PR/GAB.
2. All Jt. Dir. (Rev.)/Dy. Dir./AC's/LWO/AC(LW)
3. PS to CEO
4. PS/PA to Member(A)/(F),WS/DOR/CVO/Addl. CEO/ All CE's
5. **EE(EDP)** with request to upload the circular and provisional seniority list on DJB website (*Mailed copy enclosed*)

Rampal
14/05/2019

Assistant Commissioner (L&E)



AE (EDP)
Prog-I

AS
14-05-19