

**OFFICE OF THE ASSISTANT COMMISSIONER (G)-I  
DELHI JAL BOARD : GOVT. OF NCT OF DELHI  
VARUNALAYA PHASE-II : KAROL BAGH NEW DELHI**

NO .AC(G)-I/Fitter Mate/2018/ 10593

Dated :13-02-2019

**CIRCULAR**

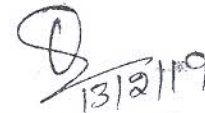
**Subject :** Extension of Last Date for inviting applications from the eligible employees of distribution Side for filling the vacant posts of Fitter Mate under promotion quota reg.

Kindly refer to this office circular of even number dated 26-12-2018 for inviting applications for filling the vacant posts of Fitter Mate in the pay scale of Rs. 5200-20200 + GP Rs. 1900/-(Pre-revised) now in Level-2 under promotion quota from the employees of distribution Side of DJB vide this office circular No. DJB/AC(G)I/Fitter Mate /Prom/2018/80842 to 81115 on or before 31-01-2019. .

It has been noticed that sufficient applications are not received even after passing the last date which indicates that the instructions of the said circular was not properly brought into the notice of employees.

The matter was placed before the Competent Authority who has been pleased to **extend the last date of receiving** duly filled and verified applications in the office of AC(G)-I as **18th March 2019**. Other terms and conditions of eligibility criteria and particulars will remain the same.

The applicants who have already applied need not to apply again.. A copy of application performa may be referred overleaf.

  
13/2/19

( VEENA SHARMA)

**ADMINISTRATIVE OFFICER (G)I**

**Encl.: Application Performa**

**All DDOs distribution Side.**

**Copy to:-**

1. P.S. to Chairman/Vice Chairman DJB.
2. CEO/Member (A)/(F)/(W)/(Dr.)/Secy,DJB for kind information.
3. Dir (A&P)/Dir (F&A)/DOR/DOV/CEs/All Joint Directors/SEs/ACs.
4. AC (LW) with five spare copies for Unions of DJB.
5. EE(EDP) Cell with the request to upload in DJB website.
6. Notice Board of Varunalaya Phase I&II.

  
13/2/19

**ADMINISTRATIVE OFFICER (G)I**



AE(EDP)  
Prog-I

14-02-19

Last date: 18-03-2019

APPLICATION FOR THE POST OF FITTER MATE ON PROMOTION QUOTA.

Passport Size  
Photograph  
attested by  
DDO

1. Employee Code : \_\_\_\_\_
2. Name (Capital Letters) : \_\_\_\_\_
3. Father's Name (Capital Letters) : \_\_\_\_\_
4. Present Designation : \_\_\_\_\_
5. DOB of employee : \_\_\_\_\_
6. Place of Posting : \_\_\_\_\_
7. Residential Address : \_\_\_\_\_
8. (i) Date of initial appointment : \_\_\_\_\_ (Copy of Appt. Order to be attached)
- (ii) Date of Promotion (if any) with pay scale: \_\_\_\_\_
9. Qualification:-
  - (i) Educational : \_\_\_\_\_
  - (ii) Technical : \_\_\_\_\_
10. Category UR/SC/ST/PH : \_\_\_\_\_

Encl.:-

1. Two attested Photograph.
2. Attested copy of initial appointment order.
3. Attested copy of Educational/ Technical Certificates
4. Attested copy of Caste/ PH Certificate.

I, hereby, certify that (i) No enquiry is pending or complaint against me and no criminal proceeding are pending against me or (ii) Enquiry/criminal case is pending against me.

Signature of Applicant/ Date

CERTIFICATE GIVEN BY DDO:-

1. Certified that all the above particulars have been verified from Personal File & Service Book.
2. Certified that he belongs (E&M) Distribution Side of Delhi Jal Board.
3. Copies of certificate enclosed with reference to S.No.8,9&10 have been attested.
4. Work & Conduct report for the following period is as per the entry made in the S. Book for the last 5 years is and under:-

1. Year 2013-2014 \_\_\_\_\_ (Not Satisfactory/ Satisfactory)
2. Year 2014-2015 \_\_\_\_\_ (Not Satisfactory/ Satisfactory)
3. Year 2015-2016 \_\_\_\_\_ (Not Satisfactory/Satisfactory)
4. Year 2016-2017 \_\_\_\_\_ (Average/Good/Very Good/Outstanding)
5. Year 2017-2018 \_\_\_\_\_ (Average/Good/Very Good/Outstanding)

Forwarded to A.C.(G)-I

SIGN. OF THE DDO WITH STAMP & DATE