

ELECTION MATTER
MOST URGENT

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI,
DIRECTORATE OF TRAINING & TECHNICAL EDUCATION,
MUNI MAYARAM MARG, PITAMPURA, DELHI-110034.
ESTABLISHMENT-IV (Phone No: 011-27322927).

No: F.3 (35)/2019/VSE/TTE/E-IV/PART FILE / 3705-14

Dated: 28/10/19

To

1. The Registrar,
DTU/NSUT/DPSRU/IGDTUW/IIIT, Delhi.
2. The Director/Principal,
AIACTR/CoA/GBPGEC/CHBGEC/BPIBS/DITE.
3. The Principal/HOO,
All Institutes of Technology/ITIs/BTC Pusa, IBBS (CSI),
Dy. App. Adviser.
4. Controller, BTE.
5. All Branch-In-Charge under DTTE (HQ),
Department of Training & Technical Education,
Govt. of NCT of Delhi.

Sub: Advisory Memorandum regarding uploading of complete manpower data of officers/officials in web based software "Polling Party personnel Information System" relates to Delhi Legislative Assèmbly Election-2020.

I am directed to forward herewith the Advisory Memorandum dated 07.08.2019 received from Election Officer (Admn.), O/o the CEO, Kashmere Gate, Delhi on the subject mentioned above, for compliance of instructions to upload complete manpower data of the concerned office.

It is, therefore, requested to upload complete manpower data of officers/officials in your office/institutes, as earlier requested vide this office letter dated. 24.10.2019

Yours faithfully,

Encl: As above


28/10/19

(ASHISH MISHRA)
SECTION OFFICER (ADMN.)

No: F.3 (35)/2019/VSE/TTE/E-IV/PART FILE / 3705-14

Dated: 28/10/19

Copy to:-

1. The Election Officer (Admn.), O/o the Chief Electoral Officer, Old St. Stephen's college Building, Kashmere Gate, Delhi-110006.
2. PS to Secretary/Director (TTE).
3. PA to Joint Director (TTE/Admn.).
4. System Analyst, Computer Branch, DTTE (HQ), with the request to upload the office letter and advisory memorandum issued by the O/o the CEO, Delhi on the website of DTTE.
5. Guard File.

(ASHISH MISHRA)
SECTION OFFICER (ADMN.)

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF TRAINING & TECHNICAL EDUCATION
MUNI MAYARAM MARG, PITAMPURA, DELHI-110088.
ESTABLISHMENT-IV (Phone No: 011-27322927).**

No: F.3 (35)/2019/VSE/TTE/E-IV/Part File/ 3664-68

Dated: 24/10/19

To,

The Principal/Head of the Institutions,
All Polytechnics/ITIs/Degree Level Institution and BTE,
All Branch-In-Charge under DTTE(HQ),
Department of Training & Technical Education,
Govt. of NCT of Delhi.

Sub: Uploading of data in web based software "Polling Party Personnel Information Systems" related to Delhi Legislative Assembly Election-2020.

As the process of Delhi Legislative Assembly Election-2020 has been started and the O/o the Chief Electoral Officer, Delhi has directed to upload the details of the regular officer/officials, therefore, you are requested to upload the details of all the regular Officers/Officials (upto the Gr. Pay of Rs.8700/-), **who are physically working in your Institute, excluding the officers/officials who are drawing salary from your Institute and working in diverted capacity in other office**, by 30.10.2019 (A/N) and completion certificate in prescribed format should be submitted by 31.10.2019 (F/N) positively. All the Principals/HOOs/Controller/Vice Principals (where the Principals are not posted) will be the Nodal Officers (Manpower) of their Institutes for this purpose. The detailed instructions/ guidelines are annexed with the letter.

In this connection, it is to inform that the details of the officers/officials uploaded during General Lok Sabha Election, 2019 is available on the user Id of the institute/office and the same is required to be updated as per instructions/guidelines attached herewith.

In case of any query. the following officer/official may be contacted on their mobile number and office telephone number:-

S. No.	Name of the Officer/Office	Mobile No.	Office Telephone No.
1.	Smt. Priyanka Yadav, System Analyst, Computer Branch, DTTE (HQ)	9873153818	27321013
2.	Sh. Sanjay Kumar, Junior Assistant, E-IV Branch, DTTE (HQ)	9910525806	27322927
3.	Sh. Ramesh, Junior Assistant, E-IV Branch, DTTE (HQ)	9650040751	27322927

No excuse for non-updation of requisite details/data in respect of any employee will be accepted under any circumstances as this a time bound exercise.

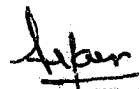
This is to be accorded **TOP PRIORITY**.

Encl: As above.

No: F.3 (21)/2018/TTE/E-IV/LSE Part File/ 3664-68

Copy to:

1. System Analyst, DTTE (HQ) with the request to upload this letter on Department's Website and e-mail to all the concerned institutes.
2. P.S. to Secretary/Director, TTE
3. P.A. to Joint Director, TTE.


(A.N. GAUR)
DEPUTY DIRECTOR (ADMN.)
Dated: 24/10/19


(A.N. GAUR)
DEPUTY DIRECTOR (ADMN.)



कार्यालय, मुख्य चुनाव अधिकारी, दिल्ली

Diary No. 1308
Date 9/8/19

OFFICE OF THE CHIEF ELECTORAL OFFICER, DELHI

पुराना सेंट स्टीफन कॉलेज भवन
कश्मीरी गेट, दिल्ली - 110006.

Old St. Stephen's College Building
Kashmere Gate, Delhi-110006

No.F.CEO/Admn./104(17)/2019/Assembly Election Delhi/PPIS 53004 Dated : 07/08/19
53269

ADVISORY MEMORANDUM

After the completion of General Election-2019, a close scrutiny of manpower data as provided by the Ministries/Department was carried out by this office and it has been observed that many of the Nodal Officers appointed by various Ministries of Government of India/Department of Delhi Government has not complied the directions issued by this office with regard to uploading of complete manpower data of officers/officials in their Ministries/Departments. Moreover, some of the Departments have not even disclosed the information about the subsidiary departments/sections working under their control. This leads to shortfall in manpower data in Elections and also some complaints received in the officer regarding non inclusion of subsidiary department/Sections.

Incomplete action on the part of the Nodal Officers has been viewed seriously by CEO, Delhi and he has directed to issue advisory to all the Nodal Officers to be careful in future and to provide the information strictly as directed by this office. In case of any default in future, strict disciplinary action will follow.

This issue with the approval of CEO, Delhi.

Sh. Rajanish Singh, Joint Director, (TTE)
Department of Training & Technical Education,
Muni Maya Ram Marg, Pitampura, Delhi-110034.

~~JA (TTE)~~
DD (Admn.)
14/8/19

(Satendra Kumar)
Election Officer (Admn.)

Copy forwarded for information & necessary action to :-

1. All Nodal Officers.
2. PS to CEO, Delhi.
3. PA to Spl. CEO-I, Delhi
3. Guard File.

2220/P(A)
16/8/19

SO(A)

(Satendra Kumar)
Election Officer (Admn.)

9/11