



**Government of National Capital Territory of Delhi
Department of Training and Technical Education**



INFORMATION BULLETIN
for
COMMON ENTRANCE TEST – 2019
for
Admission to Full-Time
Diploma Programmes
in various Institutes affiliated to Board of Technical Education, Delhi

CET-CELL HELPLINE NUMBERS: 011-25840014

Websites:

<https://www.cetdelhiexam.nic.in>,

<https://www.cetdelhi.nic.in>

www.tte.delhigovt.nic.in



VISION

To become the Global Leader in Technical and Vocational Education by pursuing innovative pedagogical system and to equip the students to face the challenges through a dedicated teamwork.

MISSION

To mould and provide the trained and talented technical manpower for the technological up-gradation of industrial production, services, productivity and innovation, thus contributing to the planned and Inclusive growth of the National Economy.

VALUES

Holistic development of each and every student in all directions by imparting social, cultural and ethical values.

OBJECTIVES OF DTTE

- To provide World Class Technical and Vocational Education.
- To promote industry relevant Research & Development.
- To nurture innovative skills and creative abilities of students and faculty.
- To foster enterprising spirit among the students.
- To establish facilities for Incubation and to promote entrepreneurship.

COMMON ENTRANCE TEST – 2019

To be conducted by

**OFFICE OF THE CONTROLLER, CET-2019
PUSA INSTITUTE OF TECHNOLOGY
PUSA, NEW DELHI – 110012
Tel. 011- 25840014 (CET-CELL)
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On behalf of

**Department of Training and Technical Education
Muni Maya Ram Marg, Pitampura, Delhi - 110 088**

**GOVERNMENT OF N.C.T. OF DELHI
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CONTENTS

S. No.		Page
1.	Introduction	01
2.	List of Diploma Level Institutes to be covered under CET – 2019.	02
3.	Test Details	05
4.	Programmes Offered and Intake	06
5.	About the Diploma Programmes	09
6.	Common Entrance Test-2019 (CET - 2019)	15
7.	Seat Allocation	18
8.	CET Application Form Particulars	22
9.	Guidelines for Filling in the Application Form for CET - 2019	23
10.	Online Submission of Application Form	23
11.	Issue of online Admit Card	35
12.	Mode of the Common Entrance Test	36
13.	Preparation of Merit List	42
14.	Declaration of Result	43
15.	Web based Counselling and Admission	43
16.	Fees	49
17.	Post Admission Information	52
	ANNEXURES:	
I)	Tentative schedule for online web based counselling for CET- 2019	61
II).	A sample of Confirmation page (After filling in application form)	63
III).	Form of Medical Certificate	64
IV-A)).	Certificate for Availing Admission against Person with Disabilities Quota	65
IV-B)	Certificate for Availing Admission against PWD (Dyslexia)	66
V).	Declaration/Undertaking for Non migration of students after admission	67
VI).	Certificate for availing admission against Defence Quota	68
VII).	Undertaking regarding prohibition of Ragging	69
VIII).	Certificate for availing admission against Kashmiri Migrant Quota	70
IX).	Certificate for availing admission under Tuition Fee Waiver (TFW)	71
X)	Undertaking by ITI exam appeared candidates	72
XI)	Income & asset certificate to be produced by economically weaker sections	73
	Glimpses of Government Institutes of Technology	74-91
	Check List for Filling in the Application Form	92
	Important Information	93

INTRODUCTION

In the fast changing and advancing era of technology, demand for technically skilled human resources is increasing all over the world. The Indian youth on the one hand, is an asset for our nation and on the other it may prove as a ray of hope to the nations where aging population is posing a severe threat to the social and economic development. Youth empowered with technical knowledge and skills seems to be the only panacea. Hence training of the youth as per the escalating demands of world of work is one of the major challenges.

Department of Training and Technical Education (DTTE) is making a significant contribution in this direction by imparting technical education and technological skills through various courses of study at different levels. Full time Diploma Courses in Engineering & Technology, Occupational and Vocational, Secretarial & Management based disciplines are being offered at different AICTE approved Government Institutes of Technology, Government-Aided institute, Border Security Force Polytechnic and Privately Managed Polytechnics, affiliated with the Board of Technical Education, Delhi.

The DTTE plans to admit students to first semester/ first year for the academic session 2019-20 for various Full-time Diploma Programmes (Engineering and Non-Engineering) being offered at Institutes affiliated with the Board of Technical Education (BTE), Delhi, through the Common Entrance Test (CET- 2019). The Controller of CET-2019, on behalf of Delhi Knowledge Development Foundation, under DTTE intends to conduct the Common Entrance Test (CET-2019) for which applications are invited through this Information Bulletin.

CET-2019 is also available for lateral entry of candidates passed from CBSE 10+2 (PCMB) from Schools located in Delhi or candidates passed from CBSE 10th and Industrial Training Institutions (ITI) located in Delhi (2 years). These students will be eligible for admission to Second Year/Third Semester of Full-Time Diploma Engineering courses in analogous disciplines against 20% supernumerary seats earmarked for them subject to regulations or guidelines issued by the AICTE or the Government of NCT of Delhi. However, ITI pass-outs of trades for which the entry level qualification for admission to ITI is VIII pass or the duration of ITI trade is less than TWO years shall not be considered for lateral entry.

1. LIST OF DIPLOMA LEVEL INSTITUTES TO BE COVERED UNDER CET-2019

Sr No	Name of Institute	Principal
GOVERNMENT INSTITUTES		
1	Ambedkar Institute of Technology (AK) Shakarpur (Opp. Madhuban) Delhi – 110 092 Tel: 011-22440774, 22023594 e-mail id: ap.delhi@nic.in , website: www.ambp.in	Mrs. Neeru Mehta
2	Aryabhata Institute of Technology (AB) G.T. Karnal Road, Delhi – 110 033 Tel: 011-27465281, 27426263, 27451050 e-mail: principal@abitdelhi.in , abitdelhi@gmail.com website: www.abitdelhi.in	Sh. A.K. Choudhary
3	Gobind Ballabh Pant Institute of Technology (GB) Okhla, New Delhi – 110 020 Tel: 011-26826620, 26826895 e-mail id: gbppte.delhi@nic.in Website: www.gbpit.in	Dr. (Mrs.) Sangita Passey
4	Guru Nanak Dev Institute of Technology (GN) Sector – 15, Rohini, Delhi – 110 089 Tel: 011-27860308, 27567819,, 27552645 e-mail id: gndpoly.delhi@nic.in Website: www.gndit.in	Dr. A.K. Ahluwalia
5	Integrated Institute of Technology (IT) Sector-9, Dwarka, Delhi Tel: 011-25080585, 25072926, Fax: 25073128 e-mail id: iitdte.delhi@nic.in Website: www.iitdwarka.in	Sh. A. V. Patil
6	Kasturba Institute of Technology (KI) Pitampura (Near T.V. Tower) Ring Road, Delhi – 110 088 Tel: 011-27319394, 27319495 e-mail: kpwpoly.delhi@nic.in Website: http://kitd.ac.in	Mrs. Udit Malaviya
7	Meera Bai Institute of Technology (MB) Maharani Bagh, New Delhi – 110 065 Tel: 011-26318828 e-mail id: mbpoly.delhi@nic.in	Dr. (Mrs.) Sangita Passey
8	Pusa Institute of Technology (PI) Pusa, New Delhi – 110 012 Tel: 011-25847822, 25843070 Fax: 25843065 e-mail id: pusapoly.delhi@nic.in	Sh. Om Prakash Singh

- 9 Bhai Parmanand Institute of Business Studies (BP)** Dr.Girish Kr Sharma
 Shakarpur (Opp. Madhuban)
 Delhi – 110 092
 Tel: 011-22543891
 e-mail id: bpibs.delhi@nic.in
 website: www.bpibs.in
- 10 Rajokari Institute of Technology (RI)** Dr. Umesh Chand
 Rajokari, New Delhi-110038
 Tel: 011-25060837
 e-mail id: rajokariinstitute@gmail.com
- 11 Delhi Institute of Tool Engineering (DI)** Prof. S. Maji
 Wazirpur Industrial Area Delhi – 110 052
 Tel: 27372745, 27372618
 Website: <https://www.dite.delhigovt.nic.in>
 e- mail id: dpdite@gmail.com

GOVERNMENT AIDED INSTITUTE

- 1 Sarada Ukil School of Art (SU)** Sh.Rajdeep Singh Sinhmar
 66/1, Janpath, New Delhi – 110 001
 Tel: 23321372 Fax. 23322917
 e-mail id: saradaukil@yahoo.in

INSTITUTE FUNDED BY BSF EDUCATION SOCIETY

- 1 Border Security Force Polytechnic** Sh. K.S Rawat
BSF, STS Tigri Camp, New Delhi-110080
 Tel. 011-26045330 Fax No. 011-29963879
 Website: <https://www.bsf.nic.in>
 e- mail id: bsfpoly.1974@gmail.com
 (Note: Admission in BSF Polytechnic is carried out by the institute itself and it is only for the wards of BSF personnel/CRPF/ITBP/SSB/CISF/DP/DEFENCE).

PRIVATELY MANAGED INSTITUTES AFFILIATED TO BTE DELHI

- 1 Aditya Institute of Technology (AI)** Sh. Ravinder Kumar
107/9, KishanGarh, Vasant Kunj,
New Delhi-110 070
Tel: 26125195, Fax: 26121328
e-mail id: ait.newdelhi@gmail.com
Website: www.aitdelhi.in
- 2 Baba Hari Dass College of Pharmacy (BH)** Mrs. Indu Singh
Jharoda Kalan, Najafgarh Road
New Delhi – 110 072
Tel: 25315280, 25315268, Fax. 25315280
e-mail id: bhpc_94yahoo.com
- 3 Subramania Barathi College of Science &Technology (SB)** Smt. Sanju Singhal
Holambi Khurd, Delhi – 110 082
Tel : 32561050,32561010, 9210826930.
e-mail id: sbcst1992@gmail.com
Web site: sbcstcollege.com
- 4 Guru Teg Bahadur Polytechnic Institute (GT)** Sh. Kulbeer Singh
An institute of Delhi Sikh Gurdwara Management Committee
G-8 Area, Rajori Garden, New Delhi-11064.
Ph. No. 011-25120002, 25120003, 25120004
E-mail: info@gtbpi.in/directorgtbpi@gmail.com
Website: www.gtbpi.in

2. Test Details:

TEST- 1: For Engineering/Technology based Diploma Courses & Occupational Courses:

- 1 Applied Art
- 2 Architectural Assistantship
- 3 Art for Drawing Teachers
- 4 Automobile Engineering
- 5 Cosmetology & Health
- 6 Chemical Engineering
- 7 Civil Engineering
- 8 Civil Engineering (Construction Technology)
- 9 Civil Engineering (Public Health And Environment Engineering)
- 10 Computer Engineering
- 11 Electrical Engineering.
- 12 Electronics & Communication Engineering
- 13 Electronics Engineering (Digital Electronics)
14. Electronics Engineering (Medical Electronics)
- 15 Fashion Design
- 16 Garment Fabrication Technology
- 17 Information Technology Enabled Services & Management (ITES&M)
- 18 Instrumentation & Control
- 19 Interior Design
- 20 Library & Information Science
- 21 Mechanical Engineering
- 22 Mechanical Engineering (Maintenance Engineering)
- 23 Medical Laboratory Technology
- 24 Polymer Technology
- 25 Printing Technology
- 26 Production Engineering
- 27 Tool & Die Making

TEST -2: For Diploma Course in Modern Office Practice (English) & For Diploma Course in Modern Office Practice (Hindi)

TEST- 3: For Diploma Course in Pharmacy

TEST-4 : For Lateral Entry (For admission directly in 2nd Year)

1. Applied Art
2. Architectural Assistantship
3. Art for Drawing Teachers
4. Automobile Engineering
5. Chemical Engineering
6. Civil Engineering
7. Civil Engineering (Construction Technology)
8. Civil Engineering (Public Health And Environment Engineering)
9. Computer Engineering
10. Electrical Engineering.
11. Electronics & Communication Engineering
12. Electronics Engineering (Digital Electronics)
13. Electronics Engineering (Medical Electronics)
14. Fashion design
15. Garment Fabrication Technology
16. Information Technology Enabled Services & Management. (ITES&M)
17. Instrumentation & Control.
18. Interior Design
19. Mechanical Engineering
20. Mechanical Engineering (Maintenance Engineering)
21. Medical Laboratory Technology
22. Polymer Technology
23. Printing Technology
24. Production Engineering
25. Tool & Die Making

NOTE: Passed 12th Standard examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics/Biology (Botany and Zoology) **OR** 12th Science (with Mathematics as one of the subjects) **OR** 12th Science with Vocational **OR** 12th Science with Technical **OR** 10th + ITI (2 years) in analogous trade shall be eligible for Admission to second year Diploma Course(s).

3. PROGRAMMES OFFERED & INTAKE.

- 3.1 Brief details of various Diploma level Programmes, Institutes and their intake as per AICTE approval for the year 2018-19 are given in the Table-1. However exact course-wise intake for 2019-20 academic session, shall be available at the websites: <https://www.cetdelhi.nic.in> and at <https://www.cetdelhiexam.nic.in> at the time of the counselling after receiving the final decision of the AICTE for 2019-20. All courses in the under mentioned list for which duration has not been mentioned are of three years duration.

TABLE-1
FULL TIME DIPLOMA COURSES-SEATS EXCLUDING SEATS AS SUPERNUMERARY (Tentative)

Name of the courses	Institutes** and number of seats#																	Total			
	AK	AB	GB	GN		*KI	*MB	PI		BP	IT	RI	DI	SU	BH	GT			SB	AI	seats
				M	E			M	E							M	E				
Applied Art							50														50
Architectural Assistantship		60					45														105
Art for Drawing Teacher														20							20
Automobile Engg.)			60					60								120	60				300
Cosmetology & Health							60														60
Chemical Engg.				60	45																105
Civil Engg.		60	60					60	45												225
Civil Engg (Construction Tech.)								60													60
Civil Engg. (PHEE)							45														45
Computer Engineering	60			60	45	60						60				60	60		40		445
Electrical Engg.		60	60	60	45			60	45								60	60		40	285
Electronics & Communication Engg				60	45		60	60	45							60	60		40		430
Electronics Engineering (Digital Electronics)	60					60															120
Electronics Engineering (Medical Electronics)	30					45															75
Fashion Design						40															40
Garment Fabrication Tech.		60																			60
ITES&M	60										60	60							40		220
Interior Design							50														50
Instrumentation & Control	60																				60
Library & Information Science							60														60
Mechanical Engg.		120	120	60	45			120	45			60									570
Mechanical Engineering (Maintenance Engg)		30																			30
Medical Lab. Tech.						60				60					60				40		220
Polymer Tech.				60	60																120
Printing Technology								60	45												105
Production Engg.			60																		60
Tool & Die Making (4 Years)												60									60
Modern Office Practice (English)							30			30											60
Modern Office Practice (Hindi)							40			15											55
Pharmacy (2 Years)							60				60				60			60			240
Total	270	390	360	360	240	250	515	480	225	45	180	120	120	20	120	240	180	60	160		4335

* Institutes of Technology/Polytechnics / Institutes for Women Candidates only.

** For names of the Institutes of Technology/ Polytechnics and corresponding abbreviations, please, refer to para 3.1.1 of this information bulletin.

#Seat as mentioned above is subjected to approval of AICTE and Competent Authority.

@ PWD seats at Aryabhatt Institute of Technology under Central Assistance Scheme for PWD. 25 seats {5 seats in Mechanical Engineering and 4 seats each in branches of Architectural Assistantship, Civil Engineering, Garment Fabrication Technology, Electrical Engineering, & Mechanical Engineering (Maintenance Engineering)}

TABLE-2

TENTATIVE COURSES, INSTITUTES & INTAKE FOR ADMISSION OF VOCATIONAL / ITI PASS OUTS FROM DELHI SCHOOLS / ITI TO FULL TIME DIPLOMA COURSES IN ANALOGOUS DISCIPLINES AGAINST 20% SUPERNUMERARY SEATS FOR LATERAL ENTRY INTO SECOND YEAR/THIRD SEMESTER DURING ACADEMIC YEAR 2018-19

Name of the courses	Institutes** and number of seats#																	
	AK	AB	GB	GN		*KI	*MB	PI		IT	RI	DI	SU	BH	GT		AI	Total
				M	E			M	E						M	E		seats
Architectural Assistantship		12					9											21
Art for Drawing Teacher												4						4
Automobile Engg.			12					12							24	12		60
Chemical Engg.				12	9													21
Civil Engg.		12	12					12	9									45
Civil Engg (Construction Tech.)								12										12
Civil Engg. (PHEE)						9												9
Applied Art							10											10
Computer Engineering	12			12	9	12					12				12	12	8	89
Electrical Engg.		12	12	12				12	9									57
Electronics & Communication Engg				12	9		12	12	9						12	12	8	86
Electronics Engineering (Digital Electronics)	12					12												24
Electronics Engineering (Medical Electronics)	6					9												15
Fashion Design						8												8
Garment Fabrication Tech.		12																12
ITES&M	12									12	12						8	44
Interior Design							10											10
Instrumentation & Control	12																	12
Mechanical Engg.		24	24	12	9			24	9			12						114
Mechanical Engineering (Maintenance Engg)		6																6
Medical Lab. Tech.							12			12				12			8	44
Polymer Tech.				12	12													24
Printing Technology								12	9									21
Production Engg.			12															12
Tool & Die Making (4 Years)												12						12
Total	54	78	72	72	48	50	65	96	45	24	24	24	4	12	48	36	32	772

* Institutes of Technology/Polytechnics / Institutes for Women Candidates only.

** For names of the Institutes of Technology/ Polytechnics and corresponding abbreviations, please, refer to para 3.1.1 of this information bulletin.

Seat as mentioned above is subjected to approval of AICTE and Competent Authority.

Intake for admission against the seat marked for Lateral Entry (LE) is restricted to 20% of intake in analogous disciplines and is over and above the sanctioned intake, approved by the AICTE. 12th of (10+2) PCMB/ITI pass outs from **NCR and outside Delhi are not eligible for admission under Lateral Entry scheme.**

NOTE: The students admitted in 3rd Semester in any Institute of Technology/ Polytechnic through Lateral Entry shall have to pass the Applied Physics, Applied Mathematics, Applied Chemistry & Applied Science theory subjects of 1st year Diploma Course of the respective discipline. For details refer Para 16.7.2.

3.1.1 Abbreviations for Institute’s Name: AK- Ambedkar Institute of Technology, AB- Aryabhata Institute of Technology, GB- Gobind Ballabh Pant Institute of Technology, GN- Guru Nanak Dev (Co - Ed) Institute of Technology, KI- Kasturba Institute of Technology, MB- Meerabai Institute of Technology, PI- Pusa Institute of Technology, BP- Bhai Parmanand Institute of Business Studies, IT-Integrated Institute of Technology, Dwarka, RI-Rajokari Institute of Technology, DI- Delhi Institute of Tool Engineering, SU- Sarada Ukil School of Art, BH-Baba Haridass College of Pharmacy & Technology, SB- Subramania Barathi College of Science & Technology, AI-Aditya Institute of Technology, GT- Guru Teg Bahadur Polytechnic Institute.

TIMMINGS OF THE INSTITUTES:

M- Morning Shift	(7.30 AM to 3.30 PM.)
A – Afternoon Shift	(11.30 AM to 7.30 PM)
Single Shift	(8.30 A.M to 5.00 P.M)

4. ABOUT THE DIPLOMA PROGRAMMES

4.1 INTRODUCTION TO COURSES

4.1.1 APPLIED ART (Offered at MB) Only for Girls (Formerly known as Commercial Art)

The three years training in Applied Art focuses on development of creative ability and understanding of human psychology in different media and professional skills through study of subjects like Basic Design, Lettering and Typography, Press Layout, Poster Design, Illustration, Computer Graphics, Elementary knowledge of Photography, Sketching, Study of Life/nature and objects. Diploma holders from this department can choose to work as graphic designers in Govt. Organizations, Advertising Agencies, Design Studios, Publishing Houses, TV Channels, Art and Craft Teacher in teaching Institute and can also work as freelance artist.

4.1.2 ARCHITECTURAL ASSISTANTSHIP (Offered at AB, MB)

This three years diploma course develops students into architectural professionals. The syllabus has been revised in 2013 as per current industry requirements. The architectural professionals organize spaces and design houses, office buildings, skyscrapers, landscapes, and even design interior and execute projects. They are trained in many areas like designing & constructional aspects, climate and environment considerations, building services, bylaws, graphics and rendering material usage and importantly working on municipal drawings. Besides they are taught surveying, basic structural design and inputs for running and managing offices. They are also given deep insights into relevant computer software usage, model making etc. They may be involved with designing the total built environment from how a building integrates with its surrounding landscape to architectural construction details that involve the interior of the buildings. This training may lead to a wide variety of job opportunity like Job in Govt. departments, MNCs, and Private Architect’s office etc. They may go for higher studies also.

4.1.3 ART FOR DRAWING TEACHERS (Offered at SU)

After obtaining three years Diploma in Art for Drawing Teachers, the candidates may have job opportunities as Art/Drawing Teachers in the Senior Secondary Schools, Government of Delhi, Kendriya Vidyalayas, MCD, NDMC and Public Schools as well as Artist in the Govt. Department and Advertising Agencies.

4.1.4 AUTOMOBILE ENGINEERING (Offered at GB, PI, GT)

Automobile Engineering, being an advanced and emerging area of technology, has shown an unprecedented growth due to the increasing demand of automotive vehicles. A conscious attempt has been made to design the three years Diploma course as per the requirement of the industry. Specific core subjects on Automobiles are being taught besides basic sciences and allied subjects. Eight weeks of industrial training for the students has been made an integral part of the curriculum whereby students can correlate their theoretical knowledge with the practical approach of problem solving. The Departments of Automobile Engineering have well-equipped laboratories and workshops. Placement opportunities are more for Automobile diploma holders as Delhi and NCR are hub of automobiles industries. Even Transport Department, Roadways & various Govt. organizations demand Automobile diploma holders.

4.1.5 COSMETOLOGY & HEALTH (Offered at MB) Only for Girls

Keeping in view of the beauty and figure consciousness of modern society and also the need for healthcare, this course imparts the basic knowledge of anatomy, physiology and dietetics in relation to beauty, hair dressing and effects of cosmetics on human body. Students become capable of diagnosing and correcting fault and abnormalities of figure, skin and hair. Due emphasis is laid on to personality development. After the successful completion of the course, the students can work as beauticians and hairdressers in various beauty saloons and hotels. They may open their own beauty saloons or practice as beauty consultants. They may also work as sales promoters for various beauty products and equipment and also specialize in stage, television, film, photographic make-up and modelling.

4.1.6 CHEMICAL ENGINEERING (Offered at GN)

Over the years, chemical industry has achieved spectacular growth because of its wide applications in various fields like fertilizers, agro-chemicals, insecticides, cement, plastics, textiles, pharmaceuticals, papers etc. The products based on Chemical Engineering processes have entered into every aspect of human activity, contributing in a remarkable way to improve the quality of life.

This course has been designed to provide in-depth knowledge of the principles of chemical operation and latest techniques applicable to various industries.

4.1.7 CIVIL ENGINEERING (Offered at AB, GB, PI)

Curriculum for Civil Engineering has been designed for catering to the current as well as future needs of the Civil Engineering applications, such as Surveying, Concrete Technology, Soil Mechanics, Transport Engineering, Public Health and Environment Engineering, Computer Aided Design and Valuation with a view to generate the required competency profile of the diploma holders after the completion of the Diploma.

4.1.8 CIVIL ENGINEERING (CONSTRUCTION TECHNOLOGY) (Offered at PI)

The Department aims to train the students in the specialized field of Construction in Civil Engineering works. The Diploma holders with Specialization in Construction Engineering are recruited in construction industry, in private and public sectors. They can also start entrepreneurial ventures of their own.

4.1.9 CIVIL Engineering (Public Health and Environment Engineering) (Offered at KI, only for girls)

The Civil Engineering (PHEE) Department is well established with latest Civil Engineering equipment and Environmental Engineering testing devices. The Curriculum is designed keeping in the view the entrepreneurial prospects of students. After completing this diploma course, students have diversified job opportunities in public as well as private sector in relevant field.

4.1.10 COMPUTER ENGINEERING (Offered at AK, GN, KI, IT, AI, RI, GT)

Computer Engineering, an advanced and emerging area of technology has shown an unprecedented growth in every sphere of activity. A conscious attempt has been made to design the curriculum as per the requirement and need of the industry. Elective subjects like Object Oriented Programming (OOP), Data Base Management System (DBMS), Multi Media, etc. are being taught besides basic sciences and allied subjects. Industrial training and project have been made an integral part of the curriculum to enable the students to correlate their theoretical knowledge with the practical approach of problem solving. With equal importance given to hardware and software subject, most of the institutes maintain well-equipped and modernized DBMS Lab, Multi Media and Networking Lab with Internet facility, software lab, CAD lab and Hardware lab. After successful completion of the course, students can secure jobs as Software Engineer, Network Engineer, Programmer, Hardware Engineer, Maintenance Engineer etc.

4.1.11 ELECTRICAL ENGINEERING (Offered at AB, GB, GN, PI)

This course has been designed to provide practical and theoretical knowledge of conventional and emerging areas of electrical engineering with emphasis on electronics and software engineering. Most of the institutes have well-established laboratories that include electrical machine lab, electronics, electrical workshop, instrumentation and measurement lab, computer lab etc. After completion of the course, students are able to work in the areas like production of machines, installation, maintenance and servicing of electrical systems. The students are employed in areas that include Electrical power generation, transmission, Railways, Installation & Commissioning of power equipment etc. The students are equally placed in Computer hardware and Electronics sectors.

4.1.12 ELECTRONICS & COMMUNICATION ENGINEERING (Offered at GN, IT, MB, PI, AI, GT)

This course has been designed to provide in-depth knowledge of theory & practical in the emerging & latest areas of electronics that include communication system, advanced communication, microprocessor etc. This course aims at making the students capable of testing & using different electronic devices, fabricating & maintaining professional and medical instruments, making and interpreting technical drawings, maintaining communication systems, understanding industrial processes and communicating effectively. After the completion of the course, students become eligible to get jobs in Electronics, Communication & Computer industries as technicians, supervisors, production engineers, sales & service Engineers etc. The Diploma holders can become successful entrepreneurs in the field of repair and maintenance of electronic items.

**4.1.13 ELECTRONICSENGINEERING (DIGITAL ELECTRONICS) (Offered at AK, KI)
ELECTRONICS ENGINEERING (MEDICAL ELECTRONICS) (Offered at AK, KI & IT)**

Diploma in Electronics with specialization have been defined and designed to meet the challenges of continuous technological changes and sound knowledge of latest areas. Various elective subjects like Advanced Microprocessor, Digital System Design, Microprocessor based System Design, Communication Engineering, Principles of Instrumentation and Transducers, Product Design and Development, Imaging Techniques and Medical Electronics

are offered. Departments maintain well-equipped and well established labs for different electronics and allied subjects e.g., Digital and Microprocessor Lab, Medical Electronics Lab, Communication Lab, Project Lab etc. Facility to undertake project related activities with industry has been made an integral part of curriculum, which enables students to develop skills and know the work culture of an industry. After successful completion of the course, students are absorbed as technicians in the fields like production, customer support, servicing, development, sales and marketing, in various reputed companies like Tata Consultancy Services, C-Dot, Siemens, Tektronics, Philips etc.

4.1.14 FASHION DESIGN (Offered at KI) Only for Girls

The Diploma in Fashion Design helps students to develop the technical expertise and theoretical knowledge about fashion and apparel design industries. The Diploma in Fashion Design offers intensive training in fashion design processes including basics of textile, concept of design, fashion illustration, design development pattern development, draping, grading, marker planning, computer aided designing, garment construction, production management, quality control, project preparation and presentation, fashion retailing, apparel merchandising etc. The students shall undergo the industrial training in various activities of fashion designing and processes of apparel manufacturing. The completion of the diploma students are able to work in the different position in the fashion industry such as fashion coordinator, fashion illustrator, fashion merchandiser, fashion forecaster, costume designer etc.

4.1.15 GARMENT FABRICATION TECHNOLOGY (Offered at AB)

In this technology based Diploma course, the students are imparted theory and practical knowledge in the fields of garments and basic textiles, textile testing, basic fashion designing, sampling, computer aided designing, pattern development, layouts, production, quality control, project preparation, management and merchandising etc. and are given necessary industrial exposure. The Department is equipped with requisite infrastructural support and facilities. The pass out students are able to get placement as production managers/supervisors, Entrepreneurs, in textile-testing jobs or as senior executives, fashion coordinators, quality controllers, designers, Merchandisers, executives meeting technological needs of garment industry. This course has equal prospects for both boys and girls.

4.1.16 INFORMATION TECHNOLOGY ENABLED SERVICES & MANAGEMENT (Offered at AK, IT, AI ,RI)

Diploma in ITES & M has been designed to meet the growing need of KPOs, BPOs and other organizations providing IT Enabled Services. Course Content has been designed to fill the vacuum between academics, Computers and IT Enabled Service Sector. Department develops professional competency in students by combining theory with exhaustive practical training. Communication Skills have been given due importance. Elective subjects like IT Laws and Patents, Cyber Crimes, Computer Graphics and Multimedia are being taught besides basic science and core subjects. Department maintains well equipped and modern labs like DBMS, Computer Networking, Multimedia, Software Lab, Web Site Designing Lab, Hardware Lab, English Language Lab. After successful completion of the programme, the students can secure jobs at various levels like Programmer, Web Designer, Network Administrator, System Administrator and Database Administrator in KPOs, BPOs and other industries providing IT Enabled Services.

4.1.17 INSTRUMENTATION & CONTROL (Offered at AK)

This Diploma course has been started with a view to train students in the emerging industries of India, using new areas like Petro Chemical Engineering, Manufacturing Engineering, and Aviation etc. All engineering industries connected with above areas have to rely on instruments for measurement & instrumentation, quality control, calibration & testing etc and

are very much essential to set up any industry. To cope - up with the modernization of Indian industry and quality control, the syllabus and objectives of teaching have been formulated to encompass the areas of computers, manufacturing engineering, robotics and industrial automation, which are now important areas of the curriculum.

4.1.18 INTERIOR DESIGN (Offered at MB) Only for Girls

Interior Design is an advanced and emerging area with a high employment potential because of an unprecedented consciousness and an urge for good living in the modern society with the availability and awareness of new materials and technologies in the field of interior design.

A conscious effort has been made to design this three-years diploma course as per needs of the industry. The course content includes CAD training on computers using the latest software, workshop practice in carpentry, fitting, welding, painting and polishing. Six weeks industrial training is an integral part of the course. To enhance the entrepreneurial skills and generate self-employment specific subjects like Entrepreneurship and Elements of Business Management are being taught apart from basic subjects related to the field of Interior Design. Thus the students are also prepared for self-employment.

4.1.19 LIBRARY & INFORMATION SCIENCE (Offered at MB) Only for Girls

Library & information science imparts thorough knowledge to manage and run the libraries scientifically. It trains the students for efficient handling of library correspondence, organize and arrange the resources of the library on scientific lines and assist the readers in the maximum exploitation of library resources. After completion of training, the students may take up jobs as Librarians / Assistant Librarians in schools, industrial training institutes, polytechnics, colleges and public libraries. They may also work in various academic, public and government libraries.

4.1.20 MECHANICAL ENGINEERING (Offered at AB, GB, GN, PI, DI)

The Mechanical Engineering department has well equipped labs conforming to the norms and standards laid down by the AICTE. These include thermal engineering lab, strength of materials lab, Fluid mechanics and machines lab, Materials and Metallurgy lab. The departments comprise of various categories of Mechanical workshops that includes Welding, foundry, fitting, carpentry, painting, sheet metal and machine shops which are equipped with some of the latest & most sophisticated machines & tools like CNC machine, all geared central lathe, HMT lathe machine, Sigma milling machine, tool grinder etc. Industrial Training has been made an integral part of the curriculum.

4.1.21 MECHANICAL ENGINEERING (MAINTENANCE ENGINEERING) (Offered at AB)

Diploma Engineers in this stream learn various aspects of mechanical engineering with special emphasis on maintenance of machines to achieve high productivity. However, productivity is achieved only when a machine is coupled with human skill to its full capacity. In specialization of maintenance engineering, in addition to the basic operations of machines, knowledge is also imparted to maintain the machine, so that productivity does not fall. The students learn to ensure the smooth running of an industry with minimum downtime of a machine. The important subjects being dealt with are, General Mechanical Maintenance, Control & Pneumatics, Electrical & Electronic Maintenance, Metrology etc.

4.1.22 MEDICAL LABORATORY TECHNOLOGY (Offered at IT, MB, AI, BH)

Diploma programme in Medical Laboratory Technology primarily aims at imparting training to enable the students to conduct various examinations on body fluids/ tissues and prepare reports. They are also taught to use, manage different laboratories and maintain equipments used in the clinical labs of the hospitals, to communicate effectively with doctors, patients and representatives of business organizations. A diploma holder can be appointed as a laboratory

technician in laboratories of various departments in medical colleges, hospitals and private laboratories. They can also join pharmaceutical concerns.

**4.1.23 MODERN OFFICE PRACTICE (English) (Offered at BP, MB)
MODERN OFFICE PRACTICE (Hindi) (Offered at BP, MB)**

Diploma programme in Modern Office Practice (English & Hindi) aims at enabling the students to attain proficiency in subjects like Computer Application, Personality Development and Human relations, Principles Of Management, Business Environment and Law, Business Correspondence, Communication Skills etc. They are trained to handle office machine and equipment. The students are imparted training to use the most modern telecommunication systems. They are also trained to process data in various computer applications as per current office practices. Students, thus trained, have various job opportunities as personal and confidential secretaries, executives, receptionists, telephone and telex operators, stenographers, typists and personal assistants in Govt. Departments, private organizations and public sectors.

4.1.24 PHARMACY (Offered at IT, MB, AI, BH, SB)

Diploma course in Pharmacy imparts knowledge of manufacturing, synthesis, mode of action, uses and toxic effects of medicine. It deals with the study of medicinally important drugs from natural sources. A practical training of 500 hours in different hospitals and dispensaries is given to students after completion of two years course. Then they are registered as Pharmacist. The trained diploma holders are absorbed in pharmaceutical companies as marketing personnel or as pharmacists in hospitals, dispensaries, health centers and different pharmaceutical organizations.

4.1.25 POLYMERTECHNOLOGY (Offered at GN) (Formerly known as Plastic Technology)

Polymers (A group of Plastics, Rubbers and Fibers class of material) have become an essential and ubiquitous part of our lives. It has wide range of properties like low energy processing, low density, and potential for low cost production. The wide spread use of polymers is a gratifying confirmation of success of the Polymer Technology and Engineering community. The curriculum has been designed to provide the in-depth theoretical and practical knowledge of Polymeric materials, Processing, Testing and Quality control. The curriculum of polymer technology is regularly upgraded as per needs of industries and same is evident from the inclusion of subjects like Plastic Waste Management and Nano Technology in 2003 and 2010 respectively. The department of Polymer Technology has well developed Laboratories of Polymer synthesis, Processing, Testing and Quality control. Industrial Training, Minor/Major projects are the integral part of the curriculum. The students are getting job opportunities employment in leading Industries/R&D Institute in India and abroad.

4.1.26 PRINTINGTECHNOLOGY (Offered at PI)

Facility of training in Printing Technology is available only in a very few institutes of the country. The Department provides theoretical knowledge & practical skills on various processes that govern the printing industry. Eight weeks of Practical Training in Industries during the course is compulsory to enable students to correlate theoretical knowledge and practical skills with actual practice in jobs and technology prescribed in Industry.

4.1.27 PRODUCTION ENGINEERING (Offered at GB)

Department of Production Engineering came into existence to fulfill the special requirement of industries in the field of shop floor production and management. A student possessing diploma in industrially oriented course in production engineering is not only fit for production but also suitable for all other jobs available to mechanical engineering diploma holders.

4.1.28 TOOL & DIE MAKING (Offered at DI)

Delhi Institute of Tool Engineering is offering 4 years Diploma in Tool & Die making which is conceived with the objective of developing professional expertise and skilled manpower in Tool Engineering (TE). Such type of a centralized institution in Delhi is an enabler for the country to exploit efficiently the emerging opportunities and technologies to meet economic challenges being thrown up by rapid global revolution in tool engineering, which also influences virtually various areas of development and advancement in manufacturing industries. Engineering Industries cannot function without proper press tools, moulds, fixtures, casting dies, gauges etc. The students of this Diploma course are provided training in the production of such tools of industrial use.

4.2 PROVISION FOR VERTICAL MOBILITY OF DIPLOMA HOLDERS

There is provision for vertical mobility of Diploma holders **in some of the courses only for lateral entry to Second year/Third semester B. Tech/B.E. Programmes of the Engineering Colleges affiliated to G. G. S. I. P. University. For further details students may consult G.G.S.I.P. Website.** Diploma holders in relevant disciplines may also enroll themselves for higher studies (Subject to availability of the course)

5. COMMON ENTRANCE TEST (CET– 2019)

5.1 ELIGIBILITY CONDITIONS

TEST No.	PROGRAMME	MINIMUM ELIGIBILITY FOR ADMISSION *
Test-1	For candidates applying for Diploma Courses in Applied Art, Architectural Assistantship, Art for Drawing Teachers, Automobile Engineering, Cosmetology & Health, Chemical Engineering, Civil Engineering, Civil Engineering (Construction Technology), Civil Engg. (Public Health & Environmental Engineering), Computer Engineering, Electrical Engineering, Electronics & Communication Engineering, Electronics Engineering (Digital Electronics), Electronics Engineering (Medical Electronics), Fashion Design, Garment Fabrication Technology, Information Technology Enabled Services & Management (ITES&M), Interior Design, Instrumentation & Control, Library & Information Science, Mechanical Engineering, Mechanical Engg. (Maintenance Engg.) Medical Laboratory Technology, Polymer Technology, Printing Technology, Production Engineering, Tool & Die Making.	The candidate should have passed 10th class or any other examination recognized as equivalent to 10th class examination, conducted by CBSE / other board with minimum 35% or 3.7 CGPA aggregate. The subjects Science, Mathematics and English are compulsory and the candidate should have passed in each of these three subjects. Note: 1. Candidates passing /qualifying class 10th under the grading system should have obtained minimum pass grade in the compulsory subjects i.e., Science, Mathematics and English. 2. Any other criteria as prescribed by CBSE in new pattern.
Test-2	For candidates applying for Modern Office Practice (English), Modern Office Practice (Hindi)	The candidate should have passed Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education (CBSE), Delhi in any stream of 10+2 or any other

		examination recognized as equivalent to the Senior Secondary School Certificate with minimum 35% marks in aggregate of the best three subjects including English for MOP (Eng.) and Hindi or Sanskrit for MOP (Hindi). The candidate should have obtained pass marks in the relevant subject i.e. English for MOP (English) and Hindi/Sanskrit for MOP (Hindi).
Test-3	For candidates applying for Pharmacy	Passed 12 th Std. examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics / Biology (Botany and Zoology).
Test-4	For candidates applying for Lateral Entry (For Delhi region candidates only).	<p>Passed 12th Std examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics / Biology (Botany and Zoology) OR 12th Science (with Mathematics as one of the Subject) or 12th Science with Vocational OR 12th Science with Technical OR</p> <p>10th + (2years ITI) with appropriate Trade in that order shall be eligible for admission to Second Year Diploma Course(s) of appropriate Programme. The ITI s/ ITCs must be from Institutes located only in Delhi and affiliated to DGE&T/BTE, Delhi. ITI student who had already appeared for his/her final exam has to submit their passed certificate / mark sheet on or before 30/11/2019 otherwise his / her provisional admission stands cancelled.</p> <p>10th + ITI (2 years) with appropriate Trade against 20% supernumerary seats in analogous disciplines of Architectural Assistantship, Automobile Engineering, Civil Engineering, Civil Engineering (Construction Technology), Computer Engineering, Electrical Engineering, Electronics & Communication Engineering, Electronics Engineering (Digital Electronics), Electronics Engineering (Medical Electronics), Mechanical Engineering, Mechanical Engineering (Maintenance Engineering), - Polymer Technology, Production Engineering and Civil Engineering, (Public Health & Environmental Engineering), Information Technology Enabled Services & Management (ITES &M), Tool & Die Making.</p>

* For admission in various diploma courses, the candidate should have qualifications as per minimum eligibility criteria (with or without grace marks).

NOTE: (a) If a candidate has passed his / her qualifying exam from board other than CBSE or State board (India), it will be sole responsibility of the candidate to produce equivalence certificate (CBSE) of qualifying exam (10th / 12th as applicable) at the time of counselling, failing which, the candidature will not be considered.

(b) ITI student who has already appeared for his/her final exam has to submit his/her passed certificate / mark sheet on or before 30/11/2019 otherwise his /her admission will stand cancelled

ANALOGOUS COURSES FOR ADMISSION IN SECOND YEAR / THIRD SEMESTER

2 YEARS ITI TRADES FOR WHICH MINIMUM QUALIFICATION IS 10TH PASS (with Mathematics and Science) under NCVT/SCVT	
TRADE	ANALOGOUS DIPLOMA COURSES
Mechanic Motor Vehicle, Automobile Sector (COE). Instrument Mechanic, Ref. & Air-conditioning Mechanic, Draughtsman (Mechanical), Tool and Die Maker (Press Tools, Jigs and Fixtures), Tool & Die Maker (Die & Moulds), Turner, Fitter, Machinist, Machinist Grinder, Production and Mfg. Sector (CoE)* Tool & Die Maker, Press Tools, Jigs & Fixtures (DST), Fitter (DST), Machinist (DST)	Automobile Engineering. Mechanical Engineering, Mechanical Engineering (Maintenance Engineering), Production Engineering. Tool & Die Making
Electrician, Instrument Mechanic, Refrigeration & Air-conditioning Mechanic, Electrical Sector (CoE)*, Technician Power Electronics System	Electrical Engineering
Surveyor, Draughtsman (Civil)	Civil Engineering, Civil Engineering (Construction Technology), Architectural Assistantship, Civil Engineering (PHEE)
Radio and TV Mechanic, Instrument Mechanic, Mechanic Medical Electronics, Information Technology & Electronic Maintenance System, Electronics Mechanic, Technician Power Electronics System	Electronics & Communication Engineering, Electronics Engineering. (Digital Electronics), Electronics Engineering (Medical Electronics)
Information Technology (CoE)*, Information Technology, Information & Communication Technology System Maintenance	Information Technology Enabled Services & Management (ITES&M), Computer Engg.

* Those who have passed all the three examinations i.e, (1) Broad Based Basic Training (BBBT), (2) Advance Module, (3) Specialized Module, as certified by the industries in Information Technology sector, Production and Manufacturing Sector, Electrical Sector, and Automobile sector are eligible for admission under Lateral Entry Scheme

Abbreviations: CoE: Center of Excellence; DST- Dual System of Training

Note :

- All the candidates will have to produce the proof of having acquired minimum prescribed qualification at the time of admission otherwise their candidature will be cancelled. ITI student who has already appeared for his/her final exam has to submit his/her passed certificate/mark sheet on or before 30/11/2019 otherwise his/her admission stands cancelled.
- Candidates** who were **earlier expelled** or **rusticated** from any of the Institutes of Technology /Polytechnics/Institutes, **are not eligible** for fresh admission.

- 3 The subject “Science” is specific for the subjects of Physics, Chemistry and/or Biology /Natural Science but **does not include Home Science**, etc.
- 4 The criteria for deciding the State Code of Eligibility of the candidate for CET-2019, who have passed/appeared in the qualifying examination through National Institute of Open Schooling, will be the location of the **study centre** (school). The candidate must have got himself/herself registered with any school in Delhi for this purpose. The candidates who have passed/appeared in the qualifying examination through the schools located outside Delhi will be treated as outside Delhi candidates for admission for the year 2019-20.
- 5 The candidates who have passed their qualifying exam through Patrachar/ Correspondence shall have to produce proof of residence for verifying the State Code of Eligibility.
- 6 It will be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all conditions prescribed for admission. **The candidate must bring all documents in original and two sets of self-attested copies on the date of counselling for verification purpose.**

5.2 Age Limit

Test and Category wise maximum age limit as on 1st August, 2019

Test No.	Gen. (Boys)	Gen. (Girls)	OBC(Boys)	OBC(Girls)	SC/ST/PWD (Boys)	SC/ST/PWD(Girls)
1.	21	23	24	26	26	28
2.	24	30	27	30	29	35
3.	24	30	27	30	29	35
4.	24	30	27	30	29	35

Age limit for transgender is maximum upper age limit in each category

5.3 Physical Fitness

All the students shall be required to submit a Medical Fitness Certificate from a Registered Medical Practitioner (Annexure- III) at the time of admission.

Note: Admission of the student shall stand cancelled, if any information supplied or document submitted is proved to be false/ fake at any stage even after admission.

6. SEAT ALLOCATION

Seat allocation shall be made according to the provision under Delhi Diploma Level Technical Education Institutions (Prohibition of Capitation Fee, regulation of admission, fixation of non-exploitative fee and other measures to ensure equity and excellence) Act 2007; Notification no. 161/12/ADMN/POI / DEP/2007/DDTE/ 520 dated 17 July 2007.

6.1 STATE CODE OF ELLIGIBILITY ALLOCATION (REGION)

State code of eligibility: Select the title Delhi, if you have passed your qualifying examination from a school located in Delhi. Select the title Outside Delhi, if you have passed your qualifying examination from a school located in NCR and Outside Delhi.

6.1.1 FOR GOVERNMENT INSTITUTES OF TECHNOLOGY/ POLYTECHNICS, GOVT. AIDED & GOVERNMENT SPONSORED INSTITUTES

85% of the total sanctioned intake of Government, Government aided and Government sponsored Institutions shall be **filled-up by candidates** who have passed the **qualifying examinations from schools located in Delhi.**

15% seats shall be filled-up by **candidates passing the qualifying examinations from the schools located in NCR and Outside Delhi.**

Regarding the criteria for deciding the State Code of Eligibility of the candidate for CET-2019, who have passed/appeared in the qualifying examination through Patrachar/Correspondence/Open School, may please refer Note 4 and 5 under **Para 5.1**.

6.1.2 PRIVATELY MANAGED SELF FINANCING INSTITUTES

State Code of Eligibility allocation shall be the same as mentioned in Para 6.1.1.

6.2. RESERVATION

Reservations applicable in respect of Government, Government aided, Government sponsored and private self financing Institutions for the academic year 2019-20 shall be as per the policy of the Delhi Government, at the time of commencement of admission / counselling.

6.2.1 GOVERNMENT INSTITUTES OF TECHNOLOGY/POLYTECHNICS & GOVT. AIDED / GOVT. SPONSORED INSTITUTES

The proposed reservations in various categories during 2019-20 shall be as follows: -

6.2.1.1 SC Category: 15% seats of total sanctioned intake in each of Delhi and Outside Delhi quota in each course of each polytechnic / Institute for fresh admission are reserved for candidates belonging to Scheduled Caste.

6.2.1.2 ST Category: 7.5% seats of total sanctioned intake in each of Delhi and Outside Delhi quota in each course of each Institute of Technology/ Polytechnic / Institute for fresh admission are reserved for candidates belonging to Scheduled Tribe.

6.2.1.3 OBC Category: 27% seats of total sanctioned intake in each of Delhi and outside Delhi quota in each course of each Institute of Technology /Polytechnic / Institute for fresh admission are reserved for **OBC** candidates belonging to **NON-CREAMY LAYER**.
Horizontal and Vertical reservation shall be followed as per the policy of Government prevailing at the time of counselling.

NOTE 1:

- a) For admission to a seat reserved for Scheduled Castes/Scheduled Tribes/OBCs, the candidate should produce a certificate in original at the time of admission / counselling from the approved district authority, indicating the Scheduled Caste/Tribe/OBC, to which the candidate belongs.
- b) All reservations relating to SC/ST/OBC/DP/PWD/TFW etc. shall be applicable for Delhi and Outside Delhi students separately in respect of each discipline in each Institute.
- c) **Reservation category certificate of candidate claiming reservation under Delhi category seats will be from the competent authority of Delhi jurisdiction.** Certificate of candidates claiming reservation against seats allocated for outside Delhi candidates, will have to furnish the certificate from the competent authority to establish their eligibility for reservation under the concerned reservation category.

A list of approved authorities is given below:

- (i) District Magistrate / Additional District Magistrate / Deputy Commissioner / Collector / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate (not below the rank of 1st Class Stipendiary Magistrate), Sub-Divisional Magistrate /Taluka Magistrate / Executive Magistrate / Assistant Commissioner.
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar.
- (iv) Administrator / Secretary to Administrator / Development Officer (Lakshadweep & Minicoy Island).

NOTE 2:

- a) Caste certificate in the name of the applicant from competent authority will have to be produced at the time of admission / counselling failing which the candidate will be considered under general category. In case of SC/ST certificate in father's name, admissions will be provisional. The candidate will have to produce caste certificate in the name of candidate within 03 months from the date of provisional admission.
- b) **For availing reservation under OBC category in Delhi State, Delhi OBC list shall be considered.** Candidates passing qualifying examination from institutes located in Delhi and having OBC certificate from Outside Delhi shall be considered as Delhi General Candidate.
- c) **The creamy layer amongst OBCs has been excluded from benefit of reservation from OBC category.**
- d) **For availing reservation under OBC category candidate is required to bring OBC certificate from competent authority clearly indicating that he/she belongs to non – creamy layer. Statement of Family income for the previous year from all sources should also be mentioned in the certificate. The OBC (Non Creamy Layer) certificate is to be issued on or after 1st August, 2018). If it is issued prior to 01-08-2018, it should be accompanied with family Income certificate issued on or after 01-08-2018 from the competent authority mentioned in the list of approved authorities.**

6.2.1.4 Person with Disabilities/Divyang (PWD): 5% seats of the sanctioned intake of each course in each polytechnic/ Institute in each of Delhi and Outside Delhi quota for fresh admission are reserved for Person with Disabilities/Divyang (PWD). A certificate of suitability as to whether the applicant is fit for undergoing the course applied for, has to be furnished from the **Vocational Rehabilitation Centre for Handicapped, 9-11 Vikas Marg, Karkardooma, Delhi-110092. (Annexure IV A- from Vocational Rehabilitation Centre for Handicapped)- before he/she fills in online choice submission for admission. Candidates, at their own interest, should ascertain from the VRC, identify the courses for which they will be eligible to apply. For dyslexia (Annexure IV B) Candidate** a certificate of suitability as to whether the applicant is fit for undergoing the course applied for has to be furnished from the competent authority/IHBAS(Institute of Human Behaviour and Allied Sciences, Dilshad Garden, Delhi.

Further it is clarified that the allocation of reservation schemes for person with disability/Divyang (PWD Category) will be as follows:

- (a) **Blindness and low vision.**
- (b) **Deaf and hard of hearing.**
- (c) **Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.**
- (d) **Autism, intellectual disability, specific learning disability and mental illness;**
- (e) **Multiple disabilities from amongst person under clauses (a) to (d) including deaf-blindness.**

In addition to above reservation, under the Central Assistance Scheme for persons with disabilities, 25 seats {5 seats in Mechanical Engineering and 4 seats each in branches of Architectural Assistantship, Civil Engineering, Garment Fabrication Technology, Electrical Engineering, & Mechanical Engineering (Maintenance Engineering)} are available at Aryabhata Institute of Technology only. Candidates taking admission under this scheme, get financial assistance @ Rs. 1700/- per month and their tuition fee is also waived off as directed by the MHRD. Such candidates will, however pay onetime refundable Security Deposit like all other category candidates. Selection of the candidates shall be through the Common Entrance Test-2019 (Test-1).

NOTE: During CET-2019, 50 Minutes compensatory (extra) time will be allowed to candidates belonging to Person with Disability category only after producing the Medical Certificate at

Examination Centre issued by the competent authority / Vocational Rehabilitation Centre (VRC) / Certificate from IHBAS.

Writer may be allowed by the Controller CET-2019 to candidates who are unable to write, provided that they must produce their medical certificate issued by VRC or any Govt. Hospital prior to examination date. The Writer has to be less qualified to the eligibility of the test and must be younger than the candidate. Certificates of Writer regarding qualification are to be verified before issuing permission.

6.2.1.5 Defence Personnel: 5% seats of sanctioned intake of each course in each Institute of Technology/Polytechnic for both Delhi and Outside Delhi quota, are reserved for widows / wards of Military / Para Military personnel (CRPF, ITBP, BSF, CISF, NSG & Assam Rifles) in the following order of preference:

- a) Widows/wards of Defense personnel killed in action.
- b) Wards of serving personnel & Ex-servicemen disabled in action.
- c) Widows/wards of Defense personnel who died in peacetime with death attributable to Military service.
- d) Wards of Defense personnel disabled in peacetime with disability attributable to Military service.
- e) Wards of ex-servicemen, serving personnel and Police personnel who are in receipt of Gallantry awards.
- f) Wards of ex-servicemen
- g) Wards of serving personnel.

Candidates seeking admission under Defense Personnel quota will have to get their candidature certified by any of the following authorities in the prescribed proforma given at Annexure VI :-

- I. Secretary, Kendriya Sainik Board, Delhi.
- II. Secretary, Rajya/Zila Sainik Board.
- III. Officer-in-Charge, Record Office of concerned service for serving personnel.

6.2.1.6 NCC Cadets: 0.5% seats in this category are reserved on the basis of the merit among the National Cadet Corps (NCC) certificate holders of a given certificate level. Candidates with 'C' Certificate will be given higher priority over those candidates having 'B' certificate, who in-turn, will be given a higher priority over those with 'A' Certificate.

6.2.1.7 Wards of persons with liability of transfer outside Delhi: 0.5% seats of total sanctioned intake in a programme of study are reserved for the wards of employees working in the Government/Legislature/Judicial Services of Delhi and having liability for transfer outside Delhi.

6.2.2 RESERVATION IN PRIVATE SELF FINANCING INSTITUTIONS

Proposed reservations in various categories during 2019-20 are stated under:

- (i) 10% seats of total sanctioned intake in an unaided institution shall be allocated as management seats except the minority institution.
- (ii) 85% seats of total sanctioned intake, except the management seats, shall be allocated for Delhi students and the remaining 15% seats for the outside Delhi students.
- (iii) **For Delhi candidates:** 17% seats for the candidates belonging to the **Scheduled Castes** category, 1% seats for the candidates belonging to the **Scheduled Tribes** category, 27% seats for candidates belonging to **Other Backward Classes** as notified by the Government.
- (iv) **For outside Delhi candidates:** 15% seats for candidates belonging to the **Scheduled Castes** category, 7.5% seats for the candidates belonging to the **Scheduled Tribes** category, 27% seats for the **other backward classes**.
- (v) 5% seats for PWD candidates (Persons with Disabilities / Divyang.)

- (vi) 5% of the seats under each programme of studies are reserved for Defense personnel. (Refer para 6.2.1.5).
- (vii) 0.5% for the candidates for the National Cadet Corps category.

Note: All Reservation shall be as per the Delhi Government policy at the time of counselling

6.2.3 Supernumerary Seats.

6.2.3.1 J & K Migrants: One seat, which will be supernumerary seat, is earmarked for Kashmiri migrants in each institute (morning shift only). Admission will be based on merit through CET-2019. First preference will be given to Kashmiri migrants registered in Delhi up to 11.6.2001. In case of seats remaining vacant, Kashmiri migrants settled outside Delhi will be considered. A certificate from the competent authority for getting admission against Kashmiri migrant quota is to be produced by the candidates at the time of counselling/admission. Such a certificate should be issued by the concerned Deputy Commissioner of Delhi or the Competent Authority outside Delhi as per Annexure-VIII. Photo Identity Card/Ration Card of the migrant must be produced at the time of counselling/admission.

6.2.3.2 Tuition Fee Waiver (TFW): 5% of sanctioned intake under TFW Scheme of AICTE, for candidates with family Income up to Rs. 8Lakh per annum. The candidate should produce income certificate issued by competent authority on or after 01-08-2018(Annexure IX). Tuition fees for such candidates will be waived off for all subsequent semesters i.e. 3rd, 4th & 5th semesters and 6th semesters.

6.2.3.3 Economically Weaker Section (EWS) as per norms subject to approval from competent authority.

6.2.4 ADDITIONAL INFORMATION REGARDING RESERVATION:

1. Reservation of seats will be as per the policy of the State Govt. and will be subject to any change/amendment made by the Government.
2. Any unfilled seat reserved for Scheduled Castes will be treated as reserved for Scheduled Tribes and vice-versa. The seats will be de-reserved for General Category only after exhausting the complete list of SC/ST candidates.
3. Any seat (reserved or general) remaining unfilled in Outside Delhi category will be transferred to Delhi seat of the same category. The order of conversion shall be Outside Delhi (Reserved Category)→Delhi (Reserved Category)→Outside Delhi (General)→ Delhi (General).
4. Any seat under reserved category remaining unfilled in Delhi category will be transferred to Delhi General Category during 3rd round of counselling.
5. Benefit of reservation shall be available only if the category to which a candidate belongs to as mentioned in the original application form. If nothing is mentioned by the candidate in the application form, he/she may not be considered to reserved category.
6. Any seats remaining unfilled under reserved category will be transferred to general category during the 3rd round of counselling.

6.3. SEAT DISTRIBUTION

Detailed seat distribution for Government, Government aided, Govt. sponsored and Private Polytechnics / Institutes for the academic year 2019-20 shall be as per the reservation for different categories.

7. CET APPLICATION FORM PARTICULARS

CET application form has to be filled online through accessing the website <https://www.cetdelhiexam.nic.in> from any internet access point.

7.1 AVAILABILITY OF INFORMATION BULLETIN, CET-2019 ON THE WEBSITE.

A copy of the Information Bulletin can be seen on and downloaded from the website

<https://www.tte.delhi.gov.in>, <https://www.cetdelhi.nic.in> & <https://www.cetdelhiexam.nic.in>.

8. GUIDELINES FOR FILLING-IN THE APPLICATION FORM FOR CET – 2019

1. Aadhar number or any valid govt. approved photo ID of the candidate is required for online submission of application form for CET-2019.
2. Candidates are advised to go through the Information Bulletin carefully and acquaint themselves with all requirements before filling the application form for CET-2019.
3. It will be the sole responsibility of the candidate to make ensure that he/she is eligible to apply and fulfils all the conditions prescribed for the admission.
4. If ineligibility of the candidate is detected at any stage, before or after the examination/declaration of results, or during any stage of the course, his/her candidature/admission will be cancelled without any notice. Disciplinary action will also be taken against him/her and entire fee will also be forfeited.
5. A separate application form is to be filled for each Test. Only one application shall be allowed per candidate per test.
6. Candidate shall download admit card with instructions and check whether all details provided by him/her are correct or not. In case of any problem, please contact Helpdesk at Pusa Institute of Technology, Pusa, Delhi-110012.
7. **The fee (in Indian Rupees) for CET-2019 is Rs. 400/- +bank charges as applicable.**
8. The online fee once paid will **not be refunded** (full or partial) under any circumstances.
9. Multiple payments of fees will **not be refunded** under any circumstances.
10. **Mode of CET- 2019 Fees submission:-** The fee should be submitted online either by credit card/debit card/ net banking on web portal.

9. ONLINE SUBMISSION OF APPLICATION FORM

CET application form has to be filled online from the website <https://www.cetdelhiexam.nic.in> from any internet access point. Screenshots of the form are as follows. Changes, if any, will be incorporated on website. Candidates will need to fill in all the mandatory fields to apply online. The website pages are as follows:

- 9.1. Click on “Apply for CET-2019 for Admission in Diploma Courses” for applying for the test of your choice.



Current Events

CET Exam Form Submission Start 25th March **NEW**

Other Links

WELCOME TO COMMON ENTRANCE TEST 2019

The Department of Training and Technical Education, Government of National Capital Territory of Delhi is making strenuous efforts in providing technical manpower suited to the multiplying demands of industry and the expanding demands of expanding society. DTTE imparts technical education and technological skills through various courses of study at different levels. Full time diploma Courses in Engineering / Technology, Occupational and (TI / Secretarial) / management based disciplines are offered at different AICTE approved Government Institutes of Technology, Border Security Force Polytechnic New Delhi, Privately managed Polytechnic and Government Aided Institutions affiliated with the Board of Technical Education, Delhi. In fact DTTE is remarkably contributing to enhance the employment rate and thereby contributing towards the development of the country.

[Apply for CET 2019 for Admission in Diploma Courses](#)

News & Events

Coming Soon

Important Links

9.2. Click on “Test” and select the Test No. you want to appear.

Home Contact Us

Current Events

> CET Exam Form Submission Start 25th March **NEW**

Other Links

Applied for Test

Test 1

The candidate should have passed 10th class or any other examination recognized as equivalent to 10th class examination, conducted by CBSE / other board board with minimum 35% aggregate or 3.7CGPA in Science, Mathematics & English. The subjects Science, Mathematics and English are compulsory and the candidate should have passed in each of these three subjects.

Note:

- Candidates passing /qualifying class 10th under the grading system should have obtained minimum pass grade in the compulsory subjects i.e., Science, Mathematics and English.
- Any other criteria as prescribed by CBSE in new pattern.

[Apply for Test 1](#)

Test 2

Test 3


Test 4

News & Events


Coming Soon

Important Links

9.3 Then click on "Apply for Test1" if you have selected the Test1.



GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION
COMMON ENTERANCE TEST-2019



Home

NEW CANDIDATE REGISTRATION

Steps to apply online

- Apply for Online Registration
- Fill Online Application Form
- Upload Scanned Photo & Signature
- Pay Examination Fee
- Download Confirmation Page

Application Form : Common Entrance Test (CET) Delhi -2019 Test 1

[APPLY](#)

ONLY REGISTERED CANDIDATES SIGN IN

Application Form : Common Entrance Test (CET) Delhi -2019 Test 1

Application No :

Password :

Enter Security Pin :

Security Pin : 010759

[SIGN IN](#)

[Forgot Password ?](#) [Forgot Application No ?](#)

See all the steps to apply online for filling in the form and then click on "APPLY" button.

9.4 STEP 1: Online Registration Form

Complete Registration Form and generate Password for future use.

Home

Registration Form

Personal Details

Candidate's Name : Father's Name :

Mother's Name : Date of Birth: --Day-- --Month-- --Year--

Identity Type : --Select-- Gender : --Select--

AadharNo:

Communication Address

Address: Locality(Optional):

City/Town/Village: State: --Select--

District: --Select-- Pin Code:

Email Address: Mobile Number (+91):

Land Line No. with STD code or any other Contact No. (Optional):

Choose Password

Password: Confirm Password:

Security Question: --Select-- Security Answer:

Security Pin

Enter security pin (case sensitive) :

Security Pin : 57105L

SUBMIT

Fill in the online Registration Form

- (i) Candidate's Name (As per Secondary School/10th certificate)
Example: If name of the candidate is SANJAY KUMAR PANT.
- (ii) Father's Name (As per Secondary School/10th certificate)
Example: If name of the Father/Guardian is RAMESH KUMAR PANT
- (iii) Mother's Name (As per Secondary School/10th certificate)
Example: If name of the Mother is SUSHMA.
- (iv) Date of Birth: The date, month and year of birth should be written as given in the class 10th/Secondary School/High School Certificate of the Board.
- (v) The Identity type can be Aadhar Card or any valid govt. approved photo ID. Select the Identity type and Fill in the Identity No.
- (vi) Gender: Select the appropriate option as Male, Female or Transgender.
- (vii) Filling Address, **locality**, name of city/town/village, district, state, pin code.

Example: If your address is No 61 Pocket D Moti Bagh New Delhi.

(viii) **Email Address:** Provide your valid email address so that you can be communicated, if required.

Email Address : ×

Example: If your email address is Abcd@gmail.com

(ix) **MOBILE NUMBER:** Provide your mobile number on which you can be contacted. (It should be of 10 digits)

Example: If your mobile number is 9100000000.

Note: All fields are Mandatory except mentioned optional

(x)

Choose Password: The candidate will be required to generate the 'PASSWORD '. He/She is advised to keep password generated by him/her secured during Online Registration as it can be misused. Maintaining the secrecy of the password will be the sole responsibility of the candidate. Controller (CET-2019) will not be responsible for any misuse of the password.

(xi) **Security Question:** The candidate will be required to give answer to the security question. The candidate is advised to keep security answer secured with him/her secured during Online Registration as it can be misused to change the password. In case of password forgotten, it may be reset by using security question.

(xii) **SECURITY PIN:** Please enter the value in as you see in the image and proceed to SUBMIT button.

After clicking SUBMIT button following preview screen will appear. Read the filled data carefully.

Review Page - Online Registration Form

Review the following particulars carefully. If you would like to change any particulars entered, you may do so by pressing 'EDIT REGISTRATION FORM' button or press 'FINAL SUBMIT' button for final submission.

Personal Details

Candidate's Name: NAME	Father's Name: FNAME
Mother's Name: MNAME	Date of Birth: 03-04-1990
Identity Type: Ration Card	Gender: Female
Ration Card: 111	

Communication Address

Address: wew	Locality(Optional): qwe
City/Town/Village: weew	State: PANDAMAN & NICOBAR ISLANDS (UT)
District: NICOBAR	Pin Code: 111111
Email Address: abc@gmail.com	Mobile Number (+91): 9999999999

Land Line No. with STD code or any other Contact No.(Optional): -

Account Details

Security Question: Which is the website you rarely visit? Security Answer: (Not shown due to security reasons) Password: (Not shown due to security reasons)

Parameters checked/verified:

Kindly verify all the parameters listed below very carefully. Once submitted Registration Form finally, no option will be provided for correction in any parameters.

I have verified : Candidate's Name Father's Name Mother's Name DOB Gender Mobile No

Declaration

I hereby declare that all the particulars given by me in this form are true to the best of my knowledge and belief and any mistake / misinformation, detected at the time of admission or at any stage in future, will result in the cancellation of admission. I have read and understood the procedures. I shall abide by terms and conditions thereon.

I Agree

Select either the option “EDIT APPLICATION FORM” or “FINAL SUBMIT” as per your choice.

After filling/editing Registration form, on selecting “FINAL SUBMIT”, the following window will appear



Welcome name Application No: 1000002

Registration Application Form Upload Image Fee Payment

Step 1 View Registration Form
Step 2 Complete Application Form
Step 3 Upload Images
Step 4 Pay Examination Fee

Verify Your Mobile Number
Verify Your Email ID

Application Status	
Registration Form	Completed
Application Form	Incomplete
Image Uploaded	Incomplete
Application Fee payment	Incomplete

You have Completed **Registration Form**. Please note down the Application Number for future references.

Application Number: 1000002

Fill the Application Form by clicking on button as shown below.

Complete Application Form

9.5 STEP 2: Fill Application Form

Choose “COMPLETE APPLICATION FORM” Button to fill application form

Welcome name Application No : 1000002

Registration → Application Form → Upload Image → Fee Payment

Personal Details

Candidate's Name: NAME

Date of Birth: 03 04 1990

Gender: Female

Father's Name: FNAME

Mother's Name: MNAME

Category: --Select--

Person with Disability (PWD): --Select--

National Cadet Corps : --Select--

Defence Personnel(DP): --Select--

J&K Migrant: --Select--

State code of Eligibility : --Select--

Do you belongs to TFW?: --Select--

Religion: --Select--

Nationality : --Select--

Apply For

Apply For: Test 1

Education Details

Qualification	Pass Status	Course/Stream Name	Board/University Name	Year of Passing/appearing	Result Mode	Marks Detail
10th	Select	Select	Select	Select	Select	

Security Pin

Enter security pin (case sensitive) :

Security Pin : Y2V112

RESET SUBMIT

A Sample of duly filled in form is given below.

(i) Category: Select the appropriate categories like GN, SC, ST, and OBC.

* Category :

Example: If the category is “General”

- (i) Subcategory: Choose the appropriate Subcategories like NCC, DP, PWD, JK, and TFW. Click YES if you belong to any of these subcategories, otherwise select NO option.

- (ii) State code of eligibility: Select the title “Delhi”, if you have passed your qualifying examination from a school located in Delhi. Select the title “Outside Delhi”, if you have passed your qualifying examination from a school located in NCR and Outside Delhi.
- (iii) Religion: Select the appropriate religion. For example, if your religion is Hindu, select the appropriate title “HINDU”.
- (iv) Nationality: If your nationality is Indian, select “INDIAN”. If your nationality is not Indian select “OTHERS”
- (v) Choose the appropriate qualification based on the test selected. Select the Title “PASSED”, if the candidate has already passed the qualifying examination. Select the title “APPEARED”, if the candidate has appeared in the qualifying examination. Choose the Course/Stream Name.


BOARD OF QUALIFYING EXAM: Select the appropriate Board of qualifying exam.


Example: If you have passed the qualifying examination from CBSE, select the title “CBSE”

APPEARED IN/ PASSED QUALIFYING EXAM: Select the Title “PASSED”, if the candidate has already passed the qualifying examination. Select the title “APPEARED”, if the candidate has appeared in the qualifying examination.

Candidate should fill in the year of passing and aggregate percentage of marks/grade of all the qualification(s) applicable to him/her. If a candidate has passed 10th class, he/she should fill in the year of passing as well as aggregate of percentage of marks/grade obtained in 10th class.

Provide the Security Pin as given in image. Choose RESET or SUBMIT button according to your choice. You will get preview of application forms as:


GOVERNMENT OF NCT OF DELHI
 DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION
 COMMON ENTRANCE TEST-2019


 Govt. of NCT of Delhi

[Home](#) | [Change Password](#) | [Logout](#)

Welcome: name Application No : 1000002

Review Page - Online Application Form

Review the following particulars carefully. If you would like to change any particulars entered, you may do so by pressing 'EDIT APPLICATION FORM DATA' button or press 'FINAL SUBMIT' button for final submission.

Personal Details

Candidate's Name: NAME

Date of Birth: 03-04-1998

Gender: Female

Father's Name: FNAME

Mother's Name: MNAME

Category: General

Person with Disability (PwD): No

National Cadet Corps: No

Defence Personnel (DP): No

J&K Migrant: No

State code of Eligibility: Delhi

Do you belongs to TFW?: No

Religion: Muslim

Nationality: India

Apply For

Education Details						
Qualification	Pass Status	Course/Stream Name	Board/University Name	Year of Passing/appearing	Result Mode	Marks Detail
10th	Passed	10th	Any Recognised Board/ University/ Open school -aaa	2018	Percentage	Obtained Marks : 400 Total Marks : 800 Marks (%) : 50

Parameters to be verified

Kindly verify all the parameters listed below very carefully. Once submitted Application Form finally, no option will be provided for correction in any parameters.

I have Verified : Candidate's Name Mother's Name Father's Name DOB Gender

Declaration

I hereby declare that all the particulars given by me in this application form are true to the best of my knowledge and belief and any mistake / misinformation, detected at the time of admission or at any stage in future, will result in the cancellation of admission. I have read and understood the procedures of the Application Form. I shall abide by terms and conditions thereon.


I Agree

[EDIT APPLICATION FORM DATA](#) [FINAL SUBMIT](#)


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Mark the check box, “I Agree” and select either “EDIT APPLICATION FORM” or “FINAL SUBMIT” as per your choice.

After Clicking “FINAL SUBMIT” you have completed STEP 2 and now you can proceed to STEP-3.



GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION
COMMON ENTRANCE TEST-2019



[Home](#) | [Change Password](#) | [Logout](#)

Welcome : NAME Application No 1000002

[Registration](#) | [Application Edit](#) | [Upload Image](#) | [Fee Payment](#)

Step 1 View Registration Form

Step 2 View Application Form

Step 3 Upload Images

Step 4 Pay Examination Fee

[Verify Your Mobile Number](#)

[Verify Your Email ID](#)

Application Status	
Registration Form	Completed
Application Form	Completed
Image Uploaded	Incomplete
Application Fee payment	Incomplete

You have completed step 2 of Online Application Form.

If you want to edit filled Application Form then click 'Edit Application Form' button shown below. Otherwise proceed for uploading of scanned images by clicking 'Upload Images' button to complete step.3. After uploading of images, you will not be able to edit the filled Application Form data.

Application Number: 1000002

[Edit Application Form](#) | [Upload Images](#)

9.6 STEP 3: UPLOAD IMAGES



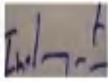
At this stage you can either click “EDIT APPLICATION FORM” to make correction in application form if any or click “UPLOAD IMAGES” button to upload images.

When you click on "UPLOAD IMAGES", the screen as given below will appear.

Upload Scanned Files

Please upload the following Scanned Files carefully in JPG format only.

1. Photograph: Size must be between 10KB to 200KB.
 2. Thumb: Size must be between 3KB to 30KB.
 3. Signature: Size must be between 4KB to 30KB.

S.N	Type of File	Preview	Display
1	Photograph	Choose File PHOTO2.jpg	
2	Thumb	Choose File THUMB1.jpg	
3	Signature	Choose File SIGN 2.jpg	


Security Pin

Enter Security Pin (case sensitive) :


Security Pin : **J0378G**

I have verified Uploaded Images carefully

Choose file for Photograph, Thumb and Signature according to specified dimensions and click on "UPLOAD". A popup menu will come confirming that your images have been uploaded successfully.



GOVERNMENT OF NCT OF DELHI
 DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION
 COMMON ENTRANCE TEST-2019



Home
Change Password
Logout

Welcome - NAME Application No - 1000002

Registration
Application Form
Upload Image
Fee Payment

Step 0: [View Registration Form](#)

Step 1: [View Application Form](#)

Step 2: [View Uploaded Images](#)

Step 3: [Pay Examination Fee](#)

[Verify Your Mobile No.](#)

[Verify Your Email ID](#)

Application Status	
Registration Form	Completed
Application Form	Completed
Image Uploaded	Completed
Application Fee payment	Incomplete

You have completed step 3 of Application Form for Government of NCT of Delhi

Department of Training And Technical Education
Common Entrance Test-2019

The processing of application form will be completed only after the payment of fee.
You are required to pay the fee Rs. 400/- .

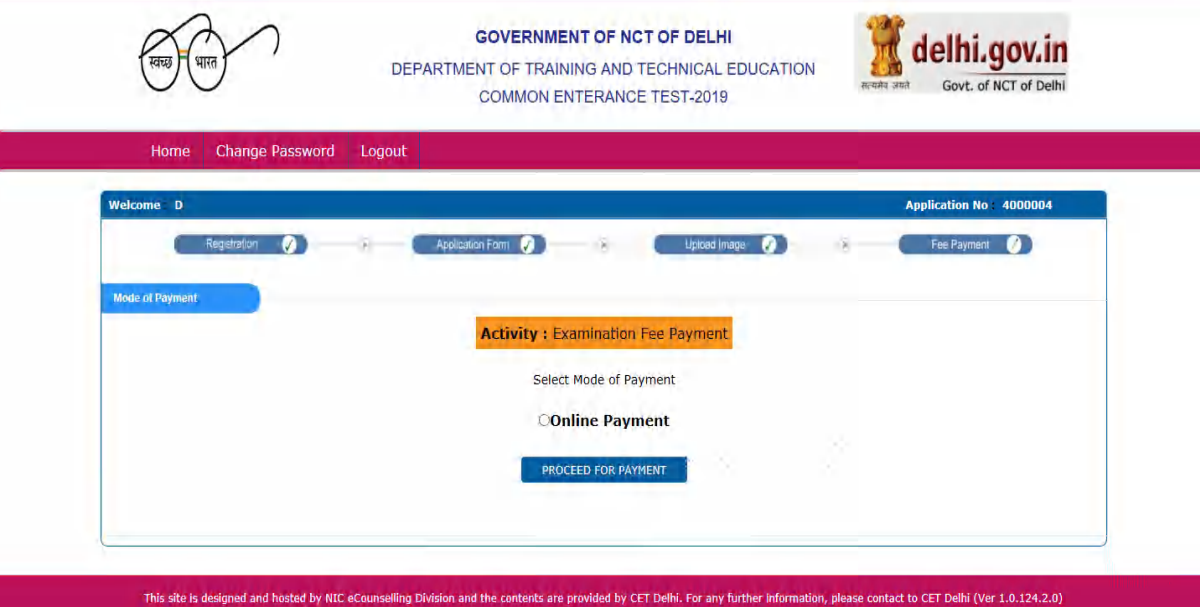
Application Number: 1000002

[Edit Application Form](#)
[Edit Uploaded Images](#)
Pay Examination Fee Rs. 400 /-

Now you can choose either “EDIT APPLICATION FORM” to make correction in application form if any or “EDIT UPLOADED IMAGES” button to make changes in the uploaded images before proceeding for online payment of examination fee by clicking “PAY EXAMINATION FEE Rs 400/-” button (STEP-4).

9.7 STEP 4: Pay Examination Fee:

After selecting, "PAY EXAMINATION FEE" you will get payment window as follows:



The screenshot shows the payment window for the examination fee. At the top, there is a header with the Government of NCT of Delhi logo, the text "GOVERNMENT OF NCT OF DELHI", "DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION", and "COMMON ENTRANCE TEST-2019". To the right is the "delhi.gov.in" logo. Below the header is a navigation bar with "Home", "Change Password", and "Logout" links. The main content area is titled "Welcome D" and "Application No - 4000004". It features a progress bar with four steps: "Registration" (checked), "Application Form" (checked), "Upload Image" (checked), and "Fee Payment" (checked). The "Mode of Payment" section is active, showing "Activity : Examination Fee Payment" and "Select Mode of Payment". There is a radio button for "Online Payment" and a "PROCEED FOR PAYMENT" button. At the bottom, a footer states: "This site is designed and hosted by NIC eCounselling Division and the contents are provided by CET Delhi. For any further information, please contact to CET Delhi (Ver 1.0.124.2.0)".

Mark the Check box for “Online Payment” and click on "PROCEED FOR PAYMENT" for online payment of fee. After successful payment of fee, your online application form submission is completed and you can get printout of payment receipt.

After making payment you will get Confirmation page, take printout of the confirmation page for future correspondence.

Sample Conformation Page:

Confirmation Page			
Application No.	1000001		
DO NOT REMOVE THIS PAGE TO ESCAPE			
CANDIDATES ARE REQUESTED TO RETAIN THE PRIVACY OF ACKNOWLEDGEMENT PAGE FOR FUTURE REFERENCE			
Personal Details			
Name	NAME	Date of Birth	CLIQUE
Father's Name	FNAME	Category	Gender
Mother's Name	MNAME	Parent with Disability (P.W.D.)	104
Type of Disability	Physical Impairment	State of Eligibility	Call
Gender	Male	Religion	Hindu
Region	Haryana	TPW	Yes
Current Agency Details			
Applying For:	Test 1		
Educational Details			
Qualification	Pass Status	College/Institution	Board/Institution Name
Year of Passing	Year of Passing	Mark (%)	Pass No.
Medium	Pass	100	GENERAL BOARD OF SECONDARY EDUCATION
Year of Passing	2017	80	1000
Communication Details			
Address	CLIQUE	City/Town/Village	LOCAL GROUP
Designation	LAMB SASARI	State	DELHI
Pin Code	110001	Postal Address	110001
Mobile Number	9999999999	Land Line Number	-
Fee Payment Details			
Form No.	Online Payment	Transaction ID	5194210000
Exam Fee	00	Date of Transaction	05-05-2019 10:45:17
Fee Submitted On	05/05/2019		
DECLARATION			
I hereby declare that all the particulars stated in this application form are true and correct to the best of my knowledge and belief. I have not used any unfair means to secure admission. I shall abide by the rules and regulations of the board.			
Images Uploaded by Candidate			
Photograph 	Signature 	Thumb Impression 	

10 ISSUE OF ONLINE ADMIT CARD




Issue of online Admit Card: The exact information pertaining to issue of admit card shall be available on the website <https://www.cetdelhiexam.nic.in> . The registered candidates can download the admit card showing the roll no. and Centre details by logging in the website <https://www.cetdelhiexam.nic.in> approximately 10 days prior to the date of CET-2019 examination.

The candidates are advised to check the website regularly for any updates, No separate communication will be sent in this regard.

The candidates are directed to retain the Admit Card till the admission is finalized.

No duplicate admit card will be issued by the Controller CET-2019 after the Entrance test.

SAMPLE ADMIT CARD (2018)

delhi.gov.in		Government of NCT of Delhi Department of Training And Technical Education Common Entrance Test 2018 E-ADMIT CARD		delhi.gov.in	
Name of the Candidate:- Roll No:-		133144			
Test No:- Date of Birth:- Category:- Sub Category:-		1 09-09-1999 General		Application No:- Gender:-	
Father's Name:- Mother's Name:- Address:-		Mr. Ramesh Kumar Mrs. Kamla Z-56 kapil vihar pitampura NEWDELHI 110034		Photograph	
Address of Examination Center Sarvodaya Bal Vidyalaya School (D 1515002) Ashok Nagar Near Subhash Nagar Metro Station New Delhi-110027					
Centre No. 173		Left Thumb Impression		Signature of Candidate	
Date of Examination: 27 MAY 2018 Time of Examination: 10:00 AM to 1:30 PM		Signature of Controller		Signature of Invigilator	

Instructions

1. Check your admit card for the correctness of Test No, Date, Time etc. of the examination. In case of any discrepancy contact to the Help Desks.
2. You will not be allowed in the examination centre without Admit Card. Admit Card must be produced for verification in examination hall. Candidates also should carry Aadhar Card or School/Institute Identity card along with admit card.
3. Bring your writing materials (BLACK BALL POINT PEN).
4. You should report at the examination centre 45 Minutes before the commencement of the Examination.
5. You will not be allowed to leave the Examination Hall till the end of the examination.
6. Do not write your Roll Number at any place other than space provided for the purpose. Any violation will lead to cancellation of the candidature appeared for.
7. It is compulsory to hand over OMR answer sheets to the invigilator at the end of the Examination before leaving the Examination Hall otherwise it will lead to cancellation of the candidature.
8. Cellular phone, digital diary, calculator, any other communication devices etc. are not permitted inside the examination centre. Flouting of these instructions will be considered as unfair means.
9. Make sure that the invigilator should also invariably sign on side-1 of answer sheet.
10. Leaving any information blank or incorrect may lead to cancellation of result of the candidate.
11. Admission of candidate to the entrance examination is provisional, subject to their being found otherwise eligible for admission to course opted for.
12. Attempt to any type of malpractice/unfair means/impersonation/violation of rules during, before or after the examination will invite cancellation of candidature as well as punishment under the relevant rules including legal action as deem fit.
13. Please retain this admit card carefully as it is required at the time of admission.

The candidate should write the following line in his/her own handwriting below on the admit card.
This is written by me in my own handwriting for CET 2018

Signature of the Candidate in the presence of Invigilator

11. MODE OF THE COMMON ENTRANCE TEST

11.1 SCHEME OF THE TEST

- (I) The Test Booklet will contain 150 objective-type questions for Test-1 and Test-4.

- (II) In Test-2 for MOP (English) and MOP(Hindi), the test booklet contains 310 questions, out of which the candidate has to attempt 150 questions. **Part-A containing 70 questions Part-A is compulsory for all candidates. MOP (English) candidates have to attempt remaining 80 questions from Part-B only. MOP (Hindi) candidates have to attempt remaining 80 questions from part-C only, But, candidates applied for both MOP (English) and MOP (Hindi) have to attempt remaining 80 questions from Part-D only. Candidates have to indicate their option at the appropriate location in the OMR answer sheet. If 3 options (B,C,D) options are attempted, answer will be rejected.**
- (III) In Pharmacy (Test-3), there will be total 210 questions, out of which the students have to attempt 150 questions by **opting 60 questions either from Mathematics or from Biology. They have to indicate their option at the appropriate location in the OMR answer sheet. If both options are attempted, answer will be rejected.**
- (IV) Each question shall carry four (04) marks. Each question will be provided with four alternative answers marked (1), (2), (3) and (4). Out of these four, most appropriate answers should be selected and marked on the OMR answer sheet **with black ball pen only. There will be negative marking for incorrect answers. One (01) mark will be deducted for each incorrect answer.**
- (V) Tests will be of 02 hours 30 minutes duration and will carry 600 marks. However 50 minutes compensatory (extra) time will be allowed to candidates of PWD (Person with disability) category vide Govt. of India order No. F.16-110/2003-DD.III on production of medical certificate issued from competent authority / Govt. medical board / Vocational Rehabilitation Centre (VRC)/Certificate from IHBAS.
- (VI) A centre once allotted by the Controller of CET-2019 will not be changed and no request in this regard will be entertained under any circumstances.
- (VII) **The language of the question papers for the entrance test shall be in English and Hindi.**
In case of any discrepancy in the bilingual question papers, the English version will be considered as the correct version.
- (VIII) **The tests will be held in centers located in Delhi only.**
- (IX) **Writer may be allowed by the Controller CET-2019 to candidates who are unable to write, provided that they must produce their medical certificate issued by VRC or any Govt. Hospital prior to examination date. The Writer has to be less qualified to the eligibility of the test and must be younger than the candidate. Certificates of Writer regarding qualification are to be verified before issuing permission.**
- (X) No request for re-checking, re-evaluation, re-assessment or scrutiny of OMR answer-sheets will be entertained.
- (XI) A candidate or his/her representative shall not be permitted to see the OMR answer-sheet.
- (XII) **All disputes pertaining to the conduct of the tests and admission shall fall within the jurisdiction of courts located in Delhi.**
- (XIII) For those who are unable to appear in the test on the scheduled date and time for any reason, the Controller, CET-2019, under any circumstances, will not hold re-test. No refund of fee is permissible.

11.2. TIME TABLE FOR CET - 2019

Test No.	Discipline	Date of CET-2019	Time	Subjects for Entrance Tests
Test-1	All 10 th based Diploma Courses. Engg/Non Engg.	09-06-2019 (SUNDAY)	10.00 A.M. To 12.30 P.M.	Mathematics-(50 Questions), Physics (40 Questions), Chemistry (30 Questions), Biology (15 Questions) & English (15 Questions) as per CBSE syllabus for class IX Exam held in 2018 and CBSE syllabus for class X exam

				held in 2019. Total No. of Questions : 150
Test-2	Modern Office Practice English/Hindi (12 th based)	08-06-2019 (SATURDAY)	2.00 P.M. to 4.30 P.M.	Part A- General Knowledge & Aptitude- 70 Questions (Bilingual). -Compulsory for all candidates. Part B- English Grammar & Comprehension- 80 Questions. Only for MOP (English). Part C- Hindi Grammar & Comprehension- 80 Questions. Only for MOP (Hindi). Part D- English & Hindi Grammar & Comprehension - English 40 Questions. -Hindi 40 Questions. For candidates applying for both MOP (E) & MOP (H).
Test-3	Pharmacy (12 th based)	09-06-2019 (SUNDAY)	2.00 P.M. . to 4.30 P.M.	Physics (45 Questions), Chemistry (45 Questions) & either Mathematics (60 Questions) or Biology (60 Questions) as per CBSE syllabus for class XI Exam held in 2017 and CBSE syllabus for Class XII Exam held in 2019. Total No. of Questions : 210
Test-4	Passed 12 th Std. examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics / Biology (Botany and Zoology) OR 12 th Science (with Mathematics as one of the Subject) or 12 th Science with Vocational OR 12 th Science with Technical OR 10 th + (2years ITI) with appropriate Trade in that order shall be eligible for admission to Second Year Diploma Course(s) of appropriate Programme.	08-06-2019 (SATURDAY)	10.00 A.M. to 12.30 P.M	Physics (30 Questions) Mathematics (30 Questions) Chemistry-(30 Questions) (Biology -(30 Questions):{Botany-(15 Questions) Zoology -(15 Questions)}) English- (15 Questions) (as per CBSE syllabus for class X Exam held in 2019) General Aptitude –(15 Questions) Total No. of Questions : 150

11.3 THE CONDUCT OF THE TESTS

11.3.1 The OMR Answer Sheet

- i) The answer-sheet (**OMR Sheet**) will be found placed inside the sealed test booklet. The answer sheet should be taken out only after the announcement by the invigilator without breaking the seal.

- ii) The paper seal, in no case, be broken before the announcement by the invigilator.
- iii) Candidates are advised to go through the instructions printed on the answer sheet and be conversant with the required particulars.
- iv) In case any information given in the application form is contradictory to the information given on OMR answer sheet, **the particulars given in the application form shall be treated as correct and final.**
- v) The answer-sheet is of a special type, which will be scanned on an optical scanner. The two sides of the answer sheet are to be used as follows:
 - a) **Side 1:** This side of the answer sheet contains the following columns which are to be filled in with a **black ball point pen** only, neatly and accurately: -
 - i) Roll Number.
 - ii) Test Number
 - iii) Application number
 - iv) Centre number
 - v) Candidate name (In capital letters)
 - vi) Father name (In capital letters)
 - vii) Name of the Examination Centre
 - viii) Signature of the candidate
 - b) **Side 2:** This side of the answer sheet contains the following columns, which are to be filled in with **black ball point pen** only: -
 - i) Roll number
 - ii) Centre number
 - iii) Test booklet number
 - iv) Test booklet code
 - v) Test number
 - vi) Sex
 - vii) Application Number

While filling in rows prescribed for responses to questions given in the test booklet, each row number should correspond to the serial number of the question given in the test booklet. There are four Circles / bubbles, in each row which represents four alternative responses, only one of which is the correct or most appropriate answer. The candidate should darken only one circle/bubble by using **black ball point pen only.**

Candidates must ensure that the admit card and OMR answer sheet are not folded. He/she also should not make any mark or write any kind of description on these papers.

11.3.2 A candidate must bring his/her black ballpoint pen. Pencil should not be used.

11.3.3 Writing of particulars and responses on side – 2 of OMR answer sheet

Roll Number	The candidate should write his/her Roll number and darken the corresponding circle/bubbles.
Centre Number	The candidate should write his/her centre number and darken the corresponding circle/bubbles.
Test Booklet No.	The candidate should write his/her test booklet number indicated on the test booklet, and darken the corresponding circle/bubble.
Test Booklet Code	Each test booklet has been assigned a code. The candidate should note this code and write it and darken the corresponding circle/bubble.
Marking of Responses/ Answer	There will be four possible responses to each question. The questions are numbered from 001 to 150 / 210/310. Candidates are required to indicate the correct answer to each question by darkening the appropriate circle/bubble.

Note: Candidates are advised to make sure of the correct answer before they darken a circle. They should also ensure that the circle is completely darkened. The optical scanner may reject a partly or faintly darkened circle or darkening multiple circles / bubbles for single question.

11.3.4 Award of Marks

- a) Each question carries 4 marks. There shall be a negative marking of 1 mark for each wrong answer.
- b) **The Test Booklet code filled - in by the candidate in the answer-sheet will be accepted as final for the purpose of evaluation.** When the space for the booklet code is left blank or more than one booklet code is indicated therein, it will be deemed to be an incorrect booklet code and the answer sheet will not be evaluated. The candidate himself/herself shall be solely responsible for all the consequences arising out of any error or omission in writing the test booklet code.

11.3.5 Rough Work

A candidate will not do any rough work on the answer-sheet. All rough work, if any, is to be done in the space provided in the test booklet only.

11.3.6 Procedure to be followed in the Examination Hall

- i) Fifteen minutes before the commencement of the test, each candidate will be given a sealed Test Booklet with an answer sheet placed inside it.
- ii) Immediately on receipt of the test booklet, each candidate is expected to fill in the required particulars on the cover page of the test booklet with a black ballpoint pen only. He/ she will not open the paper seal of the test booklet until asked to do so by the invigilator. He/she will also read instructions given on the cover page of Test Booklet.
- iii) Five minutes before the commencement of the test, the candidate will be asked to break open the seal of the test booklet. He/she will take out the answer-sheet carefully so that no stray mark of any kind is made on the answer-sheet. Adequate precaution should be taken so that no portion of the paper tape may stick to the answer sheet and close the test booklet.
- iv) Candidates should check carefully that the Test Booklet Code filled in the Answer Sheet is the same as that printed on Test Booklet.
- v) Candidates will then write the required particulars on SIDE – 1 and SIDE – 2 of the answer-sheet with a **black ballpoint pen** as already explained. After this, the candidates will wait for the signal by the invigilator to start marking the answers.
- vi) The test will start exactly at the time mentioned in the admit card and an announcement to this effect will be made by the invigilator.
- vii) While the test is in progress, the invigilator will check the admit cards of the candidates and get their signature on admit card, attendance sheet and also left hand thumb impression on the attendance sheet to satisfy himself/herself about the identity of each candidate. The invigilator will also put his/her signature in the place provided for the purpose in the answer-sheet on Side – 1.
- viii) After completing the test and before handing over the Answer Sheet to the invigilator, the candidates are advised to make sure that all the particulars required in the test booklet and the OMR answer sheet, particularly the Roll No. and the Test Booklet code, have been correctly written at Side - 1 & 2.
- ix) A signal will be given at the beginning of the test and at half time. A signal will also be given at the closing time when the candidate must stop marking the answers and handover the OMR Answer Sheet to the Invigilator in the room/hall.

11.3.7 Caution against removal of page(s) from the test booklet

Candidates should ensure that the test booklet contains the number of pages as mentioned on the top of the first page. In case the numbers do not tally, it should be immediately brought to the notice of the invigilator. The candidates shall not remove any page(s) from the test booklet and if any page(s) is/are found missing from a candidate's booklet, he/she shall be

liable for prosecution under the relevant provisions of the Indian Penal Code. Candidate shall be allowed to take away the Test Booklet after submission of OMR Answer Sheet to the invigilator at the end of the test.

11.3.8 Other Important Information

- i) **A candidate, who comes after the commencement of the test, will not be allowed to take the test.**
- ii) A candidate shall not be allowed to carry any textual material, printed or written, bits of paper or any other material of similar nature except the admit card inside the examination hall.
- iii) Calculators, log tables, electronic watches with facilities for calculation, cellular phones, pagers and other materials of similar nature shall not be allowed inside the examination hall. Controller, CET/Centre Superintendents will neither make any arrangement for the safe custody of any of these items nor will be responsible for loss of any such items.
- iv) No candidate will leave his/her seat or the examination hall until he/she has finished doing his/her paper without the permission of the Centre Superintendent or the Invigilator concerned, **Candidates shall not leave the hall without handing over the OMR Answer-Sheet to the Invigilator on duty.**
- v) Smoking is strictly prohibited in the examination hall during the conduct of the test.
- vi) Tea, coffee, cold drinks or snacks are not allowed to be taken inside the examination hall during the test.
- vii) Candidates shall maintain perfect silence and attend to their papers only. Any conversation or disturbance in the examination hall shall be deemed to be an act of misbehavior. The act of misbehavior/malpractice/unfair means/impersonation in the Common Entrance Test will lead to the cancellation of candidature. He/She will be debarred from taking CET-2019 in addition to any other action under the Indian Penal Code.
- viii) Only the result of the entrance test shall not entitle a candidate to get admission in a particular course. The candidates have to fulfill minimum eligibility conditions of the relevant qualifying examination.
- ix) At any stage, if it is found that the candidate has furnished any false or incorrect information in the application form, his/her candidature for the course will be cancelled.
- x) It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all other conditions prescribed for admission before applying for admission.

Sl. No.	Activity	Time	
		Morning Session	Evening Session
1.	Entry in the Examination Hall	9.15 AM	1.15 PM
2.	Distribution of Test Booklets	9.45 AM	1.45 PM
3.	Taking out the Answer Sheet from the Test Booklet without breaking seal	9.55 AM	1.55 PM
4.	Test Commences (Break the seal of the Test Booklet)	10.00 AM	2.00 PM
5.	Test Concludes	12.30 PM	4.30 PM

11.3.9 UNFAIR MEANS PRACTICES & BREACH OF EXAMINATION RULES DURING COMMON ENTRANCE TEST – 2019:

Unfair means practices are not permitted during CET. List of activities under unfair means is listed as under:

- i) Having in possession of any item or article which has been prohibited in examination centre or may be used for unfair practices including any stationery item, communication device, accessories, eatables, ornaments or any other material or information relevant or not relevant to the examination in the paper concerned.
- ii) Impersonation
- iii) To prepare material for copying.
- iv) Assisting other candidate to engage in malpractice, giving or receiving assistance directly or indirectly of any kind of attempting to do so.
- v) Writing questions or answers on any material other than the answer sheet given by the Center Superintendent for writing answers.
- vi) Tearing of Answer Sheet, any page of the test booklet etc.
- vii) Contacting or communicating or trying to do so with any person, other than the Examination Staff, during the examination time in the examination centre.
- viii) Taking away the answer sheet out of the examination hall/room.
- ix) Smuggling out Question Booklet or its part or smuggling out answer sheet or part thereof.
- x) Threatening any of the officials connected with the conduct of the examination or threatening any of the candidates.
- xi) Using or attempting to use any other undesirable method or means in connection with the examination.
- xii) Manipulation & fabrication of online documents viz. Admit Card, result card etc.
- xiii) Forceful entry/exit in/from Examination Centre/Hall.
- xiv) Use or attempt to use any electronic device after entering the examination centre.
- xv) Affixing/uploading of fabricated photograph on the application form/admit card/proforma.
- xvi) Erasing or obliterating any information printed on the OMR sheet.
- xvii) Providing wrong information on the answer sheet.
- xviii) Creating obstacles in smooth and fair conduct of examination.

PUNISHMENT FOR USING UNFAIR MEANS PRACTICES

During the course of examination, before or after the examination if a candidate is found indulging in any of the above or similar practices, he/she shall be deemed to have used unfair practices and will be booked under unfair means case adopted. Unfair means practices and breach of above rules will lead to cancellation of candidature.

12. PREPARATION OF MERIT LIST

- (i) Based on the marks obtained in the entrance test, the Controller, CET-2019 will prepare a list of candidates in order of merit in each category, for each test. For being eligible for admission, a general candidate must secure a minimum of 10% marks, and reserved category (SC/ST/OBC/PWD) must secure minimum of 5% marks in CET-2019. The candidates belonging to reserved category, who qualify on the basis of relaxation in cut off percentage, i.e., 5%, will not be eligible for admission against general category seats.

- (ii) MERIT FOR TEST-2 (MOP): Separate merit will be generated for MOP English & MOP Hindi, which will include candidates appeared for both MOP English as well as MOP Hindi, i.e., candidates who attempted Part-D of Test-2.
- (iii) The inter-se merit of candidates securing equal aggregate marks in the entrance test will be determined according to the following criteria:

Test No.	Order of Priority in case of a Tie
Test-1	Candidates having more marks in Mathematics in CET shall rank higher. In case of a further tie, the order of rank would be based on marks obtained in Physics in CET, followed by marks obtained in Chemistry in CET, followed by marks obtained in English, marks obtained in Biology and then the Date of birth* for drawing the merit list.
Test-2	(i)For MOP (English) , Candidates securing more marks in GK and GA in CET shall rank higher. After that date of birth shall be considered for drawing the merit list i.e. the candidate older in age shall rank higher. After that candidate Securing more marks in Sections B/D as the case may be shall be considered. (ii)For MOP (Hindi) , Candidates securing more marks in GK and GA in CET shall rank higher. After that date of birth shall be considered for drawing the merit list i.e. the candidate older in age shall rank higher. After that candidate securing more marks in Sections C/D as the case may be shall be considered.
Test-3	Candidates securing more marks in Biology / Mathematics in CET shall rank higher. After that Date of birth* shall be considered for drawing the merit list.
Test-4	Candidates having more marks in Mathematics in CET shall rank higher. In case of a further tie, the order of rank should be marks obtained in Physics in CET, followed by marks obtained in Chemistry in CET, followed by marks obtained in Biology in CET, followed by marks obtained in English and General Aptitude in CET and then the Date of birth* shall be considered for drawing the merit list.

* The candidate older in age shall rank higher.

13. DECLARATION OF RESULT

The decision of result committee regarding question papers and result preparation is final. The Controller of examination, CET-2019 shall declare the rank of qualified candidates only. No separate intimation shall be sent to the candidates in this regard. All the admissions shall be made by the CET 2019 based on the merit ranking in the tests and fulfillment of minimum eligibility conditions prescribed for each test. The result of the Common Entrance Test (CET-2019) will be displayed on the website <https://www.cetdelhi.nic.in> on 21.06.2019 at 4.00 P.M.

The candidates are advised to check the website regularly for updates.

14. WEB BASED COUNSELLING & ADMISSION

All admissions shall be made on the basis of the merit ranking in the test concerned and fulfillment of minimum eligibility conditions prescribed for each test. The exact Counselling Procedure will be displayed on the website www.cetdelhi.nic.in in due course of time.

- 14.1** Tentative counselling schedule is given in annexure I. This schedule will be adhered to as far as possible. In the event of change, if any, the same will be notified on the counselling website <https://www.cetdelhi.nic.in>. Candidates are advised to check the website regularly. No separate communication will be sent in this regard.

Note: The secret examination material of CET and the counselling/admission material shall be weeded out as per norms related to weeding out of material after six months from date of close of admission every year.

14.2 COUNSELLING PROCEDURE

General Instructions

1. The detailed instructions about the online counselling shall be available on the website **www.cetdelhi.nic.in**. Candidates are advised to go through the details thoroughly at the website before registration. This information shall be available before the start of the online counselling. Aspirants / candidates should keep seeing the website regularly in this regard.
2. The candidates must read the conditions of eligibility as given in the Information Bulletin carefully and must satisfy themselves regarding their eligibility for admission in various programmes before registering online for counselling and submitting the fees.
3. It is the sole responsibility of the candidate to ensure that they fulfill the minimum eligibility criteria in the programme/course they seek admission, the correctness of the details filled with respect to region, category, sub-category or any other such details for allotment of seat.
If at any stage of admission procedure the information furnished by the candidate is found to be incorrect or untrue, the admission to the programme/course shall be cancelled and the fees will be forfeited.
4. In order to avoid last minute rush, the candidates are advised to apply early possible. The Chief Admission Officer /Controller CET-2019 will not be responsible for network problems or any other problem of such nature for online submission during the last minute.
5. **If the candidate is satisfied with the seat allotted to him/her and does not want to participate in subsequent rounds of counselling for up-gradation, he/she must FREEZE his/her allotted seat by clicking the freeze option available in his/her account within the specified time period otherwise his/her next higher preferences will be considered automatically for up-gradation in all subsequent rounds of counsellings.**
6. The detailed rules and procedures of the counselling / admission shall be notified at the time of start of counselling process. This Information Bulletin shall be treated only as a general guideline.

14.2.1 FIRST COUNSELLING

STEP 1: - SUBMISSION OF PROCESSING FEE

- (i) CET 2019 qualified candidates will be required to deposit one time processing fee of Rs. 700/- (Non-refundable) + bank charges as applicable by following mode.
 - **Payment by Digital Mode:** The candidate has to select Debit Card /Credit card/ Net Banking etc. option to pay the application fee of CET 2019 and follow the online instruction deposit the fee. After successful payment, candidate will be able to print the Confirmation Fee Receipt Page.

STEP 2: - ONLINE REGISTRATION

Aadhar Card Number /any valid govt. approved photo ID is required for Online Registration.

1. Online Registration is to be done through the Website **https://www.cetdelhi.nic.in** from any of the internet access points.
Students must have their 10th / 12th / ITI mark sheet, certificate and other relevant documents/category/Sub Category certificate(as applicable) with them, at the time of filling in their registration details, personal details and marks/grades correctly. No change/correction in the data filled in at the time of registration is allowed at the time of document verification.

2. For Online Registration, the candidate will be required to enter his/her **TEST NO., CETROLL NO, CET APPLICATION NO.** and **DATE OF BIRTH** in the “**ONLINE REGISTRATION**” link given on the Website <https://www.cetdelhi.nic.in>
3. On entering above information correctly in the ‘ONLINE REGISTRATION’ link , the candidate will be directed to the page ‘REGISTRATION FORM’ where candidate will be required to enter the following details (All fields are mandatory):-
 - a. Father Name
 - b. Gender
 - c. Category (SC/ST/GN/OBC)
 - d. Sub-Category (NCC/DP/PWD/JK/TFW)
 - e. Contact Address
 - f. Mobile No.
 - g. E-mail Address
 - h. Details of Qualification
 - i. Aadhar card Number / any valid govt. approved photo ID.

Any incorrect entry will be the sole responsibility of the candidate and may disqualify him/her from counselling/admission.

4. After entering the above details, the candidate will be prompted to generate the ‘PASSWORD’.
5. **The candidate is advised to keep password generated by him/her during Online Registration secure as it can be misused. Maintaining the secrecy of the password will be the sole responsibility of the candidate.** Controller (CET)/CAO team will not be responsible for any misuse of the password.
6. After submitting the necessary details in the ‘Registration Form’, “**Registration details of the candidate**” will appear indicating information submitted by the candidate.
7. If the entered registration details of the candidate are “**Not Correct**” she/he can change the registration details by clicking the “**Edit Registration Details**” Button.
8. If the entered registration details of the candidate are “**Correct**” she/he can confirm the registration details by clicking the “**Confirm Registration Details**” Button.
Once the candidate confirms the registration using “Confirm Registration Details” Button, then the candidate will not be able to modify the details.
9. At the end of the process, an “**Online Registration Receipt**” will be generated on the screen displaying the **Registration Status & Eligibility Status** for Counselling.
10. The candidate must take and keep print out of “**Online Registration receipt**” safe for future reference.

For further details the candidates are advised to refer website <https://www.cetdelhi.nic.in>

STEP-3:-ONLINE CHOICE SUBMISSION

Only Successfully Registered and Eligible candidate will be allowed for Online choice.

1. The Candidate will be required to login using his/her **CET Roll no. as login ID and Password** (on the Website <https://www.cetdelhi.nic.in>) as generated by him/her during Online Registration for Online Choice Submission.
2. The Candidate will submit his/her choices of institute and discipline in the order of his/her preference by clicking “**Fill Choices**” button.
3. Here the Candidate is advised and encouraged to give maximum number of choices in the order of preference in his/her own interest so as to have brighter chances of securing a seat.
4. On clicking the “**Fill Choices**” the available choices specific to the candidate will be displayed on the left side frame and on clicking the “**Add button**” it will be removed from the left frame and will be added into the right frame. Here the candidate can move the choices, delete the choices, interchange the choices, modify and rearrange the choices as per his/her preference.
5. If a candidate wants to fill multiple choices at one time, the candidate has to give priority number in text box in first grid and then can click on “**Add Multiple**”. All choices will be shown in second grid in the order of preference. Here again the candidate can move the choices, delete the choices, interchange the choices, modify and rearrange the choices as per his/her preference.

6. After filling in and arranging the choices of branch and institute click on button “**Save and Continue**”.
7. In the next screen candidate will be shown “**filled Choices**” in the order of preference as given by him/her during “Fill Choices”. Here candidate will have the option to **Modify or to Lock** the choices.
8. If the Choices shown in this screen are in order of the preference as desired, the candidate is required to **Lock** the choices and take **Print Out** for future reference. The candidate has the option to Modify the details even after Locking the choices till last date and time of Online Choice Submission by pressing the button “**Unlock**” given in above screen i.e. Filled choices.

Note:

1. **After last date & time of choice submission, the candidate cannot change choice under any circumstances. If a candidate fails to lock his/her choice on or before last date of choice submission, the last choices filled will be automatically locked by the system and the same will be considered for seat allotment.**
2. **It is necessary for the candidate to lock the choices and take the print out of the locked choices for future reference.**
3. **In case of any problem related to Online Registration & choice submission contact “Help Desk” at Bhai Parmanand Institute of Business Studies (BPIBS), Shakarpur, Delhi 110092 on any working day between 10 A.M. to 1 P.M. and 2 P.M. to 4 P.M. in person with all relevant original documents.**
4. **For further details the candidates are advised to refer website <https://www.cetdelhi.nic.in>.**

STEP 4:- RESULT OF SEAT ALLOTMENT AND PRINTING OF PROVISIONAL ALLOTMENT LETTER

1. The candidate can see the result of the counselling on the internet at specified date and time as per the counselling schedule, by login using his/her **CET Roll no. as login ID and Password** (on the Website <https://www.cetdelhi.nic.in>) as generated by his/her during Online Registration.
2. Successful candidates can proceed for part payment of Institutional Fees as per the procedure mentioned in STEP 5 given below.
3. If the seat is allotted to the candidate, he/she must take the print out of the Provisional Allotment Letter.
4. The option of printing the Provisional Allotment Letter will be available only for the respective round; within the specified period and the record will not be available in the subsequent round of online counselling.

NOTE: - Unsuccessful candidates can participate in the next round of counselling (if any), however such candidates are not required to pay the Processing Fees again.

STEP 5:- PART PAYMENT OF INSTITUTIONAL FEES (ONLINE)

Before depositing the part institutional fees, candidate must once again ensure that he/she possesses all the desired documents / category / sub-category certificates as per the registration detail, otherwise the seat allotted will be cancelled at the time of document verification and candidate will lose the seat/admission as per his/her merit.

1. Allotted Candidates have to deposit the Part Institutional Fees (ONLINE) amounting Rs 1500/5500/6000/7000/8000 as mentioned in the Provisional Allotment Letter strictly as per the specified date and time otherwise he/she will lose the seat/admission as per his/her merit.
2. Balance Fees (If Any) is to be deposited (ONLINE) strictly as per the Date and time mentioned in the counselling schedule otherwise he/she will lose the seat/admission as per his/her merit (refer STEP 8)

STEP 6:- VERIFICATION OF DOCUMENTS (COMPLETION OF ENROLMENT FORMALITIES)

1. Candidates should report at the allotted institute as mentioned in the Provisional Allotment Letter before last date and time along with all the Essential documents (as per para 15.3) for verification of documents (**completion of enrolment formalities**). If a candidate does not report as per the schedule he/she will lose the seat/admission as per his/her merit.
2. After verifying all the documents as required, allotted institute will give 'Document Verification Report' to the candidate.
3. **In case of not fulfilling of eligibility criteria, non-production of essential documents during documents verification, the seat allotted will be cancelled and candidate will not have any claim, what so ever, for the seat allotted.**

NOTE:- For Refund(If any) refer to para 14.2.4

STEP 7:-FREEZING OF ALLOTTED SEAT AFTER EVERY ROUND

1. After every round of Counselling, if the candidate is satisfied with the seat allotted to him/her and does not want to participate in subsequent rounds of counselling for upgradation, he/she can freeze his/her allotted seat by clicking the FREEZE OPTION available ONLINE in his/her account within the specified time period.
2. If the candidate does not freeze the allotted seat, the next higher preference may be allotted to him/her automatically in the next round subject to availability of seats, and the candidate will not be allowed to retain the earlier allotment under any circumstances. Such candidates can change/modify the choices during Online Choice Submission.

NOTE: - If candidate does not freeze the allotted seat then his/her next higher preferences will be considered automatically for up-gradation in all subsequent rounds of counselling (if any) till he/she gets a better choice subject to availability of seats. However, in case the candidate does not get the seat at higher preference as per choice filled, his/her earlier allotted seat will be retained.

STEP8:- PAYMENT OF BALANCE INSTITUTIONAL FEES AND CONFIRMATION OF ALLOTMENT

1. Successful candidates should deposit the balance Institutional fees, if any (ONLINE) strictly as per the date and time mentioned in the counselling schedule on www.cetdelhi.nic.in otherwise **the seat allotted will be cancelled and candidate will not have any claim, what so ever, for the seat allotted.**
2. After depositing the balance Institutional Fees (ONLINE) candidates can download a final allotment letter by clicking on the link "**Final Allotment Letter**".

14.2.2 SECOND/THIRD/FOURTH COUNSELLING

- (i) The Second/Third/Fourth counselling (against unfilled / dropout seats) will be held as per the schedule displayed on the counselling website for all categories/programme and the seats will be allotted strictly on the basis of merit of the qualified candidates. In these counsellings, even those candidates, who were absent in the previous counselling, will also be permitted to attend the counselling for the remaining / existing vacancies (if any).
- (ii) The rest of the procedure shall remain same as mentioned in Para 14.2.1.
- (iii) **The candidate is not required to pay the Processing Fee again, if already paid.**

NOTE:- It is made clear for the benefit of the candidates that **any admission made directly by the Institute will be considered illegal and unauthorized and CAO - 2019 will not issue any enrolment number to any such candidate(s) except against prescribed “MANAGEMENT QUOTA SEATS” in Privately Managed Institutes wherever applicable.** Also, Board of Technical Education (BTE) will not conduct any examination in respect of such candidates. **STUDENTS AND PARENTS WILL BE SOLELY RESPONSIBLE, IF THEY TAKE ADMISSION IN ANY AFFILIATED INSTITUTE DIRECTLY.**

Additional rounds of Counselling, if any, shall be notified in the website <https://www.cetdelhi.nic.in>

14.2.3 SPOT ROUND (IF ANY)

- (i) The seats vacant due to cancellation or any other reason for all programmes will be computed and notified along with the schedule and venue of Spot Round on the website www.cetdelhi.nic.in.
- (ii) There will be no Fresh/New Registration during Spot Round.
- (iii) Candidates who have successfully done Online Registration during 1st, 2nd, 3rd or 4th round of counselling but are **not admitted** after completion of all Four Rounds are eligible to give “ONLINE WILLINGNESS” to participate in Spot Round for admission on vacant seat (If any).
- (iv) Candidate who fails to give Online Willingness for spot round, his/her right for the vacant seat shall be forfeited.
- (v) Candidate will have to bring in person all the essential documents (as per para 15.3) along with **Demand Draft of Rs 6000/- in favour of DKDF, Delhi** at the time of admission during spot round. Balance amount of Fees is to be paid in the concerned Institute of Technology/Polytechnic within three working days from date of admission as per the direction of Principal of Institute concerned. Otherwise his/her admission will stand cancelled.
- (vi) In case of deficiency in the Certificates or Non Availability of Demand Draft during the Spot round, the candidate shall forfeit his/her right for the vacant seat.
- (vii) Payment through cheque/cash will not be accepted under any circumstances.
- (viii) The Demand Draft submitted will not be refunded under any circumstances for the admissions taken during Spot round.
- (ix) It is mandatory for the candidate to be present in person, as per the schedule (given on website) for admission. Otherwise the candidate right for the vacant seat shall be forfeited.
- (x) The seats will be allotted strictly on the basis of the merit of the qualified candidates.

14.2.4 ONLINE CANCELLATION OF ADMISSION AND REFUND OF FEES

- (a) After depositing the Part Institutional Fees, if a candidate wants to cancel the admission against the allotted seat, he/she can apply for cancellation by clicking on the Cancellation option available online in his/her account in the admission/counselling website within the specified time period by following the online cancellation procedure.
- (b) Candidate will be solely responsible for any Wrong Information furnished by him/her during applying for cancellation of admission.
- (c) A Candidate can apply to get his or her admission cancelled during 1st, 2nd, 3rd & 4th round of counselling. All such candidates will be refunded the amount deposited by him/her as Part Institutional fees only after completion of complete counselling/Admission Process.
- (d) No Request for early refund will be entertained under any circumstances.
- (e) A candidate applying for cancellation of admission after 4th round of counselling or during the course of study will get the refund of Security Amount deposited (if any) from the institute where he/she is admitted.
- (f) Processing fee will not be refunded in any case.

For further details the candidates are advised to read the instructions in counselling website: www.cetdelhi.nic.in carefully from time to time. Any change in counselling procedure or counselling schedule will be available on the website: www.cetdelhi.nic.in. The candidates are requested to visit the website regularly for any updates.

15. FEES

- No separate processing fee shall be charged by the institution.
- Security Deposit shall be forfeited if not collected within 03 years after completing the course of duration in the institute.
- Payment through DD / Cheque / Cash will not be accepted under any circumstances.

15.1 PROCESSING FEE

CET-2019 qualified candidates will be required to deposit one time processing fee of Rs. 700/- (Non-refundable) + bank charges applicable. For details refer 14.2.1.

15.2 FEES STRUCTURE

For Government Institute of Technology/ Polytechnics fees structure for academic session 2019-20 shall be as under:

Institute of Technology /Polytechnic (s)	SC/ST/PWD (Boys/Girls)/TFW	All other categories (Girls)	All other categories (Boys)
Govt. Institute of Technology Polytechnics/ SUSA	Rs.2000/- (refundable security) (including library security) + Rs. 3200/- (towards Govt. account) and Rs. 800/- (towards Non Govt. account)	Rs.2000/- (refundable security) (including library security) + Rs. 4200/- (towards Govt. account) and Rs. 800/- (towards Non - Govt. account)	Rs.2000/- (refundable security) (including library security) Rs. 5200/- (towards Govt. account) and Rs. 800/- (towards Non - Govt. account)
DITE	NIL (FOR SC CANDIDATES ONLY) Rs.4000/-(For TFW/PWD) + Rs 1500/- Security Deposit (Refundable)	Rs.24,000/- + 1500/- Security Deposit (Refundable)	Rs.24,000/- + Rs.1500/- Security Deposit (Refundable)

For Private Institute/Polytechnics, fees structure as of now is as under for all categories i.e. SC/ST (Boys/Girls), All other categories girls, & All other category Boys. This fees for **academic year 2019-20 may increase subject to approval of competent authority:**

Sl. No.	Name of the Institute	Name of the courses	Fee structure (in Rs.) **
1	Subramania Barathi College of Science & Technology (B category)	Pharmacy	22,400/-
2	Baba Haridass College of Pharmacy (B category)	a) Pharmacy b) Medical Lab. Technology	26,550/- 21,250/-
3	Aditya Institute of Technology (C category)	a) Medical Lab. Technology b) Other courses i. Elect. & Comm. Engg. ii. Computer Engg. iii. IT Enabled Services & Management	18,800/- 17,400/- 17,400/- 17,400/-
4	Guru Tegh Bahadur Polytechnic Institute (B Category)	i. Automobile Engineering ii. Computer Engineering iii. Electronics & Communication Engineering	32,000/- 32,000/- 30,500/-

** These fee structures are exclusive of one time refundable security fee Rs. 1500/-, student activities fees per annum (Rs. 1000/-) and examination fees per annum (Rs. 500/-), which have been duly approved by the Government.

Note: Amount to be paid at the time of reporting decided by the committee and at the polytechnic/institute is as under:

Fees of the Polytechnic/Institute+ one time refundable security fee(Rs. 1500/-)+ student activities fees (Rs. 1000/-) per annum + examination fees (Rs. 500/-) per annum.

15.3 DOCUMENTS REQUIRED TO COMPLETE THE ENROLMENT FORMALITIES AT THE TIME OF COUNSELLING:

1. Payment receipt of Online Part payment made by candidate.
2. Copy of Provisional Allotment Letter (from the website <https://www.cetdelhi.nic.in>)
3. Copy of On-line Registration Slip. (from the website <https://www.cetdelhi.nic.in>)
4. Copy of choices submitted by Candidate(from the website <https://www.cetdelhi.nic.in>)
5. Two latest identical Color Photographs of 7.0 cm x 5.5 cm size same as that pasted on the admit card.
6. Admit Card of CET-2019 (Original).
7. Proof of date of birth (Secondary School Certificate) (Original and Two self attested Photocopies).
8. Certificate and Mark Sheet of the qualifying examination issued by the Board (Original and two self attested photocopy). In case the original certificate is not awarded at the level of the School, Provisional Certificate /Downloaded copy of marksheet duly authenticated by concerned School Principal may be considered.
9. SC / ST / Person with Disabilities/Divyang (PWD)* (Annexure-IV) /OBC certificate issued by the competent authority/ Defence Category (Annexure – VI) / Kashmiri Migrants (Annexure – VIII) / TFW (Annexure IX) / Minority Status Certificate(s) whichever applicable, on the basis of which reservation is claimed (Original and Two self attested photocopies).
10. Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed/or from a Gazetted Officer (Original and Two self attested Photocopies).
11. Certificate of Medical Fitness to be signed by a Registered Medical Practitioner in the format as given in Annexure - III in the Information Bulletin (Original).
12. Undertaking regarding prohibition of ragging (Annexure VII)
13. Transfer Certificate/School leaving Certificate/Migration Certificate (Original and two self attested copies).
14. Declaration/Undertaking for non migration (inter-polytechnic/institute) after admission. (Annexure-V)

*All the candidates seeking admission under Person with Disabilities (PWD) quota are required to bring a certificate from Vocational Rehabilitation Centre for handicapped, 9-11 Vikas Marg, Karkardooma, Delhi-92, and for Dyslexia a certificate from IHBAS only as to whether he/she is fit for undergoing the course applied for. No other certificate in this regard shall be entertained.

15.4 Submission of self attested copies of certificate: Self attested or attested copies of original certificates will be accepted at the time of admission. Original certificates of admitted candidate shall be returned at the time of admission by retaining two sets of self attested copies of certificates.

15.5 ADMISSION AGAINST MANAGEMENT QUOTA SEATS

10% of the total seats (Management Quota Seats) shall be filled by Self-Financing Privately Managed Institutions as per the following procedure: -

- (i) The institute shall advertise the admission notice for management quota seats in at least two daily newspapers, one in Hindi and the other in English in addition to

displaying the same on the institute's website and the institute's notice board, kept at a conspicuous place. A copy of the notice shall also be sent to the designated agency CAO, Controller CET-2019 and Controller, BTE so that the same may be displayed in BTE/Helpdesk notice board. This admission notice shall be displayed at least a fortnight before the last date of closing of admission for the concerned course, and shall include therein information necessary for the students seeking admission against the management quota seats. The admission notice shall include therein the place from which admission forms will be available, the date, time and manner for submission of completed applications and the schedule for various admission processes and counselling. The Prospective applicants shall be given a period of at least 18 days to apply for seats under the management quota, in the manner mentioned above.

- (ii) While calculating the management seats, fraction less than 0.5 shall be ignored and above that (0.5) converted into one full seat.
- (iii) Based on the aggregate marks obtained by qualified applicants at the qualifying examination, the institute concerned shall prepare and display the "rank ordered" merit list of such applicants on the institute's website and on the notice board kept at a conspicuous place of the institute, within two days of the closing date for receipt of the management quota applications. A copy of the list shall also be sent to the designated agency CAO and Controller, BTE. The criteria for rank ordering of applicants with a tie in the qualifying examination's aggregate marks shall be the same as those laid down in the admission brochure or as may be laid down by the designated authority at para 12.
- (iv) Based on the merit list so drawn up, the institute concerned shall conduct admission counselling for allotment of branches/courses to qualified applicants within a period of three days of drawing up of the merit list of qualified management quota applicants. Such admission counselling will, however, be subject to the condition that there shall not be more than two rounds of counselling. The list of applicants who will be called for a given round of admission counselling shall be displayed on the institute's website and notice board, kept in a conspicuous place.
- (v) Following the conduct/ counselling for admission, the list of applicants admitted against the management quota seats made on the basis of the merit list drawn up in the aforementioned manner and the balance of the management quota seats in each course shall be displayed/ published at the end of each round of counselling on the website of the respective institute as well as that of the designated agency. The list of the candidates being called for the first round of counselling shall be displayed in the aforementioned manner along with the merit list, indicating therein the date, time, place at which the counselling will be held. The date, time and place of the second round of counselling will be displayed along with the list of candidates admitted in the first round of counselling. Provided that the second round of counselling shall commence atleast twelve hours after publication of the list of applicants admitted in the first round of counselling and the discipline/course-wise balance of seats.
- (vi) The last date to fill-up the management quota seats will be nine calendar days after the last date for regular admissions in the course concerned, as per procedure mentioned in the foregoing pages.
- (vii) All admissions made to the management quota seats shall be provisional subject to ratification by the designated agency, which will convey its decision within a day of being informed by the institute of the list of successful candidates and the basis of their selection as per the procedure mentioned herein before.
- (viii) The affiliated institute shall not be authorized to admit candidates against the management quota seats after the cut-off date fixed as mentioned in sub-clause (vi) above.
- (ix) If any dispute arises with regard to the admission under the management quota seat(s), the designated agency or the Government, as the case may be, shall have the overriding power to issue directions to the institute, and the same shall be binding upon the institute concerned.

16. POST ADMISSION INFORMATION

Medium of instruction in the Institute/ Polytechnics is English (otherwise specified in the course).

16.1 FEE PAYABLE

Following shall be the details of fees for subsequent semesters / terms, to be paid before the specified dates.

The annual fee structure for students to be admitted during the academic year 2019-20 for their 2nd year and 3rd year shall be notified later. However, the annual fee structure for 2nd Year & 3rd Year for students admitted during the academic year 2018-19 was as follows:

(a) Government Institutes/ Polytechnics, SUSA.

Category	Annual Fee		
	Govt. Fund	Non-Govt. Fund	Total
SC/ST/PWD/TFW (Boys/Girls)	Rs.3200/-	Rs.800/-	Rs.4000/-
All other categories (Girls)	Rs.4200/-	Rs.800/-	Rs.5000/-
All other categories (Boys)	Rs.5200/-	Rs.800/-	Rs.6000/-

Detailed break-up is given as under:

Components of Fee	General Category (Boys)		General Category (Girls)		SC/ST/PWD Category (Boys/Girls)	
	First/Third/Fifth Semester	Second/Fourth/Sixth Semester	First/Third/Fifth Semester	Second/Fourth/Sixth Semester	First/Third/Fifth Semester	Second/Fourth/Sixth Semester
Tuition Fee	Rs.1000	Rs.1000	Rs.500	Rs.500	-	-
Institutional Fee, e.g., Library Fee, Lab. Fee etc.	Rs.1600	Rs.1600	Rs.1600	Rs.1600	Rs. 1600	Rs. 1600
Non-Govt. Fee	Rs.400	Rs.400	Rs.400	Rs.400	Rs.400	Rs.400
Total Fee	Rs.3000	Rs.3000	Rs.2500	Rs.2500	Rs.2000	Rs.2000

(b) DITE - Up to Rs. 24,000/- per annum (as applicable) for the admission year 2019-20.

Following benefits have been given to SC students only:

1. 100% fee waived-off.
2. Reimbursement of amount up to Rs.3, 000/- towards regular uniform, safety shoes, stationery, text books and safety equipments etc.

Further information may be obtained from the Institute concerned.

(c) Privately Managed Polytechnics

For Private Institute/Polytechnics, the amount of fees to be remitted for academic year 2019-20 is as follows:

In exercise of the powers conferred by sub sections (1) of section 6 of the Delhi Diploma Level Technical Education Institutions (Prohibitions of Capitation Fee, Regulation of Admission, Fixation of Non Exploitative Fee and Other Measures to Ensure Equity and excellence) Act 2007. (Delhi Act 7 of 2007), the Government of National Capital Territory of Delhi constituted a State Fee Regulatory Committee vide Notification No. no.161/8/FEE STRUCTURE/DDTE/2014-15/2376 dated 31.7.2015 for the purpose of determining fee for pursuing courses in privately managed self financed institutions in the National Capital Territory of Delhi and affiliated to Board of Technical Education offering different diploma courses.

For Private Institute/Polytechnics, fees structure as of now is as under for all categories i.e. SC/ST (Boys/Girls), All other categories girls, & All other category Boys. This fees for **academic year 2019-20 may increase subjected to approval of competent authority:**

Sl. No.	Name of the Institute	Name of the courses	Fee structure (in Rs.) **
1	Subramania Barathi College of Science & Technology (B category)	Pharmacy	22,400/-
2	Baba Haridass College of Pharmacy (B category)	a) Pharmacy b) Medical Lab. Technology	26,550/- 21,250/-
3	Aditya Institute of Technology (C category)	a) Medical Lab. Technology b) Other courses I. Elect. & Comm. Engg. II. Computer Engg. III. IT Enabled Services & Management	18,800/- 17,400/- 17,400/- 17,400/-
4	Guru Tegh Bahadur Polytechnic Institute (B Category)	i. Automobile Engineering ii. Computer Engineering iii. Electronics & Communication Engineering	32,000/- 32,000/- 30,500/-

The Government of National Capital Territory of Delhi has decided that the fee structure will be implemented w.e.f. Academic year 2016-17 and it will remain valid up to the Academic year 2019-20 i.e. for three years as recommended by the Committee. The fee notified by the Government will be applicable for the entire duration of the course.

Further in exercise of the powers conferred by sub section (3) of Section 6 of the said Act, the Government of National Capital Territory of Delhi notify the recommendations for fees given by the State Fee Regulatory Committee and the decisions taken thereon enumerated herein above.

The other charges will remain as under:

- | | | | |
|----|----------------------|---|---------------------|
| 1. | Student Activity Fee | - | Rs.1000/- per annum |
| 2. | Examination Fee | - | Rs.500/- per annum |

For the latest fee structure (if any), Candidates are advised to check website – <https://www.cetdelhi.nic.in>

(d) Payment of Dues

All dues shall be paid by the dates as notified by the Principal.

16.2 Late Fee / Fine

If the dues (other than those payable at the time of admission) are not paid by the due date, a late payment fine of Rs.5/- for each day after the due date (including holidays) shall be charged, subject to the maximum of Rs.75/- only.

If the fees are not paid within 15 days after due date including holidays for any reason whatsoever, the name of the defaulting student shall be struck off from the rolls of the Institute.

16.3 Payment of Fines and Dues

Students shall pay on demand, any fines imposed on them or the cost of any damage to equipment or other property of the Institute or loss of library books. On failure to do so, the same will be deducted from their security deposit. If the cost of damage to be recovered or loss exceeds the amount of security deposit, the balance shall be deposited by the student on demand by the Principal. Failure to do so may result in the name struck off (NSO) from the roll of the institute.

The student shall clear all dues to the institute before appearing in the BTE Exams. If the dues are not cleared, their admit cards/provisional certificates/ diploma will be withheld.

16.4 STRIKING OFF THE NAME FROM THE ROLLS OF INSTITUTE/POLYTECHNIC.

The name of the student will be deemed struck off the rolls on account of:

- 1) His/her own request endorsed by his/her parent/guardian;
- 2) Non-payment of tuition fee and other dues for 15 days after the last date for payment. The Principal may, however, grant not more than 10 days of grace in deserving cases on application by the parent or guardian.

The name of the student may also be struck off from the roll on account of: -

- a) Continued absence without obtaining leave for ten consecutive working days;
- b) Irregular attendance and poor progress in studies;
- c) If ordered to be expelled or rusticated from the institute.

The parents/guardians may in their own interest keep in touch with the concerned authorities regarding conduct, progress and attendance of their ward.

16.4.1. Documents in the personal files of students: -The institute will ensure that two sets of self attested photocopies of documents are available in the personal file of the student.

16.4.2 Pursuing Simultaneous courses not allowed.

A regular student will not pursue any other courses simultaneously including any regular/Part time/Correspondences courses.

16.5 RE-ADMISSION

The students whose names have been struck off in the first semester (semester pattern)/year (annual pattern) shall not be eligible for re-admission. They are required to appear for CET afresh next year. However, the re-admission of students who are detained in the first semester (semester pattern)/ year (annual pattern) shall be for re-admission at the discretion of the Principal on payment of re-admission fees of Rs.500/- along with the dues and penalty, if any. In case of detention/struck off in subsequent semester/years (annual pattern), re-admission of such students shall be at the discretion of the Principal on payment of re-admission fees of Rs.500/-along with the dues and penalty, if any.

16.6 FINANCIAL ASSISTANCE

The financial assistance available at Government Institutes /Polytechnics for students of full-time courses in accordance with relevant rules is as follows:

16.6.1 Scholarship: (FOR GOVERNMENT INSTITUTE OF TECHNOLOGY/POLYTECHNICS ONLY) The Government has introduced scholarships for meritorious students and for students belonging to economically weaker sections of the society studying in the Government institutes as per details given below:

Name of Scholarship	Amount (In Rs. per month)		Eligibility Criteria	Parental/ Family Income Limit
	Hostellers	Day Scholars		
Merit Scholarship	*	Rs. 950/-	80% and above marks in the previous years' examination	No limit.
Merit-cum-Means Scholarship	Rs. 1025/-	Rs. 700/-	70% and above marks in the previous year's examination.	Rs. 2.00 lakh annual.(certificate issued from SDM to be furnished)

* To be notified later.

The scholarship will be given for only ten months for final year students.

16.6.2 Merit Scholarship and Post Matric Scholarships to SC/ST/OBC Students**

The Department for the Welfare of SC/ST/OBC/Minorities is providing scholarships to SC/ST and OBC students Merit Scholarship & Post Matric Scholarship.

** For further details and latest updates, please visit the website at www.scstwelfare.delhigovt.nic.in

16.6.3 Fee Concession

- **Concession to Siblings:** In case two or more brothers/sisters are admitted in the Government run Institute of Technology/Polytechnics or the Bhai Parmanand Institute of Business Studies, the brother/sister studying in the lower class shall pay half the prescribed tuition fee. In case of both being in the same class, the youngest sibling will pay half the tuition fee.
- **SC/ST/PWD/TFW Students:** Students belonging to Scheduled Castes and Scheduled Tribes and PWD category shall be exempted from payment of tuition fee.
- **Girl students:** Girl students will have to pay half the tuition fee in Govt. Institute of Technology/ Polytechnics.

16.7 B.T.E. EXAMINATION

The students admitted to a programme will have to undergo a regular course of study as per the syllabus laid down by the Board of Technical Education, Delhi and have to appear in the examinations at the end of the term/semester. A student shall be eligible to get the Diploma from the Board of Technical Education after passing such examinations as prescribed by the Board of Technical Education, Delhi.

- 16.7.1** For examinations conducted by the Board of Technical Education, the Board's rules shall be applicable. The rules are subject to modification/alteration by the Board of Technical Education. **The students will be eligible to appear in the Board Examination only if they fulfill the minimum requirement of attendance etc. A student shall have to attend not less than 66% of the prescribed periods in any individual subject, theory and practical taken separately during the session last attended and minimum 75% of the aggregate of all lectures, tutorial classes and practical as prescribed by the Board under the study scheme of the course concerned, failing which the student will be detained in the same class / semester.**

NOTE: Relaxation from minimum requisite attendance may be allowed on the following grounds:

S.No.	Ground	Relaxation
I	Genuine prolonged illness during the session for aggregate and individual subject.	Up to the extent of 15% both.
II	Death of Father / Mother / Guardian	Up to the extent 10% of both.
III	Disability to attend classes due to Natural calamities like flood, fire, Storm etc. beyond control of human being.	Up to the extent 10%
IV	Disadvantage due to non-holding Classes in one particular or more Subjects due to non – appointment of Teachers.	Up to the extent of 10%

16.7.2 Exemption in BTE Exam for Lateral Entry Students admitted through Test-4:

The students admitted in 3rd Semester in any Institute of Technology/ Polytechnic through Lateral Entry shall have to pass the Applied Physics, Applied Mathematics, (I and II as applicable) Applied Chemistry & Applied Science theory subjects of 1st year Diploma Course of the respective discipline. Such candidates are not required to write internal sessional test for Applied Physics, Applied Chemistry, Applied Mathematics (I and II as applicable) & Applied Science theory subjects of 1st Year Diploma. They have to study these subjects themselves and shall have to pass these subjects from BTE Delhi within a total period of the course duration for lateral entry plus two years. However if a candidate has passed 12th in science with vocational /10+2 (Science)/10+2 Technical with Physics, Chemistry, Mathematics & Applied Science before admission, then candidate is not

required to pass Applied Physics, Applied Chemistry, Applied Mathematics & Applied Science respectively from Board of Technical Education.

16.7.3 B.T.E. EXAMINATION FEE

Activity	Fee
Semester Examination Fee(Incl. Mark Sheet)	Rs. 200/-
Annual Examination Fee (Incl. Mark sheet)	Rs. 400/-
Back Paper Fee (Incl. Mark Sheet)	Rs. 100/- per paper with a maximum of Rs. 400/- for semester pattern and Rs. 500/- for annual pattern.
Late Fee after due date within 15 days	Rs. 100/-
Late Fee after 15 days	Late fee after 15 days of due date till 07 days before commencement of the examination Rs. 300/-
Fee for Duplicate Mark Sheet	Rs. 100/-
Fee for Duplicate Diploma/Certificate	Rs. 200/-
Fee for Re- totaling	Rs. 200/- Per paper (Within 30 days from the date of declaration of result).
Fee for Issue of Duplicate Admit Card	Rs. 100/-
Fee for issue of Migration certificate	Rs. 100/-
Norms for Issue of Duplicate Mark Sheet/Certificate/Diploma	In addition to the existing norms the student shall have to give a press-release/notification regarding loss/destroy of his/her mark sheet./certificate in one of the leading newspaper and produce the original copy of this press release/notification along-with his/her application. The mode of payment shall be as per approval of Finance Department from time to time.
Photocopy of Answer Sheet	Rs. 500/- Per Subject after 45 days of declaration of result up to maximum 90 days from the date of declaration of result.

NOTE : Examination Fees once paid shall not be refunded.

16.7.4 Warning against malpractice in the BTE Examination

The penalty imposed to a student found guilty of adopting malpractice during the BTE examination ranges:

- (i) Cancellation of the Examination in the paper of the day of incident only (11 A).
- (ii) Cancellation of the Entire Examination (11 B).
- (iii) Cancellation of the Entire Examination during the year and further debarring from the institute and from appearing at any Examination of the BTE within a span of one year (11 C).
- (iv) Cancellation of the Entire Examination and further debarring from the institute and from appearing at any Examination of BTE during the span of two years (11 D).
- (v) Cancellation of the Entire Examination and further debarring from the institute and from appearing at any Examination of BTE during the span of three years (11 E).

16.8 TIME LIMIT FOR PASSING THE DIPLOMA COURSE

The students admitted in a Diploma Course will have to pass the requisite Diploma examination within a maximum period of **Course duration plus 2 years with 40% marks in each subject. The Diploma Certificate will be awarded only if a candidate obtains overall 50% marks in aggregate.**

Limit for Vocational (Engineering)/ITI: The students seeking admissions through Lateral Entry will have to pass the requisite examination within a maximum period of course duration (for Lateral Entry) plus two years with 40% marks in each subject.

Parents are advised to keep in touch with the institution for information on progress and attendance of their wards.

The detailed rules & regulation on the subject may be obtained from the office of Board of Technical Education.

16.9 DISCIPLINE

All the students admitted to an institution will be under the complete disciplinary control of the Principal of the institute or any other officer(s) appointed by the competent authority for the purpose and must obey the rules of institution as framed and notified by the Principal.

Under the rules, following are the forbidden practices:

a) RAGGING, CONSTITUTING ONE OR MORE OF THE FOLLOWING ACTIVITIES

- If any student found guilty of teasing, threatening or handling rudely (by words, spoken, written or any other act).
 - Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
 - Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
 - Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
 - Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
 - Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
 - Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
 - Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
 - Pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
- b) Disfiguring or otherwise damaging institutional property;
- c) Smoking in the class room, workshop, laboratory, premises of the Institute or during field training;
- d) Use of drugs or intoxicants except for those prescribed by a registered medical practitioner and under the knowledge of Principal of the institution;
- e) Any form of gambling;
- f) Rowdy and rude behavior;
- g) Use of violence in any form;

- h) Offences of cognizable nature;
- i) Castism, communalism, or practice of untouchability; or
- j) Any other conduct unbecoming of a student of the institution

Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:-

- Fine
- Cancellation of admission
- Suspension from attending classes
- Withholding/withdrawing scholarship/fellowship and other benefits
- Debarring from appearing in any test/examination or other evaluation process
- Withholding results
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- Suspension/expulsion from the hostel
- Rustication from the institution for period ranging from 1 to 6 semesters
- Expulsion from the institution and consequent debarring from admission to any other institution.
- Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.
- The Institutions may be requested to make it compulsory for each student and every parent to submit an online undertaking every academic year at www.antiragging.in and www.amanmovement.org.

The candidates for admission have to give an undertaking that they will abide by the rules and regulations prescribed by the Principal and any action taken in this regard on the student by the Principal shall be final.

16.10 GENERAL INFORMATION (FOR GOVERNMENT POLYTECHNICS / INSTITUTE OF TECHNOLOGY ONLY)

- **Dress code for the students:**

(i) **Boys:** White Shirt, Black Trouser and Black Shoes are to be worn during summer. White Shirt, Black Trouser, Navy Blue Blazer and Black Shoes are to be worn in winter. For lab/Workshop: White color Aprons are to be put on by the students of Medical Lab Technology and Pharmacy. Blue colors aprons are to be put on by the students of all other branches during workshops as directed by Principal.

(ii) **Girls:** White Top (Shirt/Kurti), Black Lower(Trouser/Salwar) and Black Shoes are to be worn during summer. In winter: White Tops (Shirt/Kurti). Black Lower (Trouser/Salwar), Blue Blazer and Black shoes are to be worn. For Lab/Workshop: White color aprons are to be put on by the students of Medical Lab Technology and Pharmacy. Blue colors aprons are to be put on by the students of all other branches during workshop as directed by the Principal.

- **Student Amenities**

Common room, steel lockers, water coolers and canteen facilities are provided for the convenience of students, wherever possible.

- **Medical Facilities**

First Aid and emergency facilities are available in each institute.

- **Hostel Facilities**

Limited hostel facility for boys is available at Integrated Institute of Technology, Dwarka, Hostel facility for girls is at Meera Bai Institute of Technology, Maharani Bagh, New Delhi Kasturba Institute of Technology for Women at Pitampura, Delhi and at Integrated Institute of Technology, Dwarka. 4% seats in each hostel should be reserved for candidates from different state nominees against MHRD quota. Vacant seats, if any against MHRD may be dereserved subsequently once the admission against MHRD quota is over. Hostel shall be allotted as per the policy of the Institute concerned.

(Note: Changes if any in hostel charges will be notified by the principal of the concerned institute.)

Hostel Charges

Hostel Room Rent (Per Semester)	Rs.1,500/-
Electricity & Water Charges (Per Semester)	Rs.300/-
Hostel / Mess Establishment/Services and Maintenance Fee (Per Sem)	Rs.200/-
Total (Per Semester)	Rs.2,000/-
Student Welfare Fee (one time)	Rs.100/-
Mess Advance (for 2 months)	Rs.1,500/-
Hostel Security Deposit (Refundable)	Rs.1,000/-
Furniture Security (Refundable)	Rs.400/-
Mess Charges	On actual basis

***Note: For Integrated Institute of Technology, Dwarka the hostel fees is decided by Competent Authority.**

Hostel fee for the whole semester is to be deposited by the candidates seeking hostel accommodation at the time of admission, along with other fees. Security deposit is refundable.

- **Games & Sports**

The students of full-time courses are to take active part in games and sports for which facilities may be provided by the institute. They may also undergo N.C.C. training. The prescribed application form duly filled - in for admission to N.C.C., should be submitted after obtaining admission.

- **Extra-Curricular Activities**

Students are expected to take active interest in extra-curricular activities like exhibitions, debates, dramatics, music etc. that may be organized from time to time or on important occasions. The institute may also establish hobby clubs through which students may pursue hobbies like photography, painting, model making, science and technology clubs etc.

No relaxation from the prescribed minimum requirement for the Examination will be given for participating in extra-curricular activities unless specifically authorized by the Principal in advance.

- **Library Facilities**

All the institutes are equipped with libraries and the students are advised to make full use of them. The books in the libraries are, however, not meant to be substitutes for textbooks, which should be acquired by each student. For the benefit of such students, whose parents' income is less than the prescribed amount and for SC/ST students, book banks have been established in each Government institute.

- **Text Books & Equipment**

The students themselves will arrange their textbooks , prescribed by the institutions or the Board of Technical Education in the interest of imparting proper training. In addition, each student shall equip himself/herself with drawing instruments, apron and other personal tools relevant to his/her course of study and with a calculator at his/her own expenses.

- **Practical Training & Placement**

Students may be detained for practical training during the summer vacation. They may also be required to undergo such practical training as prescribed by the Board of Technical Education before the award of the diploma. Facilities of training during their course of study and training and placement after completion of the course are arranged to the extent possible by the Training & Placement Cell in most of the institutes and this Cell assist students to secure suitable and satisfactory jobs. The field and practical training is arranged at the cost, risk, liability and responsibility of the student or his parents/guardians. The Department has been conducting job fair on various occasion.

- **Industrial and Field Visits**

Students are exposed to the world of work by arranging industrial and field visits as per curriculum. Presence of students during the visits is obligatory. The students will have to bear the cost of all such visits.

Provision of financial assistance as given above is presently applicable to Govt. Institutions. In the case of private institutions, these will be as per their own regulations.

TENTATIVE SCHEDULE FOR ONLINE WEB-BASED COUNSELLING FOR CET 2019

KEY DATES	
Declaration of Result CET 2019	21 st June 2019
First Round of Counselling	
Processing fees *	22 nd June 2019 to 24 th June 2019
Online Registration & Choice submission	22 nd June 2019 to 25 th June 2019
Result of 1 st counselling and Printing of Provisional allotment letter	27 th June 2019 (4:00 PM)
Online Payment of Part Institutional Fees	28 th June 2019(10:00 AM) to 30 th June 2019(4:00 PM)
Verification of Documents	28 th June 2019(10:00 AM) to 1 st July 2019(4:00 PM)
Freezing/Up gradation of allotted seat(Online) by candidate after verification of Documents#	28 th June 2019(10:00 AM) to 2 nd July 2019(4:00 PM)
Second Round of Counselling	
Processing fees(For NEW candidates only) *	28 th June 2019 to 2 nd July 2019
Online Registration and Choice submission	1 st July 2019 to 3 rd July 2019
Result of 2 nd counselling and Printing of Provisional allotment letter	5 th July 2019 (4:00 PM)
Online Payment of Part Institutional Fees	6 th July 2019(10:00 AM) to 9 th July 2019(4:00 PM)
Verification of Documents	6 th July 2019(10:00 AM) to 10 th July 2019(4:00 PM)
Freezing/Up gradation of allotted seat(online) by candidate after verification of Documents#	6 th July 2019(10:00 AM) to 11 th July 2019(4:00 PM)
Third Round of Counselling	
Processing fees(For NEW candidates only) *	6 th July 2019 to 12 th July 2019
Online Registration and Choice submission	12 th July 2019 to 14 th July 2019
Result of 3 rd counselling and Printing of Provisional allotment letter	16 th July 2019 (4:00 PM)
Online Payment of Part Institutional Fees	16 th July 2019(10:00 AM) to 19 th July 2019(4:00 PM)
Verification of Documents	17 th July 2019(10:00 AM) to 19 th July 2019(4:00 PM)
Freezing/Up gradation of allotted seat(online) by candidate after verification of Documents#	17 th July 2019(10:00 AM) to 20 th July 2019(4:00 PM)
Fourth Round of Counselling	
Processing fees(For NEW candidates only) *	16 th July 2019 to 20 th July 2019
Online Registration and Choice submission	21 st July 2019 to 23 rd July 2019
Result of 4 th counseling and Printing of Provisional allotment letter	25 th July 2019 (4:00 PM)
Online Payment of Part Institutional Fees	25 th July 2019 (5:00 PM) to 26 th July 2019 (4:00 PM)
Verification of Documents	26 th July 2019 (10:00 AM) to 27 th July 2019 (4:00 PM)
PAYMENT OF BALANCE INSTITUTIONAL FEES AND FINAL ALLOTMENT LETTER	
Payment of balance institutional fees and Printing of Final allotment letter	26 th July 2019 to 30 th July 2019
SPOT Round** of Counselling (Against vacant seat, If any)	
Online willingness for Spot Round	1 st August 2019 to 4 th August 2019
Display of Reporting schedule on	6 th August 2019

IMPORTANT INSTRUCTIONS: -

*Candidates will be required to pay Onetime Non – Refundable Processing Fees of Rs. 700/+ bank charges as applicable as per the details given on para 14.2.1.

**Spot round will be held only if seats remain vacant after Fourth round of counselling. All candidates who have paid the Processing fees and have done Online Registration earlier but have not been admitted till last date of completion of enrolment formalities of Fourth Round of counselling are eligible for Spot Admissions provided they have marked their Online willingness for spot round. For details refer para 14.2.3.

#Freezing/Up gradation of allotted seat (Online) by candidate after verification of Documents :- If the candidate does not **freeze** the allotted seat, the next higher preference may be allotted to him/her automatically in the next round subject to availability of seats, and the candidate will not be allowed to retain the earlier allotment under any circumstances. (Such candidates can change/modify the choices during the period of Online choice submission). For Details refer para 14.2, STEP-7.

NOTE: - Candidates are advised to check the website (www.cetdelhi.nic.in) regularly for updates , No separate communication will be sent.

ANNEXURE-II

A sample of CONFIRMATION PAGE (After filling application form) of previous year

Confirmation Page							
Application No.	1000001						
DO NOT REMOVE THIS PAGE TO BOARD							
CANDIDATES ARE REQUESTED TO RETAIN THE PRINT OUT OF ACKNOWLEDGEMENT PAGE FOR FUTURE REFERENCE.							
Personal Details							
Name	NAME	Date of Birth	C-142-1001				
Father's Name	NAME	Category	General				
Mother's Name	NAME	Person with Disability (PwD)	No				
Type of Disability	Health Impairment	State of Eligibility	State				
Gender	Male	Religiosity	Hindu				
Respect	Hindu	TFW	Yes				
General Ability Option							
Applying For:	Tab 1						
Educational Details							
Qualification	Pass Status	Course/Department	Board/Institute Name	Year of Passing	Mark (%)	Form No.	Medium Name, Address & Pincode
10th (Intermediate)	Pass	10th	CENTRAL BOARD OF SECONDARY EDUCATION	2015	81	1001	AIROD
Communication Details							
Address	201/4		City/Town/Village	LUCKNOW UTTAR PRADESH			
District	LAKHIMPUR		State	DELHI			
Pin Code	110001		Postal Address	LAKHIMPUR			
Mobile Number	9999999999		Land Line Number	-			
Fee Payment Details							
Payment Mode	Online Payment	Transaction ID	10000010000				
Exam Fee	₹ 5	Date of Transaction	02-05-2016 10:45:17				
Fee Submitted On	02/05/16						
DECLARATION							
I hereby declare that all the particulars stated in the application form are true & correct to the best of my knowledge & belief. I have read and understood the Board regulations & rules applicable to the exam and conditions thereof.							
Images Uploaded by Candidate							
Photograph		Signature			Thumb Impression		
							

FORM OF MEDICAL CERTIFICATE

(To be signed by a Registered Medical Practitioner)

(TO BE SUBMITTED AT THE TIME OF ADMISSION)

I certify that I have carefully examined Shri./Smt./Km.
..... son/daughter/wife of Shri/Smt.
..... whose signature is
given below. As a result of his/her examination, I certify that nothing has been found which may
disqualify him/her from admission to a course in a technical institution under the Government of NCT
of Delhi. I have further to report that:

- 1) His/her eyes appear to be
- 2) His/her heart & lungs are clear/
- 3) His/her chest measurement is normal, expanded
- 4) His/her weight is
- 5) His/her height is
- 6) He/she wears glasses/does not wear glasses with vision.
- 7) He/she has no disease, mental and bodily infirmity, which makes him/her, unfit in the near
future for an active life and studies.

Marks of Identification

Signature of Candidate

Name & Signature of the
Medical Officer with Stamp
and Registration . No.

Date:

**CERTIFICATE FOR AVAILING ADMISSION AGAINST
PERSON WITH DISABILITIES QUOTA**

Photograph of
the Candidate.

(TO BE SUBMITTED AT THE TIME OF COUNSELLING/ADMISSION)

This is to certify that I have examined Mr./Ms. _____
Son/Daughter/Wife of _____

Mr./Ms. _____ is Person With
Disabilities/Divyang due to _____ and the percentage of disorder is
_____. He/she is fit for undergoing all the course(s)/ only
_____ courses, at Board of
Technical Education, Delhi without any special concessions and exemptions.

Signature of the Candidate

Name & Signature of the Officer In-charge,
Vocational Rehabilitation Centre for Handicapped
Karkardooma, New Delhi.

(Office Seal)

Date:

**CERTIFICATE FOR AVAILING ADMISSION AGAINST
PERSON WITH DISABILITIES QUOTA**

Photograph of
the
Candidate

(TO BE SUBMITTED AT THE TIME OF COUNSELLING/ADMISSION)

This is to certify that I have examined Mr./Ms _____
Son/Daughter/Wife of _____

Mr/Ms _____ is Person suffering from Dyslexia
due to _____ and the percentage of disorder is _____.
He/she is fit for undergoing all the course(s)/ only
_____ courses, at Board of
Technical Education, Delhi without any special concessions and exemptions.

Signature of the Candidate

Name & Signature of the Officer In-charge,
Institute of Human Behaviour and Allied Sciences, (IHBAS)
Dilshad Garden, Delhi.

(Office Seal)

Date:

ANNEXURE-V

**DECLARATION/UNDERTAKING FOR NON-MIGRATION OF STUDENTS AFTER
ADMISSION**

I, _____ son/ daughter of Shri.
_____ resident of _____
State _____ hereby declare/undertake that I will not ask/request for Inter-
Institute/Polytechnic migration within the same branch or out of the branch in which I have been
admitted.

Place:

Signature of the Candidate

Date:

Signature of Parents/Guardian

Annexure VI
CERTIFICATE FOR AVAILING ADMISSION AGAINST DEFENCE QUOTA
OFFICE OF THE ZILA/RAJYA SAINIK BOARD

This is to certify that Master /Miss.Son/daughter of
.....resident of
.....

the above named officer/ JCO / OR pertains to the category marked below:- (Select one from below)

- (a) Killed in Action onduring
- (b) Disabled in Action onduring.....
- (c) Died in peace time onwith death attributable to military service
- (d) Disabled in peace time with disability attributable military service.
- (e) Gallantry Award Winner (.....)
- (f) Ex-Serviceman.
- (g) Serving Soldier

(Category _____above)

Master/Miss.son/daughter of the above named officer/JOO/OR is eligible for

Admission inCourse in
.....Board against the Defence quota under priority
.....

His/Her Ex-Serviceman Widow Identity Card No. is DLH-01...../RSB

(Round stamp of Office)

SECRETARY
(Zila/Rajya Sainik Board)

UNDERTAKING ON PROHIBITION OF RAGGING

I, _____ son / daughter of Shri. _____ resident of _____ State, hereby declare that I am aware of the law regarding prohibition of ragging as well as the punishments, and that, if found guilty of the offence of ragging and/or abetting ragging, I am liable to be punished appropriately.

Place:

Signature of the Candidate

Date:

Name of the candidate:

I, -----Father/Guardian of Shri./Ms. _____ resident of _____ hereby declare that I am aware of the law regarding prohibition of ragging and I agree to abide by the punishment meted out to my ward in case the later is found guilty of ragging.

Signature of Parent/Guardian

Name of Parent/Guardian

NOTE: Each student and every parent must submit an online undertaking every academic year at www.antiragging.in and www.amanmovement.org.

**CERTIFICATE FOR AVAILING ADMISSION AGAINST
KASHMIRI MIGRANT QUOTA**

(To be submitted at the Time of Counselling/Admission)

Certified that Shri./Km./Smt. _____ son/daughter/wife of
Shri./Smt. _____
resident of _____ is registered as
migrant from Jammu & Kashmir.

The Registration number is _____ dated
_____.

It is also certified that Shri./Km./Smt. _____

is registered in Delhi as J & K Migrant on _____.

Name & Signature of
Deputy Commissioner/
Competent Authority
(Office Stamp)

Place :

Date :

ANNEXURE-IX

**CERTIFICATE TO BE PRODUCED AT THE TIME OF ADMISSION
BY THE CANDIDATE SEEKING ADMISSION UNDER TUITION FEE WAIVER SCHEME**

This is to certify that Shri./Smt./Km. _____
son / daughter of Shri./Smt. _____ is the
resident of _____.
The occupation of his/her parents/guardian is _____ and the
total family income from all sources is Rs. _____
(Rupees _____)
per annum.

District Magistrate /
Deputy Commissioner

ANNEXURE-X

UNDERTAKING BY ITI EXAM APPEARED CANDIDATE

I hereby under take that I have appeared in the exam held in the month of _____ year _____ and also undertake to submit the proof of my ITI pass certificate / mark sheet on or before 30th Nov. 2019, failing which my admission stands cancelled. I will not claim refunds of admission fee.

Signature of Candidate (With Name)

Signature of Parents / Guardian (With Name)

Government of NCT of Delhi

(Name & Address of the authority issuing the certificate)

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY
ECONOMICALLY WEAKER SECTIONS[#]**

Certificate No. -----

Date: -----

VALID FOR THE YEAR -----

This is to certify that Shri/Smt./Kumari ----- son/daughter/wife of -----
----- permanent resident of -----, Village/Street ----
----- Post Office ----- District ----- in the State/Union/Street
----- Pin Code ----- whose photograph is attested below belongs to
Economically Weaker Sections, since the gross annual income* of his/her “family” is below Rs. 8
lakh (Rupees Eight Lakh only) for the financial year -----. His/her family does not own or
possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq.ft. and above;
- III. Residential plot of 100 sq.yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in area other than the notified municipalities.

2. Shri/Smt./Kumari ----- belongs to the ----- caste which
is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes.

Recent passport size attested photograph of the applicant
--

Signature with seal of Office -----

Name -----

Designation -----

#As applicable for Delhi State

Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.*Note 2:** The term “Family” for this purpose includes

/8. -g the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*** **Note 3:** The property held by a “Family” in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

GLIMPSES OF GOVERNMENT INSTITUTES OF TECHNOLOGY UNDER DTTE

1. AMBEDKAR INSTITUTE OF TECHNOLOGY



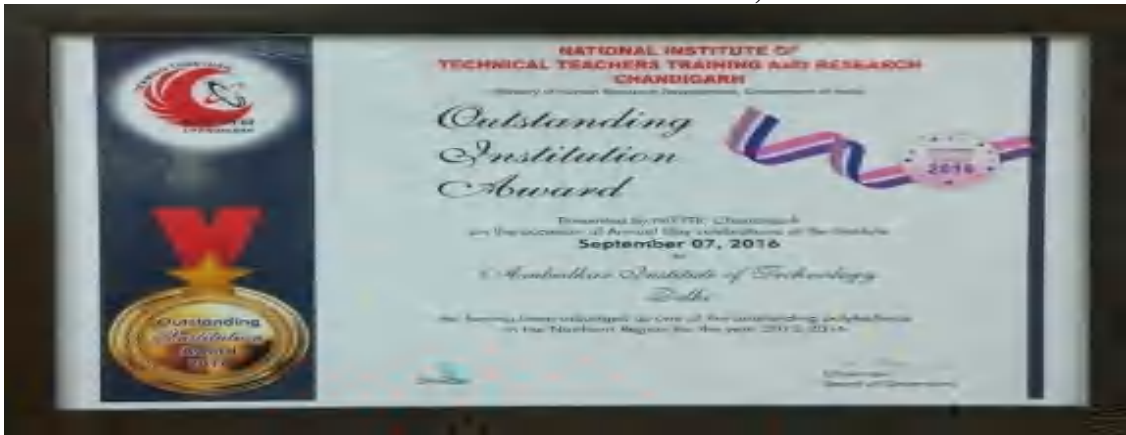
MRS. NEERU MEHTA, PRINCIPAL

FROM THE DESK OF PRINCIPAL

Under the umbrella of Department of Training & Technical Education, AIT is entrusted the responsibility of providing trained technical manpower for the technological upgradation of industrial production services, productivity & innovation, contributing to the planned growth of the country's economy.

- ❖ AIT is adjudged 'Outstanding Institution' in Northern Region by NITTTR Chandigarh.
- ❖ Conferred 'ISO 9001:2015' certification for its quality education system and academic excellence.
- ❖ AIT is having Institutional membership of Indian Society for Technical Education, for faculty and students academic development.
- ❖ Ambedkar Institute of Technology has become institutional member of DELNET for Digital access of books and journals.
- ❖ Spoken Tutorials have been seamlessly integrated in the Time table, so that students can enrich their knowledge and receive participation/completion certificate from IIT (Mumbai).
- ❖ The Times of India (TOI) through "Teach India" has signed MoU with DTTE to conduct spoken English classes at Ambedkar Institute of Technology so that students can improve their communication skill.
- ❖ DTTE has signed MoU with UNDP accordingly a Career resource centre has been set up at AIT, with a motive of capacity building and strengthening employability skills of students to train on various skills including how to speak well.

OUTSTANDING INSTITUTION AWARD BY NITTTR, CHANDIGARH



INSTITUTE IS EQUIPPED WITH STATE OF THE ART LABORATORY



2. ARYABHATT INSTITUTE OF TECHNOLOGY

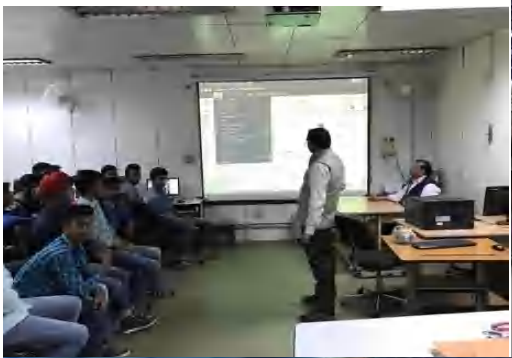


SHRI A. K. CHOUDHARY, PRINCIPAL

FROM THE DESK OF PRINCIPAL

It is an honour to be the principal of Aryabhata Institute of Technology, one of the premier institutes imparting technical education under the aegis of Directorate of Training and Technical Education, Govt. of NCT of Delhi, and with deep sense of honour, pride and gratification. I welcome you all and introduce you to the sphere of Aryabhata Institute of technology formerly known as Aryabhata Polytechnic. The institute began its journey way back in 1962 as its third boys' polytechnic at Kashmere Gate, Delhi and shifted to present location in the year 1980. This institute offers regular three years diploma and four year part-time diploma in core engineering branches with a total intake of 770 students in first year. Recently we have started three years Bachelor in Vocational courses in Refrigeration & Air Conditioning and Construction Technology affiliated with GGSIP University. We have efficient, dedicated and experienced faculty and staff. Over the years, we have acquired the state-of-art infrastructure, labs and equipments. Apart from providing best physical infrastructure and faculty, our endeavour is to create a healthy environment for the students to communicate and learn from their peers and alumni. Through summer internships with the industries, our students get hands- on experience. It is not out of place to put on record that our students have been placed with leading corporates like Tata Power Delhi Distribution Limited, Escorts, L&T, Floor Denial, Maruti, Honda, HeroMoto Corp, IGL, Bechtel, Delhi Metro, Punj Lloyed, Shriram Piston and Rings, Renowned Civil Construction Companies, Textile Companies, Various PSUs and Govt. Sectors. Our students have been proving to be assets of the companies where they work. Many students go to pursue higher studies and achieve excellence in professional as well as academic areas in India and abroad.

This year, final year students of Mechanical Engineering of ABIT have developed a project, "Hybrid Floor Cleaner Machine", and presented it in the 1st National Innovation Talent Contest for Polytechnics organized by National Institute of Technical Teachers' Training and Research, Kolkata on 21-22 February, 2017. This project has won 2nd prize among the participants from all over India. The contest was sponsored by "Sir Dorabji Tata Trust", Mumbai. I look forward to their bright future, at the same time, our vision is to produce knowledgeable, smart and confident diploma engineers who will prove to be good citizens of India and will go out into the world and make us proud.



3. G.B. PANT INSTITUTE OF TECHNOLOGY



DR. (MRS.) SANGITA PASSEY

FROM THE DESK OF PRINCIPAL

G. B. Pant Institute of Technology was formerly known as G. B. Pant Polytechnic. G. B. Pant Polytechnic was established in 1961. It was named after Pandit Govind Ballabh Pant, a renowned freedom fighter and an able administrator. The institute is housed in a plot of area of more than 20.25 acres. It is self dependent in terms of spacious Academic Complex, Residential Complex, Library, Workshops and playgrounds.

The institute was started with three conventional branches of engineering diploma courses (three years duration) i.e. Electrical Engg, Mechanical Engg & Civil Engg in 1961. Later on, in 1966 diploma course in Automobile Engg. was added followed by Production Engg in 1979. In 1972, the Part-Time evening diploma course of four years duration was introduced in Electrical, Mechanical and Civil Engineering to provide continuing education to the in service ITI passed students who are unable to join full-time day diploma courses but still wish to upgrade their knowledge and skills, for B. Voc. Courses affiliated to GGSIP University in (i) Automobile (ii) B. Voc in Construction Technology (iii) B. Voc in Refrigeration & Air-Conditioning & (iv) Power distribution have been started on 06.07.2015 . In addition to this, Advanced Diploma in Automotive Mechatronics (ADAM) is introduced in year 2018 under CSR of Automotive Mechatronics Research Centre (Mercedes-Benz).

G. B. Pant Institute of Technology is located in Okhla Industrial Estate, Okhla Phase III, New Delhi-110020, near Nehru Place in South Delhi. The institute is also connected to Escorts Mujesar - Central Secretariat Metro line. The nearest metro station to the institute is Govind Puri Metro Station.

4. GURU NANAK DEV INSTITUTE OF TECHNOLOGY



Dr. A. K AHLUWALIA, PRINCIPAL

FROM THE DESK OF PRINCIPAL

The institute began its journey way back in the year 1995 in a borrowed space in Pusa Polytechnic and shifted to its own building in the year 1997, since then we have been able to achieve many milestones; from three branches in the beginning (30 intake in each branch) to six branches at present in two shifts of more than 700 intake each year, from being a small relatively unknown polytechnic to one of the most well-known and sought after polytechnics. In the endeavor to achieve success, we have over the years built up the state of the art infrastructure and equipment. The Institute has dedicated and experienced faculty. Besides providing best physical infrastructure and faculty our endeavor is to create such environment for the students as to communicate and learn from their peers and alumni and also through summer internships with the companies and get hands- on experience. It is not out of place to put on record that our students have been placed with most leading companies in various fields. They have been able to reach enviable positions by their dedication and hard work. Our students are proving to be assets of the companies where they work. The institute has been conducting various seminars and industrial visits for its students.

COURSES OFFERED:

1. Computer Engineering.
2. Electronics and Communication Engineering
3. Chemical Engineering.
4. Mechanical Engineering.
5. Electrical Engineering.
6. Polymer Technology
7. B. Voc. Software Development
8. B. Voc. Mobile Communication



5. INTEGRATED INSTITUTE OF TECHNOLOGY



SHRI A. V. PATIL, PRINCIPAL

FROM THE DESK OF PRINCIPAL

Integrated Institute of Technology is one of the leading Co-ed institutes conducting Diploma/Degree courses in the areas of technology, healthcare and skill development. It is under the aegis of Department of Training and Technical education, Govt. of NCT of Delhi. It is approachable from Dwarka metro station sector-10 near district court. This institute is spread over 11 acres, housing main building, hostel (Boys & Girls), staff quarters, spacious playground and parking. Empowering our students to serve the masses, save life and work for mankind challenges through technology is our main objective and for that, our faculty members work hard with dedication. Students of the institute are provided with placement assistance through campus interviews. The institute is an amalgamation of students from all the strata of society and promises equal opportunities to all.

COURSES OFFERED

Diploma in ITES&M

Information Technology Enabled Services & Management, an advanced and emerging area of technology has shown an unprecedented growth in every sphere of activity. A conscious attempt has been made to design the curriculum as per the requirement and need of the industry. Total Intake of students in this course is 60 excluding super numerary seats.

Diploma in Medical Lab Technology

Diploma in Medical Lab Technology course has been defined and designed to meet the challenges of continuous technological changes and sound knowledge of latest areas of Para Medical and Health Care. Total Intake of students in this course is 60 excluding supernumerary seats.

Diploma in Pharmacy

The two years Diploma Course has been started with a view to train students in the vastly emerging Pharma industries of India using new technologies. Total Intake of students in this course is 60 excluding supernumerary seats.

B.Sc in Medical Lab Technology

The three years Degree Course has been started with a view to training students in the vastly emerging Para Medical and Health Care industries of India using new technologies. The admission test for this course is conducted separately by GGSIPU Delhi. Total Intake of students in this course is 30 excluding supernumerary seats.

Bachelor in Computer Applications

This three years degree course has been started to develop in Computer application area that has shown an unprecedented growth in every sphere of activity. A conscious attempt has been made to design the curriculum as per the requirement and need of the industry. The admission test for this course is conducted separately by GGSIPU Delhi. Total Intake of students in this course is 45 excluding supernumerary seats.

B.VOC. Software Development

This modular programme aims to build individual capacities and train persons with adequate employability skills. The programme structure attempts to blend appropriate technical knowledge and skills, personal and professional skills and substantive ‘hands-on’ and field / site experience required in the trade. Keeping in view the demands of the market and to provide flexible options for students the programme is designed in modular manner and allows entry and exit options at various levels. The admission test for this course is conducted separately by GGSIPU Delhi. Total Intake of students in this course is 50 excluding super numerary seats.



6. MEERABAI INSTITUTE OF TECHNOLOGY



DR. (MRS.) SANGITA PASSEY

FROM THE DESK OF PRINCIPAL

Meerabai Institute of Technology is the first women institute that started under the aegis of Department of Training and Technical Education, Govt of National Capital Territory of Delhi. The Institute was established with the objective to train women to cater to the needs of technically trained manpower of the State and also to help young women become professionally independent.

The institute started its journey on 10 September 1962 as Women's Polytechnic in Dayal Singh Library building at ITO running diploma courses in Architectural Assistantship, Commercial Art, Interior Design, Library Science, Medical Lab Technology and Secretarial Practice (English). In 1963, Electronics and Communication Engineering was introduced followed by diploma in Beauty Culture in 1975, diploma in Secretarial Practice (Hindi) in 1983 and Pharmacy in 1990.

At different times, due to revision of curriculum the nomenclature of some of the courses was changed i.e. Secretarial Practice to Modern Office Practice, Interior Decoration to Interior Design, Beauty Culture to Cosmetology & Health, Commercial Arts to Applied Arts, and Library Science to Library and Information Science. Presently the institute is running 10 diversified Diploma Courses and three Degree Courses.

The institute was renamed as Meerabai Polytechnic in 1994. In July 2009 the institute started Bachelor of Business Administration (Modern Office Management) affiliated to Guru Gobind Singh Indraprastha University and it was rechristened as Meerabai Institute of Technology in April 2010. In July 2015, the institute started two more degree courses in Bachelor of Vocation in Interior Design and Bachelor of Vocation in Applied Arts affiliated to Guru Gobind Singh Indraprastha University.

The institute has always had highly qualified and dedicated faculty who not only work for the academic and professional excellence to the students but also try to bring forth their hidden capabilities through cultural, sports and community activities for their overall development. Their continuous hard work and efforts helped achieve this institute the Award of Best Polytechnic of North India by NITTTR, Chandigarh in 2005.

With its synergy between excellent Technical Education and focus on firm moral values, MBIT continues to attract the students for the diversified courses. Academic, intellectual and cultural accomplishments help students of different departments to secure placement in well known companies like Tata Power, Advance Estimation, Hyatt Regency Hotels Ltd., Seva Consultants, Edge Studios, Dimension India, Nack Studios, Wipro Technologies, Becchtel India Pvt. Ltd., Micro Computer Service, Godrej & Boyce Mfg. Co. Ltd., Sony India Ltd., Apollo Hospital, Religare Wellness, Global Health Line Pvt. Ltd., Dr. Lal Path Lab, Richfeel Health & Beauty (P) Ltd., Kaya Ltd., CRRI, Suriepolex Marketing, Mellcom Engineers Pvt. Ltd., Careco Services Pvt Ltd., Maspur Industries Pvt. Ltd and Woodland Furniture Pvt. Ltd.



7. PUSA INSTITUTE OF TECHNOLOGY



SH. O.P. SINGH

FROM THE DESK OF PRINCIPAL

Pusa Institute of Technology (formerly known as Pusa Polytechnic) is the oldest Govt. Technical Institute in Delhi established in 1962 under Directorate of Training and Technical Education (DTTE) Delhi and affiliated to Board of Technical Education, Muni Maya Ram Marg, Pitampura, Delhi and is well connected to the Delhi Metro (blue line).



The Institute is approved by AICTE and is currently running in seven core engineering branches namely Automobile Engineering, Civil Engineering, Construction Technology, Electronics and Communication Engineering, Electrical Engineering, Mechanical Engineering and Printing Technology in two shifts as per table given below with an updated curriculum to provide skill work force as per requirement of an industry limitations.

Morning Shift (Regular 03 years Diploma courses)	Afternoon Shift (Regular 03 years Diploma courses)
Automobile Engineering. Civil Engineering. Construction Technology. Electronics and Communication Engineering. Electrical Engineering. Mechanical Engineering. Printing Technology.	Electronics and Communication Engineering. Electrical Engineering. Civil Engineering. Mechanical Engineering. Printing Technology.

This institute has well equipped laboratories with latest equipments and well qualified faculty dedicated to their duties. The sports and extracurricular activities are helping students to become more confident and fit. The institute is also providing NCC – National Cadet Corps facility to our students on voluntary basis.



Our modern Library contains large collection of books that includes international and national author complete references, Journals, magazines, News Papers etc. for ease of students in the challenging world.



Our institute has also become very popular due to selection of our students in top – notch companies like Maruti Suzuki Ltd., Mercedes Benz, Honda, Hyundai, Tata Power – DDL, Wipro, Thomson Press, Dainik Bhaskar, Times of India, Flour Daniel, Indraprastha Gas Ltd, Motherson Sumi, Tractors India Pvt. Ltd, Hero Motor corp., and many more where hundreds of students are placed every year with smart salary package.

In addition to diploma courses, three years Bachelor of Vocation programmes in three core branches namely Power Distribution Management, Printing Technology and Automobile under the affiliation of GGSIPU, Dwarka have been introduced in this institute since 2015.

For wi – fi enabled services, Pusa institute of Technology has signed an MoU with Reliance Jio Infocom Ltd (RJIL) for providing fastest network services to our students.

As far as CoE is concerned Hyundai Motor India Ltd. joins hands with Pusa Institute of Technology under DTTE to enhance the professional capability of the students as a Service Advisor in the area of Automobile Service Industry. The curriculum has been especially designed to improve automobile career prospects. The HMIL training programme in Hyundai Professional Development Centre at Pusa helps it in creating skillful professionals for the Indian automotive service industry.

Institute has also opened the student chapter with ASHRAE (American Society of Heating Refrigerating and Air Conditioning Engineers), devoted to indoor environment control technology. Interested students of Mechanical Engineering are joining the chapter.

8. RAJOKARI INSTITUTE OF TECHNOLOGY



DR. UMESH CHAND

FROM THE DESK OF PRINCIPAL

Rajokari Institute of Technology (RIT) was established by Government of NCT Delhi under the aegis of Department of Training and Technical Education, Delhi in the year 2016 with two diploma courses (Three years Programme) in Computer Engineering (CE) and Information Technology Enabled Services & Management (ITESM). Rajokari Institute of Technology (RIT) has State of the art infrastructure, dedicated and qualified staff, highly conducive environment for teaching-learning process and a lush green campus. The institute is affiliated to AICTE and Board of Technical Education Delhi.

The form of education we need today is not just to create an informed set of individuals; instead develop individuals- with character, commitment, conviction, courtesy and courage, who are cultured, who can shoulder the responsibility of taking the nation forward and making it stronger than ever before. A true broad based education prepares students for life, without losing their areas of specialization and competence. RIT has understood the importance of broad- based education and has created a conducive environment for the students to blossom into complete individuals. RIT believes in inculcating right attitude in the minds of young students and develop them as individuals who have the innate desire not just to succeed in their own lives but also to contribute meaningfully to societal development in all possible spheres.

The institute has been set up near the industrial town and IT hub “Gurugram (formally Gurgaon)” and well connected with Indian Railways, State and Interstate road transport and Metro railways network. All such transport facilities are available with in 2 km radius to cater to the needs of students.



9. BHAI PARMANAND INSTITUTE OF BUSINESS STUDIES



PROF. GIRISH KUMAR SHARMA

FROM THE DESK OF PRINCIPAL

The motto of BPIBS Institute of Higher Education has been to impart quality education in the field of management. Its faculty strives to enable the young people from all over the country to make meaningful contributions to an economy which is increasingly becoming a significant entity in the global arena. BPIBS uses rigorous and intensive integrated teaching methods to prepare the students to take up business and managerial positions in any environment. The Undergraduate courses emphasize on the combination of core business subjects and soft skill courses which lead to total personality development of the students. Academic excellence, holistic education, global relevance and contemporaneous curriculum continue to be the corner stones of BPIBS. I am confident that these four aspects will always define learning at this Institute. We aspire to impart quality education, with specialized faculty and a strong infrastructure. With these services we dream to make contributions along with our students in an increasingly globalised world. Understanding the importance of soft skills along with the basic business modules, our undergraduate & PG offer an interwoven program. Through innovative techniques we aim to provide our students with a foray of creativity and out of the box thinking.

GLIMPSES OF MAJOR ACHEIVEMENTS IN BPIBS IN THE RECENT PAST

1. BPIBS has been ranked as A-Grade Institute by IP University during Annual Inspection and Academic Audit.
2. Conferred 'ISO 9001:2015' certification for its quality education system and academic excellence.
3. BPIBS is one of the few privileged institutions in India to have received the award of *International Silver Grade Certification* by APACC (Asia Pacific Accreditation and Certification Commission), Manilla Philippines.
4. Recently BPIBS has received prestigious CSI Membership to inculcate culture of research amongst faculty and students.
5. BPIBS has fully automated library through E-granthalaya Software with the Bar Code facility for quick and efficient retrieval besides fast issue and return facilities.
6. Incepted 12 MBPS Internet Leased Line from MTNL (1:1) for Faster access, besides this 10 NKN connections have been provided in Digital Reading room also both the institutes maintain Wi-Fi enabled campus.

7. **BPIBS installed NPTEL Server (E-Content of IIT Professors) to provide E-Learning content and Facility free of cost to students and staffs 24 x 7.**
8. **To give exposure to the students of practical world to correlate theoretical knowledge with practical experience numerous industrial visits were conducted in National Small Industries Corporation, Okhla, Mother Dairy Plant, Patparganj, Celcom Vision Limited, Surajpur Industrial area, Greater Noida, Parlie Biscuit Pvt. Ltd. Bahadurgarh, Haryana, Neel Metal Product Ltd. (A unit of JBM Group), Maneser, Haryana, etc.**
9. **BPIBS undertook the mammoth task of spearheading DTTE in the Career Conclave organized by the Directorate of Education, Govt. of NCT of Delhi held at Thyagraj Stadium in January 2019 .**
10. **All the classrooms in BPIBS are made Digital Classrooms.**
11. **BPIBS has maintained academic excellence by providing almost 100% pass result with more than 70% students acquiring First Class with Distinction.**
12. **Grant of Rs.1.5 crores to BPIBS from Delhi Govt. to setup Incubation Centre.**
13. **BPIBS ranked among Top TEN out of 4896 Institutions at the National Level and received Outstanding Contribution Award for promoting Digital Literacy on 08.03.2017.**



10. KASTURBA INSTITUTE OF TECHNOLOGY



MRS. UDITA MALAVIYA

FROM THE DESK OF PRINCIPAL

- **Kasturba Institute of Technology (formerly known as Kasturba Polytechnic for Women) is the second Government Polytechnic exclusively for Women in Delhi. It was established in the year 1986 to encourage women to effectively contribute towards economic development. The institute building is housed in the plot area of 37,067.95 square meter of land, consists of a spacious Academic Complex, Hostel Block, Residential Complex, Playground and Parking area. The green belt around the institution provides a shield against noise and air pollution. Kasturba Institute of Technology offers full-time Diploma and B.Voc programmes in Hi-tech and emerging areas of Technology.**
- **Institute is an ISO 9001:2008 certified institute.**
- **It has talented, well qualified (mostly postgraduates) and committed faculty who are dedicated to their academic duties and strive for excellence.**
- **Institute's infrastructure is equipped with sufficient classrooms, laboratories fully equipped LRUC, EDUSAT rooms, canteen, girls' hostel and sports facility.**
- **Institute's library is completely automated with DELNET facility. All the library operations such as issue, return, cataloguing, circulation etc is computerized.**
- **Academic results of Kasturba Institute of Technology are excellent. A very large number of students pass out with First Division and Distinction. The topper students in almost every branch have secured more than 80% marks in their respective diploma courses.**
- **Kasturba Institute of Technology is three times recipient of the best Polytechnic Award. It got the best Polytechnic award in Northern India in 2001 and 2007 by NITTTR, Chandigarh and declared best polytechnic in 2004 by ISTE at 7th National ISTE Students' Convention.**

CHECK - LIST

THE CANDIDATE MUST ENSURE THE FOLLOWING WHILE FILLING-IN THE ON LINE APPLICATION FORM:-

1. The **application form** should be **filled in** carefully in **CAPITAL letters** and in **ENGLISH language** only.
2. Separate application forms should be filled in for each test. Application shall be rejected if the applicant submits more than one application for a single test.
3. The downloaded admit card should be carried by the candidates to the examination centre.
4. The application form should be filled in as per example(s) given in Para 8 of the Information Bulletin.
5. Complete postal address along with PIN code number, phone number with STD code, mobile number and e-mail address, if any, should be given.
6. Name of candidate, father's name and date of birth must be written as given in the Secondary School Certificate (10th class certificate) of the Board.
7. Date of Birth should be filled-in as per example given in Para 8.
8. **“State Code of Eligibility” in the application form must be filled-in. Select ‘Delhi’ if you have passed your qualifying examination from a school located in Delhi. Select ‘Outside Delhi’ if you have passed your qualifying examination from a school located outside Delhi, as per the example given in Para 8**
9. Recent color photograph, with the specified dimensions given on the website should be uploaded within the space marked for it, as per direction given in Para 8.
10. Candidate must upload his / her signature while filling in the application form as per the direction given in Para 8. The signature **should NOT be in CAPITAL letters**, otherwise his/her candidature shall be rejected.
11. The application form for each test should be submitted online separately.
12. Admit Card should be retained by the candidate till the admission is finalized.
13. Candidates are advised to print and keep a copy of the filled application form and admit card for their reference and future use.

IMPORTANT INFORMATION

The Candidates seeking admission to the Diploma (Engineering /Non Engineering) have to apply online through the Website <https://www.cetdelhiexam.nic.in> starting tentatively with effect from **1st April 2019 to 30th April 2019** for Common Entrance Test (CET)-2019. Non-Refundable application fees of **Rs. 400/- (Four hundred only) + Bank Charges** as applicable are to be deposited by the candidate through Net Banking/Credit/Debit Card.

Before submitting the Online Application form and fees candidate must refer the Information Bulletin available on website <https://www.cetdelhiexam.nic.in> and check eligibility criteria and schedule of the CET-2019.

Helpdesks are created at different Govt. Institutes of Technology (formerly Polytechnics) and BTE during the process of submission of Online Application forms and during the period of downloading the Admit Card. These Help Desks will help the candidate regarding any queries about the process of online submission of Forms and Downloading of Admit Cards. Details of the **Helpdesks** are also available on the website.

Tentative Schedule for CET-2019

Dates of Submission of Online Application Forms along with Fees through Credit/Debit Card/Net Banking 01-04-2019 to 30-04-2019

Issue of online Admit Card: The registered candidates can download the admit card showing the Roll no. and Centre details by logging onto the site <https://www.cetdelhiexam.nic.in> one week before the date of CET 2019 examination.

Dates of Common Entrance Test:	8 th -9 th June 2019 (detail on Page 37)
Declaration of Result	21 st June 2019
Starting of Counselling process	22 nd June 2019(Schedule at page 61)
Commencement of Session	1 st August 2019

Degree Programme - B.Voc.

All the Govt. Institutes of Technology under the aegis of DTTE are running B.Voc Degree Programme in different disciplines affiliated to Guru Govind Singh Indraprastha University, Delhi. All aspirants may visit official website of GGSIP University, i.e. <https://www.ipu.ac.in> for further information.



This Information Bulletin is only for information and guidance of candidates seeking admission. The contents are likely to change without notice. This does not constitute to be a legal document.

Government of NCT of Delhi

Department of Training and Technical Education

Muni Maya Ram Marg, Near TV Tower, Pitampura, Delhi-110088

For any queries please contact:

Controller, CET-2019
CET CELL

Pusa Institute of Technology

Pusa, New Delhi – 110012.

Ph. 011-25840014

Mail: cetdelhi2019@gmail.com

Websites: <https://www.cetdelhiexam.nic.in> (For CET-2019)

<https://www.cetdelhi.nic.in> (For CET ONLINE COUNSELLING)

The candidates are advised to visit above websites regularly for updates