DEPARTMENT OF SOCIAL WELFARE GOVT. OF NCT OF DELHI GLNS COMPLEX, DELHI GATE NEW DELHI-110002 (FINANCIAL ASSISTANCE SECTION)

F. 41(281)/DSW/FAS/DD/Misc/2018-19/Pt-II/33207-33221,

Minutes of the Meeting held under the chairpersonship of the Director (SW) on dated 24/12/2018 at 3:30 PM in the conference Room of the Department of Social Welfare, GLNS Complex, Delhi Gate, New Delhi.

- 1. A meeting to discuss data of Non-Aadhar beneficiaries and action plan to get all Aadhar No.s from beneficiaries was convened on 24.12.2018 at 3:30 PM in the conference hall at Department of Social Welfare, Delhi Gate, New Delhi.
- 2. A list of Participants is enclosed.

3. The following discussion was held and directions given in the meeting:

- Aadhar data to be collected by all District Officers by 31/01/2019 and also submit daily report to FAS branch (in the format enclosed). Action- All District Officers
- PGMS/RTI/VIP references/Court Cases to be clearly disposed of within a reasonable time frame.

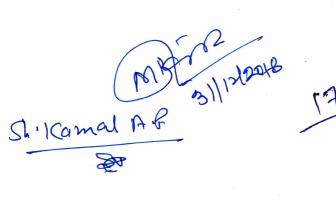
Action- All Branch Incharges/All DSWOs

• All Welfare Officers and Superintendents in District Offices to Supervise Data Entry Operators during Pubic Dealing hours.

Action- All District Officers

· Beneficiaries to be provided complete details like Bank Name, Account where pension has been remitted while dealing with grievances/public dealing duly signed by the Welfare Officer giving name/designation under his/her sign.

Action- All District Officers



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Date:

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DEC 2018

Training to be provided to under posting/recently joined Jr. Assistants/LDCs as window operators.

Action- Sr. System Analyst

This issues with the prior approval of the Competent Authority.

JULA

(Rajeev Kr. Saksena) Dy. Director (FAS)--

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Date: 7 8 DEC 2018

Copy for information forwarded to:

- 1. PA to Secretary (Social Welfare), Govt. of NCT of Delhi.
- 2. PA to Director (Social Welfare), Govt. of NCT of Delhi.
- 3. All DSWOs, Deptt. Of Social Welfare, Govt. of NCT of Delhi.
- 4. All Branch Incharges, Deptt. Of Social Welfare, Govt. of NCT of Delhi.
- 5. Sr. System Analyst, Deptt. Of Social Welfare, Govt. of NCT of Delhi.
 - 6. Guard file.

(Rajeev Kr. Saksena) Dy. Director (FAS)