

DEPARTMENT OF SOCIAL WELFARE,  
GOVT. OF NCT OF DELHI  
GLNS COMPLEX, DELHI GATE, NEW DELHI-110002  
[VOLUNTARY ACTION CELL]

F. No. 32(132)/VAC/DSW/2017-18/40

Dated: 08/10/2018

To,

The Sr. System Analyst,  
Dept. of Social Welfare,  
Govt. of NCT of Delhi,  
GLNS Building, Delhi Gate,  
New Delhi-110002

**Subject: Regarding uploading the Grants-in-Aid Committee minutes of meeting of Delhi Grant Scheme held on 07/08/2018.**

Sir,

Please find enclose herewith the minutes of the meeting of the Grants-in-Aid Committee held on 07.08.2018 for Delhi Grant Scheme.  
You are requested to upload the same on Department website.

Encl: As above.



(Sanjay Sharma)  
Dy. Director (VAC)

Sh. Kamal Kumar, A.P.

(M13) 502

09/10/2018

1324/CC  
9/10/18

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DEPARTMENT OF SOCIAL WELFARE**  
**GLNS COMPLEX, DELHI GATE, NEW DELHI-110 002**  
**(Voluntary Action Cell)**

**MINUTES OF GIA COMMITTEE MEETING**

A meeting of the GIA Committee was held on 07/08/2018 at 11.00 A.M. under the Chairpersonship of Director, Social Welfare in the chamber of Director, Social Welfare to consider the GIA cases under the Delhi Grants Rules/Scheme, 2008 for the year 2017-18.

The following is the constitution of Committee:-

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|---|------------------|
| 1. Dr. Vasanthakumar, Director, Social Welfare Department | Chairperson      |
| 2. Sh. S.C. Vats, J.D. (Prohibition), DWCD                | Member           |
| 3. Sh. Sudhir Singh Verma, DCA, Social Welfare            | Member           |
| 4. Smt. Vineeta Sharma, Supdt./VAC                        | Member Secretary |

Following officers were also present in the meeting:-

1. Sh. Sanjay Sharma, Dy. Director(VAC)
2. Sh. P. Ananda Rao, District Officers (North)
3. Sh. S. K. Kamra, District Officer (East)
4. Sh. Sanjay Behl, Dy. Director(Schools)
5. Sh. Dharmendra Prasad, Supdt.(South-West)
6. Ms. Khushbu Sinha, Welfare Officer (East)

The District Officers/Distt. Superintendents concerned presented their cases before the GIA Committee along with summary sheet and inspection report alongwith recommendations in accordance with the requirement about the Organization at the time of inspection and eligibility conditions of the scheme.

The decision of GIA committee in respect of cases considered in the meeting are as follows:-

S. No	Name & Address of the Org.	Nature/Title of the Project and Address of Project	Case Specific observation	GIA Committee Comments
1.	Society for the Rehabilitation of Physically Handicapped & Mentally Backward, B-37, Gali No.1, East	Treatment, Education, Training, Physio-therapy, Socio-Economic Rehabilitation of the Physically Handicapped &	<b>The case was Not-Recommended by DSWO as:-</b> 1. Hygienic condition not found satisfactory 2. Quality of food given to beneficiaries not satisfactory 3. Infrastructure was not disabled friendly (no ramp, handrails, etc.)	The committee has recommended that before deciding the case, DSWO(East) will inspect the organization covering the following aspects:- 1. NGO to produce updated books of accounts to the inspecting team.

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	Azad Nagar, Delhi-110051	Mentally Backward, <b>Ongoing, Recurring for F.Y.2017-18</b>	4. Books of accounts not produced at time of inspection 5. RCI certificate of staff not renewed	2. To enlist the shortcomings in building to be disabled friendly and submit the infrastructural requirements and tentative time frame to accomplish the shortcomings (like ramp, handrail, disabled friendly toilets etc) 3. NGO may be directed to either get the renewal of RCI certificate of staff within given time or may recruit the new staff RCI certified. 4. To ascertain the quality of food given to beneficiaries. 5. PWD approval for the infrastructural requirements to be sought before putting the proposal for GIA.  <b>Action to be taken by DSWO(East)</b>
2.	Delhi Foundation of Deaf Women 1st Floor, DDA Community Hall, Gali Chandiwali, Paharganj, New Delhi-110055	Vocational Training for Deaf Woman, <b>Non- Recurring for F.Y. 2017-18</b>	<b>The case was Not-Recommended by DSWO as:-</b> the documents in support of movable and immovable assets purchase from Govt. funds were not made available by the staff of the organization at the time of inspection. Details of date of purchase cum amount, depreciation rate applicable were not available in respect of general articles, furniture and motor vehicle.  As per the proposal submitted by the NGO. They have asked for non- recurring grant for renovation of toilet, leakage, seepage which need to be undertaken by DUSIB as they are being paid rent regularly.  <b>The purchase of new assets is not justified at this moment.</b>	The committee has decided that before deciding the case for Non- Recurring GIA , DSWO concerned will re-inspect the organization covering the following aspects within 2 month:-  1. The building is of DUSIB and if the NGO want to do some repair work then it has to seek NOC/permission for alteration or repair as the premises is allotted by DUSIB under rule 3(a)(1) of The Grants to Social Welfare Schemes National Capital Territory of Delhi Rules, 2008. 2. For purchase of new assets the NGO shall provide the estimated rate item wise and with the approval of PWD.
3	Delhi Foundation of Deaf Women 1st Floor, DDA Community Hall, Gali Chandiwali, Paharganj, New	Vocational Training for Deaf Woman, <b>Ongoing, Recurring for F.Y. 2017-18</b>	<b>The case was Recommended by DSWO.</b> The Inspection team consisting of DSWO(Center) & UDC conducted inspection on 19/03/2018 and reported that:- 1. It is providing free education and vocational crafts and technical training to deaf women,	The GIA Committee recommends the sanction of <b>Rs. 1,80,453/-</b> as total amount of GIA for the year 2017-18 (The same is already sanctioned as Ist & IInd Installment to NGO in the year 2017-18).

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	Delhi-110055	<p>counseling and guidance to the deaf as well as to their parents, job placement, and matrimonial assistance to the deaf women. It provides scholarship to poor needy students</p> <ol style="list-style-type: none"> <li>2. The staff is dedicated and hard working and are imparting proper training to the beneficiaries.</li> <li>3. The organization is working in a rented accommodation. It has 01 big hall, partitions in 5 small cabins to run vocational crafts and technical courses and Administrative office and 01 room for Computer class.</li> <li>4. The NGO has submitted UC in form of 19-A, issued by Chartered Accountant.</li> <li>5. At the time of inspection 23 beneficiaries were found present.</li> <li>6. Records are maintained properly by the NGO.</li> <li>7. NGO has submitted their ELFA report for the year of 2015-17.</li> <li>8. Sanctioned amount head wise. Salary=6,03,867*25%=1,50,967/- General Postage &amp; Stationary = 3,199/- Telephone = 8,843/- Water &amp; Electricity = 17,495/- Repair &amp; Maintenance= 10,000/- Refreshment = 4,715/- Raw Material = 5,284/- Total general = 49,536/- <b>Total admissible amount= Rs. 1,50,967 + Rs. 49,536= Rs. 2,00,503/-</b> (i) GIA for year 2016-17: Rs. 3,60,905/- (ii) GIA for the year 2017-18: Rs. 2,00,503/- (iii) (-)10% NGO share <b>(iv) Total admissibility: Rs. 1,80,453/-</b> (v) (-)Ist &amp; IInd installment = Rs. 1,80,453/- <b>(vi) Total admissibility for</b></li> </ol>	
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			<b>IIIrd and Final installment for the year 2017-18: NIL</b>	
4	Aradhana Parents Support Group (Regd.), D-228 (Basement), Vivek Vihar, Delhi-110095	Comprehensive Rehabilitation Training, Basic & Formal Education and Day Care Centre for the Mentally Challenged <b>Ongoing, Recurring for F.Y. 2017-18</b>	<p><b>The case was Recommended by DSWO.</b> The Distt. Officer (East) &amp; WO conducted inspection on 10.02.2018 and reported that:-</p> <ol style="list-style-type: none"> <li>1. The organization is registered under Societies Registration Act, 1860.</li> <li>2. The parents are active members of the NGO.</li> <li>3. The day care center is exclusively working with mentally challenged providing opportunities for development and rehabilitation with involvement of parents.</li> <li>4. The NGO is providing training in Candle making, carry beg making, decorative gel candles, cleaning and packing of spices etc.</li> <li>5. At the time of inspection 7-8 beneficiaries were found present.</li> <li>6. The NGO has submitted UC in form of 19-A, issued by Chartered Accountant.</li> <li>7. ELFA report for the year of 2016-17 has received from Directorate of Audit, GNCTD.</li> <li>8. Sanctioned amount head wise. Salary=4,54,101*25%= 1,13,525/- General Raw Material = 1,68,207/- Conveyance = 12,000/- Medicines = 1,759/- Office postage &amp; stationary= 117/- Telephone = 7,403/- Printing &amp; Stationary = 8,215/- Rent, Water &amp; Electricity =2,15,496/- New Paper &amp; Periodicals= 2,034/- Refreshment = 5,000/- Repairs &amp; Maintenance = 10,000/- Total general = 4,30,231/- Total admissible amount =113525/- + 430231/-= Rs. 5,43,756/-</li> </ol> <p>(i)GIA sanctioned for the year 2016-17: Rs. 3,30,584/- (ii)GIA admissible for the year 2017-</p>	The GIA Committee recommends the sanction of <b>Rs. 4,89,380/-</b> as total amount of GIA for the year 2017-18. (Rs. 1,65,292/- is already released as Ist & IInd installment for the year 2017-18 by the VAC of Deptt. of Social Welfare)

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			<p>18: Rs. 5,43,756/-          (iii) (-) 10% NGO share : Rs. 54,376/-          (iv) <b>Total admissibility: Rs. 4,89,380/-</b>  <b>For salary:</b>          ( 113525 - 10% of 113525)= 102172  <b>For general :</b> (430231-10% of 430231)=387208          Total = . 4,89,380/-          (v) (-)1st &amp; IInd installment = Rs. 1,65,292/-(Salary- 41323/- and general- 123969/-)          (vi) Total admissibility for IIIrd and Final installment for the year 2017-18: Rs. 3,24,088/-          Bifurcation of GIA amount:          For salary:          ( 113525 - 10% of 113525) -41323=          =60849/-          For general : (430231-10% of 430231)-          123969 =263239    <b>Total= 60849+263239= 324088/-</b></p>	
5	Handicapped Children Rehabilitation Association, E-73, LGF, Kalkaji, New Delhi for F.Y. 2017-18	Special School for disabled Children, D-119, Lower Ground Floor, Near Durga Mandir, Preet Vihar, New Delhi-92, New for Recurring for F.Y. 2017-18,	<p><b>The case was Not-Recommended by DSWO</b> as NGO had not provided fresh lease agreement and renewed RCI certificates of special educators.</p> <p>The Distt. Officer (East) &amp; WO conducted inspection on 10.02.2018 and reported that:-</p> <ol style="list-style-type: none"> <li>At the time of inspection 41 beneficiaries were found present.</li> <li>NGO has submitted their last three year audited Account Statements (Balance Sheet, Income &amp; Expenditure Account and Receipts &amp; Payment Accounts).</li> <li>NGO has submitted their last three year annual reports.</li> <li>Head wise sanctioned amount.            Salary(11,61,600*25%)= 2,90,400/-            General            Water = 14,400/-            Building rent = 4,80,000/-            Electricity = 54,000/-            Telephone = 12,000/-            Stationary = 10,000/-            Vocational Material = 60,000/-            Repair &amp; Maintenance = 10,000/-            Refreshment = 5,000/-</li> </ol>	<p>As the NGO has now submitted these documents in VAC branch, the GIA Committee has recommended <b>Rs. 8,43,220/-</b> for 2017-18. <b>File has to be sent to Finance Department, Govt. of NCT of Delhi for approval/concurrence as the amount exceeds from Rs. 5 lakh as per section 8 of the Delhi grant rules 2008.</b></p> <p>As the NGO is applying for the first time for their project at Preet Vihar therefore the first grant may be issued in the given account number with the direction to the NGO to open separate account before applying for GIA for next financial year as per section 19 of Delhi Grant rule 2008.</p>

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			<p>Total General = 6,45,400/-  <b>Total admissible amount = Rs. 2,90,400/- + 6,45,400/- = Rs. 9,35,800/-</b></p> <p>(i) GIA admissible for the year 2017-18:  Rs. 9,35,800/-  (ii) (-) 10% NGO share : Rs. 93,580/-  <b>(iii) Net Admissibility for Recurring GIA for F.Y. 2017-18 : Rs. 8,42,220/-</b>  <b>Bifurcation of GIA amount:</b>  <b>For salary :</b>  <b>Rs. 2,61,360/-</b> (290400-10% of 290400= 261360/-)  <b>For general :</b>  <b>Rs. 5,80,860/-</b> (645400-10% of 645400 = 580860/-)  <b>Total: Rs. 8,42,220/-</b> for Full and Final Installment for year 2017-18</p>	
6	Masoom Foundation, 2 <sup>nd</sup> Floor, Indraprakash Building Barakhamba Road-01	21 Massom Special School, Dairy No. 3, Luknow Road, Timar Pur Delhi-110054 <b>Ongoing, Recurring for F.Y. 2017-18</b>	<p><b>The case was Recommended by DSWO.</b> The Distt. Officer (North) &amp; WO conducted inspection on 10.02.2016 and reported that:-</p> <ol style="list-style-type: none"> <li>1. The organization is registered under Societies Registration Act, 1860.</li> <li>2. At the time of inspection 54 beneficiaries were found present.</li> <li>3. The NGO has submitted UC in form of 19-A, issued by Chartered Accountant.</li> <li>9. NGO has submitted their ELFA report for the year of 2015-16.</li> <li>4. Sanctioned amount head wise.  Salary 10,02,000*25% = 2,50,500/-  General  Dieting = 5,000/-  Medicine = 3,532/-  Telephone = 18,000/-  Conveyance = 12,000/-  Postage &amp; Stationary = 10,000/-  Water &amp; Electricity = 49,720/-  Repairs &amp; Maintenance = 10,000/-  Total General = 1,08,252/-  <b>Total admissible amount = 2,50,500/- + 1,08,252/- = Rs. 3,58,752/-</b></li> </ol> <p>(i) GIA sanctioned for the year 2015-16:  Rs. 4,45,500/-  (ii) GIA admissible for the year 2017-18:  Rs. 3,58,752/-  (-) 10% NGO share : Rs. 35,875/-</p>	The GIA Committee has recommended <del>Rs. 3,04,937/-</del> for GIA for F.Y. 2017-18 under the Scheme <b>with further 5% reduction</b> after reviewing as per section 5 of Delhi Grant rule 2008.

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			<p>(-)5% As the Committee observed that the NGO is consistent in its running and get enough donations from various sources and is able to sustain itself during the FY 2016-17 when it did not received grant from Delhi Govt: Rs.17938/-</p> <p><b>Net Admissibility for Recurring GIA for F.Y. 2017-18 : Rs. 3,04,939/-</b></p> <p><b>Bifurcation of GIA amount:</b></p> <p><b>For salary :</b> Rs. 2,50,500-15% of 250500= <b>2,12,925/-</b></p> <p><b>For general :</b> Rs. 108252- 15% of 108252= <b>92014/-</b></p> <p><b>Total: Rs. 3,04,939/- for Full and Final Installment for year 2017-18</b></p>	
7.	Handicapped Welfare Federation, HWF Bhawan, IP Extn. Delhi-110092 (Near Madhu Viahrr Gurrdwara)	Non Residents School for Handicapped, <b>Ongoing, Recurring for F.Y. 2017-18</b>	<p><b>The case was Recommended by DSWO.</b> The Distt. Officer (East) &amp; WO conducted inspection on 10.02.2016 and reported that:-</p> <ol style="list-style-type: none"> <li>1. The organization is registered under Societies Registration Act, 1860.</li> <li>2. At the time of inspection 53 beneficiaries were found present.</li> <li>3. The NGO has submitted UC in form of 19-A, issued by Chartered Accountant.</li> <li>4. The NGO is running special integrated school provide the physiotherapy and training in computers speech therapy etc. All the machine is proper running conditions in workshop.</li> <li>5. Special education is also certified to the RCI.</li> <li>6. NGO has submitted their ELFA report for the year of 2016-17.</li> <li>7. Sanctioned amount head wise.</li> </ol> <p>Salary 70,723*25% = 17,681/- Dieting = 5,000/- Stationary = 10,000/- Raw Material = 47,366/- Medicine = 5,000/- Telephone = 9,551/- Conveyance = 12,000/- Office Postage = 10,000/- Water &amp; Electricity = 51,315/- Ground Rent = 1,30,487/-</p>	The GIA Committee recommends the sanction of <b>Rs. 2,81,189/-</b> as total amount of GIA for the year 2017-18. (Rs. 2,31,650/- has already been released as Ist & IInd installment for the year 2017-18 by the VAC of Deptt. of Social Welfare).

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			<p>Repairs &amp; Maintenance = 10,000/-  Miscellaneous = 4,032/-  Total General = 2,94,751/-  <b>Total admissible amount = 17,681/-+  2,94,751/-= Rs. 3,12,432/-</b></p> <p>(i) GIA sanctioned for the year 2016-17: Rs. 4,63,300/-  (ii) GIA admissible for the year 2017-18: Rs. 3,12,432/-  (iii) (-) 10% NGO share : Rs. 31,243/-  (iv) <b>Total admissibility: Rs. 2,81,189/-</b>  (v) (-) Ist &amp; IInd installment = Rs. 2,31,650/-  (vi) <b>Total admissibility for IIIrd and Final installment for the year 2017-18: Rs. 49,539/-</b></p> <p>Ist and IInd installment the amount disbursed is as under:-  General =Rs. 2,13,969/-  Salary= Rs 17,681/-  Total – Rs. 2,31,650/-  <b>Bifurcation of GIA amount for IIIrd and final installment:</b>  <b>For salary : NIL</b>  <b>For general : Rs. 49,539/-</b>  <b>Total: Rs. 49,539/- for IIIrd and Final installment for the year 2017-18</b></p>	
8	National Association for the Blind, Sector-V, R. K.Puram, New Delhi-110022	Preparatory School for the Blind Children, <b>Ongoing, Recurring for F.Y. 2017-18</b>	<b>The case was Recommended by DSWO</b> as the organization is doing good work in this area especially for children who generally are neglected by the society.	The committee decided to review the case after due diligence by DSWO viz a viz advisory issued by the DSW vide order no. F.no. 01(02)/DD/School/Misll./DSW/2017-18/20564-698 Dt. 16/10/2017 and also to incorporate the status of FIR filed against it in 2017.
9	Usha Mahajan Memorial Social Service Organization, Palam Community Centre. Sector-7, Dwarka, New Delhi	Cozy Cot Special, School, for children having special needs, <b>Ongoing, Recurring for F.Y. 2017-18</b>	<b>The case was Recommended by DSWO</b> as the organization is doing good work for the children who are generally ignored/neglected by the socially & sometimes by their own family due to such handicapped social stigma.	The audit report of NGO is not reflecting the grant in aid as income received by it from Delhi Govt. in the FY 2016-17.  VAC branch to collect the requisite details from NGO.

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- It was directed by the Director(SW) that in all future meetings the officer who actually conducted the inspection would also appear before the Committee.
- It would also be put up before the Committee in each case as to how much grant was asked for, how much is proposed to be sanctioned with valid reasons and logic.

The meeting ended with a vote of thanks to the chair.



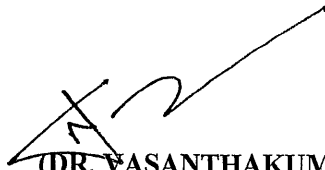
(DR. S.C.VATS)  
JD. DIRECTOR(PROHIBITION)  
MEMBER



(SUDHIR SINGH VERMA)  
DCA/DSW  
MEMBER



(VINEETA SHARMA)  
SUPERINTENDENT(VAC)  
MEMBER SECRETARY



(DR. VASANTHAKUMAR)  
DIRECTOR, SOCIAL WELFARE  
CHAIRPERSON