

**DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, NEW DELHI-2
(ACCOUNTS BRANCH)**

No.F.7(1)/DSW/Acctts-I/2018-19/ 23532-23602 Dated-

MEETING NOTICE

Revised Estimates/Budget Estimates need to be formulated taking a realistic assessment of funds which are to be fully utilized by the units/institutions during the financial year. Some of the discrepancies continued to occur in framing of Budget Estimates by the units/institutions.

To avoid recurring discrepancies and for elaborating instructions with regard to preparation of RE 2018-19 and BE 2019-20, a **meeting** has been convened on **03/10/2018 (Wednesday) at 02:30 PM** in the Conference Hall of DSW, Delhi Gate, Delhi-110002.

All HOOs/DDOs/DDs alongwith staff members who are assigned with preparation of Revised Estimates 2018-19 and Budget Estimates 2019-20 are requested to make it convenient to attend the meeting on above mentioned date, time and venue.

Sudhir S. Verma
(Sudhir S. Verma)^{27/9/18}
Dy. Controller of Accounts
Tele-011-23392479

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Copy to:

27 SEP 2018

1. PA to Secretary, DSW
2. PA to Director, DSW
3. All D.D.(s), DSW
4. All D.O.(s), DSW
5. All HOO(s)/DDO(s), DSW
6. Sr. System Analyst (for uploading on website of DSW & sending mails to concerned officers)

1489/CC
27/9/2018

Abhishek
27/9/18

Mr. Abhishek

Sudhir S. Verma
(Sudhir S. Verma)^{27/9/18}
Dy. Controller of Accounts