

GOVT. OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
GLNS COMPLEX, DELHI GATE
NEW DELHI-110002
[ADMINISTRATION BRANCH]

F. 10(335)/Admn-I/2016/DSW/Estt/1165

Dated: 20/9/18

CIRCULAR

Please find enclosed herewith copy of following letters for information and necessary action:-

S. No	Name of the Ministry/Deptt.	Letter No./ Date	Subject
1.	Dte of Training: Union Territories Civil Services, Institutional Area, Behind Karkardooma Courts, Shahdara, Delhi-110032.	F.No.F.5/01/05/2018-19/UTCS/TS-I/9278 dated 05/09/2018	Functional Efficiency Training Programmes for September, 2018.
2.	Dte of Training: Union Territories Civil Services, Institutional Area, Behind Karkardooma Courts, Shahdara, Delhi-110032.	F.No.F.5/01/05/2018-19/UTCS/TS-I/8906-9065 dated 21/08/2018	Training Programmes for the month of October, 2018
3.	National Council for Training & Social Research, B-11C, Inderprastha, Tilla Shahbajpur, Loni, Ghaziabad, Uttar Pradesh	Ref No. : Let/36-18 dated 03/09/2018	On-Site Training Programme
4.	Jaipur Productivity Centre, Jaipur	E-mail dated 13/08/2013	JPC Residential Programme on "Knowledge Management" at Jaipur (October 22-26, 2018)
5.	National Institute of Disaster Management (NIDM), Ministry of Home Affairs, 4 th Floor, 'A' Wing, NDCC II Bldg, Jai Singh Road, New Delhi-110001	E-mail dated 13/08/2013	Training Programme on Community Based Disaster Risk Management during 29 th October - 2 nd November 2018

Encl: As above.


Section Officer (Admn-I)

To

1. Sr. System Analyst, DSW for uploading the circular on the Departmental website.
2. Guard file.

DIRECTORATE OF TRAINING: UNION TERRITORIES CIVIL SERVICES

Reminder-I

Institutional Area, Behind Karkardooma Courts, Shahdara Delhi-110032

Tele Fax: 22388504, Fax No. 22308556, 22303843-44 Email: adtrg6utcs.delhi@nic.in

F.No F 5/01/05/2018-19/UTCS/TS-I/9278

Dated: 05-09-18

To

All HODs / Local/ Autonomous Bodies and Corporations,
Government of NCT of Delhi

Sub: Functional Efficiency Training Programmes for September, 2018.

The Directorate of Training has developed refresher programmes for middle / lower level officers / officials under the 'Functional Efficiency' category. During the month of September, 2018, Three training programmes on 'Functional Efficiency' will be organized as detailed below:

Sl. No	Name of the Training Programme	Duration	Date(s)
1.	Office Procedure (including Record Management, Dak, Receipts, File Numbering/Filing, File Movement & Checks on Delays)	Four days	10.09.18 (Tuesday) - 13.09.18 (Thursday)
2.	Accounts Matters (including Pension, Retirement Benefit, Functions of DDOs, Budget, GFR-2017, Delegation of Financial Power & e-procurement)	Four days	24.09.18 (Monday) - 27.09.18 (Thursday)

TARGET BENEFICIARIES OF THE COURSES

The Course has been designed to benefit those who are working in the Government of NCT of Delhi, its local/autonomous bodies, public sector undertakings and have a regular interface with the public.

The Detailed Training Module / Learning Units are available on our website at utcs.delhigovt.nic.in under the link "Training".

NOMINATIONS FOR THE COURSE

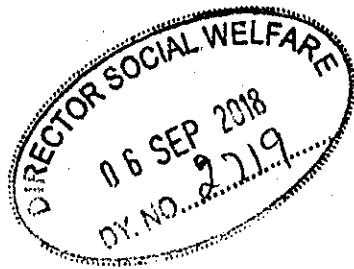
It is requested that 4-5 suitable officers / officials may be nominated to participate in these courses. The nominations should be sent in time for each course.

OTHER INSTRUCTIONS for the participants:

- Participants may contact the undersigned for any information/clarification on training course.
- Filled up Nomination forms of nominated officials may be forwarded by department / may be filled by participants at the time of registration at 9.45 a.m. on the first day.
- Training is usually from 10.00 a.m. to 4.30 p.m. Refreshments and lunch are included in the training.
- Contact number of the participants may kindly be sent with the nomination letter.
- Bio data form is available on the department's website www.utcs.delhigovt.nic.in under 'Training'.
- Contact/correspondence may be made on Phone No. 20822457 and through Email address adtrg6utcs.delhi@nic.in

DD(Admin.)

(Ravindra Singh)
ASSISTANT DIRECTOR (TRG-I)
adtrg1utcs.delhi@nic.in
9811884326



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07.09.18

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DIRECTORATE OF TRAINING: UNION TERRITORIES CIVIL SERVICES

Institutional Area, Behind Karkardooma Courts, Shahdara Delhi-110032

Tele Fax: 22388504, Fax No. 22308556, 22303843-44 Email: adtrg6utcs.delhi@nic.in

F.No F 5/01/05/2018-19/UTCS/TS-I/8906-9065

Dated: 21-09-18

To

All HODs / Local/ Autonomous Bodies and Corporations,
Government of NCT of Delhi

Sub: Training Programmes for the month of October, 2018.

Sir/Madam,

The Directorate of Training has developed refresher programmes for officers / officials under various categories during the month of October, 2018, which are detailed below:

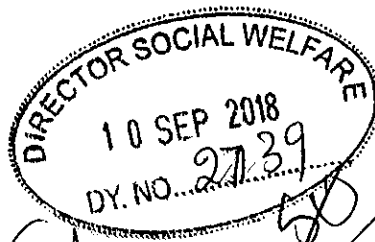
Sl. No.	Training Section	Course Name	Course Code	Duration	Dates	Last date of Receiving nominations
1.	AD-IV	Personal Skills : Managing Hours	ELS	Two Days	04.10.18 (Thursday) - 05.10.18 (Friday)	27.09.18
2.	AD - V	Sensitisation Programme regarding North East India	GA	Two days	04-10-2018 (Thursday) to 05-10-2018 (Friday)	27.09.18
3.	AD-I	Personnel & Establishment Matters (Including Reservation, CCS (CCA) Rules, MACP, APAR, GPF, LT C & Medical Rules)	FE	Five days	08.10.18 (Monday) - 12.10.18 (Friday)	03.10.18
4.	AD-VI	Ethics and Values in Governance	GG	Two days	10.10.2018 (Wednesday)- 11.10.2018 (Thursday)	04.10.18
5.	AD-IV	Interpersonal Skills : Art of Communication	ELS	Two Days	11.10.18 (Thursday) - 12.10.18 (Friday)	05.10.18
6.	AD-VI	RTI Act- Capacity Building (For Non- Gazetted employees)	GG	Two days	11.10.2018 (Thursday)- 12.10.2018 (Friday)	05.10.18
7.	AD-VI	E-Office	GG	One day	12.10.2018 (Friday)	08.10.18

DCA Admin.

*357/AD(A)
10-09-18*

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Sh. Sanjay



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	AD - V	Gender Sensitisation	GA	One day	12-10-2018 (Friday)	08.10.18
	AD - V	Retirement Planning	GA	One day	18-10-2018 (Thursday)	11.10.18
10.	AD-VI	Basic Computer Operations	GG	Two days	22.10.2018 (Monday)- 23.10.2018 (Tuesday)	16.10.18
11.	AD-II	Procure to Purchase Cycle	MC	Three days	22-10-18 (Monday), -25-10-18 (Thursday)	16.10.18
12.	AD - V	Sensitisation for Prevention of Sexual Harassment at work place	GA	One day	23-10-2018 (Tuesday)	17.10.18
13.	AD-IV	Interpersonal Skills : Creating Leaders	ELS	Two Days	25.10.18 (Thursday) - 26.10.18 (Friday)	18.10.18
14.	AD - V	Consumer Rights	GA	One day	26-10-2018 (Friday)	19.10.18
15.	AD-VI	e-Governance	GG	One day	29.10.2018 (Monday)	23.10.18
16.	AD-VI	Computer Operations (Advanced Course)	GG	Three days	29.10.2018 (Monday)- 31.10.2018 (Wednesday)	23.10.18
17.	AD-I	Vigilance Matters (including Disciplinary Proceedings)	FE	Five days	29.10.2018 (Monday)- 02.11.2018 (Friday)	23.10.18
18.	AD-I	Public Procurement under GFR-2017 including e-Procurement and GeM	FE	Two days	30.10.18 (Tuesday) - 31.10.18 (Wednesday)	23.10.18

TARGET BENEFICIARIES OF THE COURSES

These Courses are designed to enhance the skill set and knowledge of the participating **officers/officials** and to make them familiar with the new concepts, initiatives and benchmarking of the field. Besides, it would help them in performance of their day-to-day duties/functioning of Deptt.

The Detailed Training Module / Learning Units are available on our website at utcs.delhigovt.nic.in under the link "Training".

NOMINATIONS FOR THE COURSE

It is requested that 4-5 suitable **officers / officials** may be nominated to participate in these courses. The nominations should be sent to the Course Coordinator concerned in time for each course as detailed below:-

Training Section	Name of Training package	Course Code	Tele Fax Number	E-mail address
I	Functional Efficiency	FE	20822457	adtrg1utcs.delhi@nic.in
II	Managerial Competence	MC	20822462	adtrg2utcs.delhi@nic.in
IV	Essential Life Skills	ELS	20822460	adtrg4utcs.delhi@nic.in
V	General Awareness	GA	20822459	adtrg5utcs.delhi@nic.in
VI	Good Governance	GG	20822458	adtrg6utcs.delhi@nic.in

OTHER INSTRUCTIONS for the participants:

1. Participants may contact the Course Coordinator concerned for any information/clarification on training course.
2. Filled up Nomination forms of nominated officials may be forwarded by department / may be filled by participants at the time of registration at 9.45 a.m. on the first day.
3. Training is usually from 10.00 a.m. to 4.30 p.m. Refreshments and lunch are included in the training.
4. Contact number of the participants may kindly be sent with the nomination letter.
5. Bio data form is available on the department's website www.utcs.delhigovt.nic.in under "Training".


(Ravindra Singh)
ASSISTANT DIRECTOR (Admn.)

Copy to:

The Assistant Programmer, Dte. of Training: UTCS for uploading on the website of the Department.



National Council for Training & Social Research

B-11C, Inderprastha, Tilla Shahbajpur, Loni, Ghaziabad, Uttar Pradesh Pin 201102
Ph. 0120-2682107, 0120-2682110, 0120-2662111 Fax No:-0120-2682109, M-09811094923
E-mail: Infonctsr@gmail.com, Info@nctsrnic.in Website: www.nctsr.net

Ref. NO:-Let/36-18

New Delhi, Dated 03rd September, 2018

Secretary
Deptt. of Social Welfare
Govt. of NCT of Delhi
07 SEP 2018
Dy. No. 4213

To,

The Secretary
Department Of Social Welfare
Govt of NCT Of Delhi
GLNS Complex, Delhi Gate
New Delhi

Subject:- On-Site Training Programme

DWES/DD (Admn.) JED

Dear Sir/Madam,

National Council For Training & Social Research (NCTSR), serves as the apex body and representative of the various segments of Indian Industry. The Council provides the impetus and the Organizational Infrastructure to raise Quality level across the Industry. This helps to secure wider appreciation of the Interest of the Construction Business by the Govt.

Training is the important activity of the Institute. NCTSR offers several Refreshers Training and Development Programmes design to suit the requirement of Govt. Departments.

Venue:- Any Selected location In your state /area (India)

S No.	Training Topics	Duration	Course Fee
1.	Right to Information (RTI) Act 2005---Case Studies, Court Cases, Suo-Moto Disclosure, On-line System, Improvement Of Record Management System	2 Days	1,46,000.0
2.	Materials Management---Purchase Policy & Procedure, E- procurement in Govt Deptts Autonomous Bodies, PSUs	3 Days	1,66,000.0
3.	"Establishment Rules & General Administration Matters" of Government Departments Autonomous Bodies & PSUs".	3 Days	1,66,000.0
4.	Finance Management in Govt along with Financial & Administrative Powers In Government Departments Autonomous Bodies & PSUs".	2 Days	1,46,000.0
5.	Book Keeping & Accounting, Accounting Standards & Strategy To Implement Accrual System of Accounting in Government Departments Autonomous Bodies & PSUs	2 Days	1,46,000.0
6.	"Stress & Stress Management" ---- Development of Staff, Enhancing their Efficiency and Effectiveness by Improving their Behavioral/Soft skills	2 Days	1,46,000.0
7.	"Roster Writing And Reservation In Services, Govt Policy for SCs, STs, OBCs And Physically Handicapped & Recruitment Rules" In Government Departments Autonomous Bodies & PSUs".	2 Days	1,46,000.0
8.	Implementation of 7 th Central Pay Commission With Focus on Pay-Fixation and New Pension Rules in Government Deptts Autonomous Bodies & PSUs".	2 Days	1,46,000.0
9.	"Gender Sensitivity, Prevention and Redressal of Sexual Harassment of Women at Workplace, Vishakha Guidelines" as applicable to GovtDeptts, Autonomous Bodies & PSUs	2 Days	1,46,000.0
10.	"Amendment To CCS (Pension) Rules, Pensionary Benefits Under The Old Pension Scheme And New Pension Scheme in Wake of 7 th Central Pay Commission Report & Grant of Financial Upgradation Under MACP" in GovtDeptts Autonomous Bodies & PSUs	2 Days	1,46,000.0
11.	"Office Systems & Office Procedures, E-Governance, Noting & Drafting, Records Management, Office Automation, Personnel Department's Duties In Relation to Social Equity; Stress and its Impact on work and methods of managing stress"	3 Days	1,66,000.0
12.	"Latest Changes in Pay Fixation Under Fundamental Rules & Its Impact From Time to Time with Focus On Recent Orders & Modified Assured Career Progression" In Government Departments Autonomous Bodies & PSUs".	2 Days	1,46,000.0
13.	Leadership and Decision Making	2 Days	1,46,000.0

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14.	Ethics and Values		
15.	Swatch Bharat Mission	2 Days	
16.	Managing Stress for Personal Efficacy	2 Days	1,46,000.0
17.	Goods & Service Tax In India (GST)	2 Days	1,46,000.0
18.	Building Construction & Maintenance	2 Days	1,46,000.0
19.	Construction Materials (Road & Building)	2 Days	1,46,000.0
20.	Estimate/Contract Preparation	2 Days	1,46,000.0
21.	CPM as Tool for Construction Management	2 Days	1,46,000.0
22.	Project Management For Engineers	2 Days	1,46,000.0
23.	Quality Control & Quality Assurance	2 Days	1,46,000.0
24.	Project Preparation, DPR Preparation and Core Network	2 Days	1,46,000.0
25.	Project Management In Construction Industry	3 Days	1,66,000.0
26.	Preliminary Buildings & Road Construction Requirement and Survey.	3 Days	1,66,000.0
27.	Modern Survey Techniques Including GIS/GPS & total Station.	2 Days	1,46,000.0
28.	Construction and Maintenance of Flexible & Rigid Pavements (Including Use of New Materials & Technologies)	3 Days	1,66,000.0
29.	Preparation of DPRs (Incl Cost Estimation) for Building & Roads Projects	2 Days	1,46,000.0
30.	Procurement & Contract Management for Building & Roads Projects	3 Days	1,66,000.0
31.	Quality Control and Material Testing Procedures & Laboratory Practice	2 Days	1,46,000.0
32.	Feasibility Study & Preparation of Detailed Project Reports (DPR).	2 Days	1,46,000.0
33.	Computer Applications (General)-- Internet, MS Windows , MS Office (Word ,Excel, Power Point), Email, Digital Signature	3 Days	1,66,000.0
34.	Computer Applications (Arch & Drawing) -- MS Windows , AutoCAD , Intro to MS Office (Word ,Excel, Power Point), Email,	3 Days	1,66,000.0
35.	Quality Control and Quality Assurance in Concrete Construction including Extreme-Weather Concreting	2 Days	1,46,000.0
36.	Rigid Pavements----Design, Construction & Quality Control Aspects.		
37.	Design Construction and Maintenance of Flexible Pavements.	2 Days	1,46,000.0
38.	Planning of Electrical Sub Station incl Fire Fighting Arrangements	2 Days	1,46,000.0
39.	Indoor and Outdoor Lighting----Design & Relevant NBC Provisions	2 Days	1,46,000.0
40.	Preparation of DPR and Tender Documents for Sewerage Schemes	2 Days	1,46,000.0
41.	Preparation of DPR and Tender Documents for Solid-Waste Management Projects	2 Days	1,46,000.0
42.	Pavement Evaluation Techniques and their Application for Maintenance and Rehabilitation	3 Days	1,66,000.0
43.	Repair and Rehabilitation of Concrete Structures (including Water-Proofing Materials and Techniques)	3 Days	1,66,000.0
		2 Days	1,46,000.0

The participants will be issued course material.

Expert faculty from industry will cover two topics each in forenoon and afternoon sessions. Delivery mode is in form of lectures audio / video presentation, group exercises, role plays, games, question-answer sessions.

National Council For Training & Social Research(NCTSR) shall take responsibility of following arrangements:-

- Travel & honorarium for the faculty.
- Course Material , Computer CD's & course kit for participants.
- Inaugural session, registration, attendance, feedback, examination, valedictory session & certificate distribution, Photography.

The Department/ Board/ Undertaking/ PSU shall take responsibility of following :-

- To Arrange Boarding, Lodging for faculty & NCTSR Staff.
- "b) Conveyance" for Pickup-and-Drop (from Airport/Railway Station & Local Base) for Faculty & NCTSR Staff.
- "c) Administrative Arrangement of Venue, Lunch and 2 time tea for participants, faculty & NCTSR Staff.

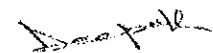
Payment: --In advance or before commencement of training program through Bank Draft in favor of "National Council For Training & Social Research" payable at New Delhi.

Expecting confirmation and further response at the earliest. In case you need any more details or clarification kindly revert.

Thanking You,

Yours Truly,

For National Council For Training & Social Research



(Deepak Kumar)
Addl Director (TRG)

National Council for Training & Social Research

B-11C, Inderprastha, TillaShahbajpur, Loni, Ghaziabad, Uttar Pradesh Pin 201102
Ph. 0120-2682107, 0120-2682110, 0120-2882111 Fax No:-0120-2682109, M-09811094923
E-mail: infonctsr@gmail.com, Info@nctsrnic.in Website: www.nctsr.net

Ref.:- 2018/Let/369

New Delhi, Date 03rd September, 2018

To,

The Secretary
Department Of Social Welfare
Govt of NCT Of Delhi
GLNS Complex, Delhi Gate
New Delhi

Subject:- Study Tour of "South East Asian Models of Infrastructures Developed
In Singapore, Kuala Lumpur & Bangkok"

Dear Sir/Madam,

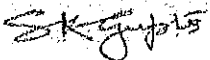
National Council For Training & Social Research (NCTSR), serves as the apex body and representative of the various segments of Indian Industry. The Council provides the impetus and the Organizational Infrastructure to raise Quality level across the Industry. This helps to secure wider appreciation of the Interest of the Construction Business by the Govt.

The Complexities and Ever Changing Nature of today's Business Environment necessitates constant Evolution and Upgradation of one's Knowledge repository. While there is no match for Experimental Learning, one needs to keep abreast of Emerging Technologies and Good Practices to Improve one's productivity on the project and overall work, which are generally Technical in Nature. Its our Great Pleasure to convey you that we have conducted Training Programs for Construction Professionals, Specialized Program "South East Asian Models of Infrastructures Developed-Singapore, Kuala Lumpur & Bangkok". This Program has been specially designed for the Executives & Decision Makers who are serving in Local, State, Central Govt and the Corporate Sector. As you are aware that India is fast becoming a focal point for the world as a Business & Sports Destination and there is need for providing International Level facilities not only in Tier-I cities but also other cities which have great potential to Develop into International Business Centers.

The Development of Cities would provide better Job Opportunities for the Working Class, better Living Conditions for the family, Better Recreational and Amusement Facilities. In short a better life style for the citizen. With a view to Provide Ideas, Concepts And Exposure to the Decision Makers, NCTSR is planning to organize a Study Tour of the proposed cities as on Date 16th-23rd Nov, 2018 (08 days) as their Infrastructure is considered as one among the best in the World. Course Fee is INR 3,69,000.00 (Three lakh Sixty Nine thousand rupees) per Participant (Detail Enclosed).

A brief note about the Program is enclosed for your reference. May I request you to Convey your Willingness to participate in this program, and also the nomination of the other Officers from your Organization, who may like to participate to Develop the Nation.

Thanking You,
For National Council For Training & Social Research



S. K Gupta, IAS (Retd)
(Director General)

REGISTRATION FORM

South East Asian Models of Infrastructure Development---Singapore, Kuala Lumpur & Bangkok
(16th-23rd Nov, 2018)

Name : _____

Designation : _____

Organization/Department: _____

Office Address : _____

City :- _____ Pin _____ State _____

Residence Address : _____

City :- _____ Pin _____ State _____

Telephone : (Off) _____ (Res) _____

Fax : _____ Mob No.: _____ E-mail : _____

Registration Fee

S.No.	Description	Charges (INR) Per Head
	Registration	74,000.00
	Hotel accommodation (Based on the stay period of 7 nights) & AI-1 Air Fare (Economy class) (New Delhi-Singapore, Kuala Lumpur-Bangkok-New Delhi).	1,96,000.00
	Add on for Business Class	On request 90,000.00, (Extra Charge)
	Administrative Charges	99,000.00
	Total INR(Three Lakh Ninety Sixty nine Thousand Only)	3,69,000.00

Enclosed herewith demand draft for a Sum of Rs. _____ demand draft No. _____
dated _____ drawn in favor of "National Council For Training & Social Research"
payable at New Delhi.

Please send the payment In advance on before commencement of the Program.

Date: _____

Signature _____

(Photocopies of the form may be used for more delegates)

National Council For Training & Social Research

B-11C, Inderpratha, Tilla Shahbajpur, Loni, Ghaziabad,
Uttar Pradesh Pin 201102

Ph. 0120-2662107, 0120-2662110, 0120-2662111

Fax No.: 0120-2662109, M-09911994923

E-mail: info@nctsr.com, info@nctsr.in Website: www.nctsr.net

Theme Note- Study Tour

South East Asian Models of Infrastructure Development---Singapore, Kuala Lumpur & Bangkok
(16th-23rd Nov, 2018)

The areas of emphasis would be:-

1. Relevance of the South East Asia model for Indian Infrastructure Development
2. Briefing and Discussions on the Sites (that would be visited) and points of Interest.
3. Discussion of expected Outcome and Takeaways
4. Understanding International customs & behaviors
5. Infrastructure Development models for cities
6. Roads & Alternative Transport systems
7. Water Supply & Drainage systems
8. Inland Water Transport system

The site visits are Planned to give firsthand experience of the Facilities Providing Services to the Cities. These would include:-

1. Visit to Putrajaya Planned City, the New Capital of Malaysia
2. Visit to LRT systems, the LRT Authority, Kuala Lumpur
3. Interaction with the Ministry of Urban Development – The Urban Redevelopment Authority
4. Ministry of Land Transport – The Land Transport Authority Gallery
5. Changi Water Reclamation Plant & Inland Water Transport system
6. Visit – BTS Sky-train, Transport Authority Bangkok.

Smart City Features

- i. Promoting mixed Land use in area based Developments---Planning For 'Unplanned Areas' containing a range of compatible activities and land uses close to one another in order to make land use more efficient. The States will enable some flexibility in Land use and Building bye-laws to adapt to change;
- ii. Housing and inclusiveness ----Expand Housing Opportunities for all;
- iii. Creating walk able localities ---Reduce Congestion, Air Pollution And Resource Depletion, Boost Local Economy, Promote Interactions And Ensure Security. The Road Network is created or refurbished not only for Vehicles and Public Transport, but also for Pedestrians and Cyclists, and necessary administrative services are offered within walking or cycling distance.
- iv. Preserving and Developing open Spaces --- Parks, Playgrounds, And Recreational Spaces in order to enhance the quality of life of Citizens, Reduce the Urban heat effects in Areas and Generally Promote Eco-Balance.
- v. Promoting a variety of transport options --- Transit Oriented Development (TOD), public transport and last mile para-transport connectivity.
- vi. Making Governance Citizen-Friendly and Cost Effective ---- Increasingly rely on online services to bring about Accountability and Transparency, especially using Mobiles to reduce cost of services and providing services without having to go to municipal offices. Forming e-groups to listen to people and obtain feedback and use online monitoring of programs and activities with the aid of Cyber Tour of worksites.
- vii. Giving an identity to the City --- based on its main Economic Activity, such as Local Cuisine, Health, Education, Arts and Craft, Culture, Sports Goods, Furniture, Hosjery, Textile, Dairy, etc.
- viii. Applying Smart Solutions to Infrastructure and Services In Area-Based Development in order to make them better. For example, Making Areas less Vulnerable to Disasters, using fewer resources, and providing cheaper services.

Preamble

Proper planning of limited available resources is difficult but not impossible. This is Evident from the Success behind Singapore's Beautiful Skyline.

The Republic Nation of Singapore suffered severe crisis initially after it achieved independence in 1965. Soon, it embarked on a modernization spree that focused on establishment of a manufacturing industry, developing large public housing estates. Since independence, its economy has expanded consistently. And within 25 years of its freedom, the country evolved into one of the world's most prosperous nations, with a highly developed free market economy. The island nation of Singapore is perhaps one country which has scaled dizzying heights in a short span of time. Efficient Civil Services and able leadership have helped this vibrant and hi-tech nation catapult into one of the most lovely and successful places in the world.

Role Models:"Singapore, Kuala Lumpur (Malaysia) & Bangkok (Thailand)"

Singapore

The Urban Redevelopment Authority (URA) is Singapore's National Land Use Planning Authority, which has been instrumental in Building Quality Real Estate. URA draws up long-term strategic plans, as well as detailed local Area Plans, for Physical Development, and then Coordinates to turn its plans to reality.

A Professional way of Managing And Maintaining its real estate has given way to its continued Economic Progress and Future Development.

Space Utilization

The Space Constraint seems to have come as a blessing in disguise for Singapore. The Authorities focused on raising Skyscrapers, huge in number. Instead of scattering its facilities, successful attempts have been made to house everything at one place and in one building. This has also added to Singapore's beauty. Land use is intensified by locating various facilities together instead of separately. For example, Storm Water Collection Ponds are located under Road Flyovers; and Stack Factories; Train Stations and Bus Stations are located over each other. Also there is a constant effort to find ways to minimize Constraints on Development by using Technology such as Cleaner Power Station fuel to reduce Buffer Zones of polluted factories, or group such Industries together and relocate them. Roads & Other Transport systems---for Countries like India where Roads hardly bear the Weight of Vehicles, Authorities in charge of Road Development here should visit Singapore to see how Roads can host World-Class events like Formula One Grand Prix! The Country's World-Class connectivity makes the place a favorite Tourist Destination. It has an advanced Metro System. The Mass Rapid Transit (MRT) is a Modern and Economical way of travel in Singapore. Ferry Services, Cable Cars, Mono Rails, High-Tech Taxis, Sightseeing Flights etc. make a Tourist's visit to Singapore a Memorable one.

Malaysia

Malaysia's persistent drive to Develop and Upgrade its Infrastructure has resulted in one of the most well Developed Nation among the newly Industrializing Countries of Asia. Peninsular Malaysia's network of well-maintained Highways is a Boon to Industries. These Highways link Major Growth Centers to Seaports And Airports throughout the Peninsula and provide an efficient means of Transportation for Goods, a Kuala Lumpur-Bangkok-Kuala Lumpur containerized service known as the Asian Rail Express (ARX). International Trade, especially Seaborne Trade, has Traditionally been the lifeblood of Malaysia. Port Klang and Port of Tanjung Pelepas ranked number one for overall Business Passenger satisfaction in an International Air Transport Association Survey. Industries in Malaysia are mainly located in over 200 Industrial Estates or Parks and 14 Free Industrial Zones (FIZs), Developed throughout the Country. New Sites, Fully Equipped with Infrastructure Facilities such as Roads, Electricity and Water Supplies, and Telecommunications, are continuously being Developed by State Governments as well as Private Developers. The Latest Digital and Fiber Optics Technology is being used to Provide High Quality Telecommunication Services at Competitive Prices.

Thailand

Thailand Government has continuously improved the Nation's Infrastructure, both in Bangkok and the Provinces, tremendous strides have been made, especially in Transportation Projects. Bangkok's Sky-train was introduced years ago, making Transportation more Reliable in a City known for its Traffic Jams but after Development of Infrastructure including access to Power and Water, has helped Thailand Fuel Rapid Economic Growth during the Past Three Decades and also helped facilitate International Trade and Improved the Efficiency of everyday Business Activities. Thailand's Water Transportation system has long been an Important Part Of The Country's History and Industries. With a coastline of 3,219 km and over 4,000 km of Inland Waterways, Thailand's Water Transportation and Ports Infrastructure are essential to its overall Transportation and Trade.

Tour Itinerary

Departure on 16th November, 2018 from New Delhi to Singapore by Air India at 00:05 hrs. and Arrival Singapore, 16th November, 2018 07:55 hrs.

Singapore - (2 Nights) 16th November, 2018 & 17th November, 2018

Hotel GRAND COPTHORNE WATER FRONT in Singapore

Sight Visit in Singapore On 17th November, 2018. Timing 10.00 Am to 4.00. pm.

On 18th November, 2018 by Singapore Airline from Singapore to Kuala Lumpur, Malaysia (KUL)

Kuala Lumpur (2 Nights) 18th November, 2018 & 19th November, 2018

Hotel ISTANA in Kuala Lumpur---5 Star & above facility-

Sight Visit in Kuala Lumpur, On 19th November, 2018, Timings 10.00 Am to 4.00 Pm.

On 20th November, 2018, By Malaysia Airlines from Kuala Lumpur to Bangkok

Bangkok---2Nights 20th November, 2018 and 21st November, 2018

Hotel AMARI WATERGATE DLX

Sight Visit in Bangkok on 21st November, 2018, Timings 10.00 Am to 4.00 Pm.

On 22nd November, 2018---Departure on by AI, 2315 Hrs. from Bangkok to New Delhi, Arrival 23rd November, 2018, 0315 Hrs. Note: ---

There can be some changes in the itinerary due to circumstances beyond our control



National Council for Training & Social Research

B-11C, Inderprastha, TillaShahbajpur, Loni, Ghazlabad, Uttar Pradesh Pin 201102
Ph. 0120-2682107, 0120-2682110, 0120-2682111, Fax No:-0120-2682109, M-09811094923
E-mail: infonctsr@gmail.com, info@nctsrnic.in Website: www.nctsr.net

Ref. No.:-Let/2018/339

New Delhi, Date 03rd September, 2018

To,

The Secretary
Department Of Social Welfare
Govt of NCT Of Delhi
GLNS Complex, Delhi Gate
New Delhi

Executive Development Programme---Call For Nominations

Dear Sir/Madam,

National Council For Training & Social Research (NCTSR), serves as the apex body and representative of the various segments of Indian Industry. The Council provides the Impetus and the Organizational Infrastructure to raise Quality level across the Industry. This helps to secure wider appreciation of the Interest of the Construction Business by the Govt.

Executive Development Programmes conducted by NCTSR are delivered on a continual learning philosophy and are Ideal for working executives, who are hard pressed for time and find It difficult to enroll for regular in long duration programmes. These programmes provide an opportunity to a class of people who have not had an opportunity to keep abreast of the latest managerial tools and techniques through formal management education.

List of Executive Development Programs :-

S No.	Topics	Date	Venue	Course Fee (Per Participant) Rs.	
				Non Residential	Residential
1.	"Roster Writing And Reservation In Services In Govt. Policy for SCs, STs, OBCs and Physically Handicapped & Recruitment Rules In Government Departments Autonomous Bodies & PSUs".	21 st To 23 rd September, 2018	Hotel Bagmallo Beach Resort, Bogmallo Beach, Goa, 403806	30,690.00	63,690.00
2.	HR Management in Construction Industry and Communication Skills in Govt. departments, autonomous bodies & PSUs"	21 st To 23 rd September, 2018	Hotel Bagmallo Beach Resort, Bogmallo Beach, Goa, 403806	30,690.00	63,690.00
3.	"Arbitration and Dispute Settlement Mechanism In Construction Contracts" In Govt. departments, autonomous bodies & PSUs"	26 th To 28 th October, 2018	Hotel Ramada Darjeeling 02-03, Auckland Villa, Gandhi Road, Near Captiol Tower, Darjeeling	30,690.00	63,690.00
4.	"Materials management , purchase policy & procedure, E- procurement In Govt. departments, autonomous bodies".	26 th To 28 th October, 2018	Hotel Ramada Darjeeling 02-03, Auckland Villa, Gandhi Road, Near Captiol Tower, Darjeeling	30,690.00	63,690.00
5.	"Stress & Stress Management & Staff Development In Improving Enhancing Efficiency and Behavioral Skills In Govt. departments, autonomous bodies & PSUs"	23 rd To 25 th November, 2018	Fortune Hotel Sullivan Court 123, Selbourne Road, Opp. Rose Garden,, Ooty, 643001	30,690.00	63,690.00

6.	Behavioral Management and Communication Skills In Govt. depart., autonomous bodies & PSUs"	23 rd To 25 th November, 2018	Fortune Hotel Sullivan Court 123, Selbourne Road, Opp. Rose Garden, Doty	30,690.00	63,690.00
7.	The Zen Mind Management In Govt. departments, autonomous bodies & PSUs"	21 st To 23 rd Decemer, 2018	Hotel Bagmallo Beach Resort, Bogmallo Beach, Goa, 403806	30,690.00	63,690.00
8.	"Roster Writing And Reservation In Services In Govt. Policy for SCs, STs, OBCs and Physically Handicapped & Recruitment Rules In Government Departments Autonomous Bodles & PSUs".	21 st To 23 rd Decemer, 2018	Hotel Bagmallo Beach Resort, Bogmallo Beach, Goa, 403806	30,690.00	63,690.00
9.	Legal aspects of Personnel Management in Govt. departments, autonomous bodles & PSUs"	18 th To 20 th January, 2019	Hotel Peerless Sarovar Portico -A Sarovar Hotel, Port Blair, India	30,690.00	63,690.00
10.	"Right to Information Act 2005, Case Studles/ Court Cases And improvement Of Record Management System". in Government Department ,Autonomous Bodles & PSUs".	18 th To 20 th January, 2019	Hotel Peerless Sarovar Portico -A Sarovar Hotel, Port Blair, India	30,690.00	63,690.00
11.	Construction Management TQM & Safety in Govt. departments, autonomous bodies & PSUs"	22 nd To 24 th Febuary, 2019	Venue:- Hotel Willow Banks The Mall, Near Tourism Lift, Shimla, 171001 Himachal Pradesh India	30,690.00	63,690.00
12.	"Finance Management in Govt. with Financlal & Administrative Powers in Govt. departments, autonomous bodles & PSUs"	22 nd To 24 th Febuary, 2019	Venue:- Hotel Willow Banks The Mall, Near Tourism Lift, Shimla, 171001 Himachal Pradesh India	30,690.00	63,690.00
13.	Emerging Trends In Construction Management in Govt. departments, autonomous bodles & PSUs"	22 nd To 24 th March, 2019	Hotel Ramada Darjeeling 02-03, Auckland Villa, Gandhi Road, Near Captiol Tower, Darjeeling	30,690.00	63,690.00
14.	"Amendment To CCS (Pension) Rules, Pensionary Benefits Under The Old Pension Scheme And New Pensions Scheme in Wake of Vith Pay Commission Report & Grant of Financial Up gradation Under MACP" In Govt. departments, autonomous bodles & PSUs"	22 nd To 24 th March, 2019	Hotel Ramada Darjeeling 02-03, Auckland Villa, Gandhi Road, Near Captiol Tower, Darjeeling, 734101	30,690.00	63,690.00
15.	"Roster Writing And Reservation In Services In Govt. Policy for SCs, STs, OBCs and Physically Handicapped & Recruitment Rules In Government Departments Autonomous Bodles & PSUs".	19 th To 21 st April, 2019	"Hotel Shambhala" Leh-194 101, Ladakh (India).	30,690.00	63,690.00
16.	Hazardous Waste Management and Pollution Prevention Gain valuable skills from a world class expert In waste management and pollution control. in Govt. departments, autonomous bodies & PSUs"	19 th To 21 st April, 2019	"Hotel Shambhala" Leh-194 101, Ladakh (India).	30,690.00	63,690.00
17.	"Book Keeping & Accounting,	17 th May, 2019 To	Hotel Silver Rock,	30,690.00	63,690.00

Accounting Standards & Strategy To Implement Accrual System of Accounting	19 th May, 2019	Mussoorie, Distt.- Dehra Dun, Uttarakhand		
3. Feasibility Study & Preparation of Detailed Project Reports (DPR) for Buildings & Road Projects in Govt. departments, autonomous bodies & PSUs"	17 th To 19 th May, 2019	Hotel Silver Rock, Mussoorie, Distt.- Dehra Dun, Uttarakhand	30,690.00	63,690.00

Note :-Participants opting for residential program should Check into the Hotel on the day prior to first day of the course (afternoon) . Check-out will be morning of day 3 of the course .

We are approaching you through this letter with a request to disseminate the list of these program to all the departments/ offices in your Area of Responsibility so that they can avail benefit of the same. These programs will help the officers to identify the areas of weakness in the systems and thus boost the economy and employment in the State.

You are requested to kindly look at the attached Program Brochure for details. We solicit your kind cooperation by sending the Nominations at earliest since it is a limited seat program and registrations will be done on first come first serve basis only. Thanking you in anticipation, for any details please feel free to get in touch with undersigned. We would also welcome invitation from your side for **On-Site Training** program at your premises. Thanking you and assuring you of our best services .

Yours Truly,
For National Council for Training & Social Research

Amit Gupta
Amit Gupta
(Executive Director)

Important Information :-

Note:- The Council encourages prospective participants and their managements to write in advance specifying any issues/problems areas which they would like to be included in course material/or and discussed during the workshop provided they are within the ambit of the subject of the program.

OUR FACULTY

We have our own regular Faculty. Serving officers are also invited by us as Guest Faculty. All our faculty members have rich experience since they are mostly retired Joint Secretary level officers .

METHODOLOGY

Our main emphasis is on having full involvement of the participants in the subject matter under discussion. Our faculty members deliver lectures interspersed with healthy discussion with participants so as to ensure that they get full grasp of the subject and have clear concept of the rules and their application. Case studies, group discussion, exercises etc. are also held.

NOMINATION

Each Nomination, Residential/ Non Residential, should be accompanied by a Demand Draft of the required amount drawn in favor of "National Council for Training & Social Research" payable at New Delhi and should be sent in advance along with the nomination. Payment for Defence Employees will be received after completion of the course and submission of our pre-accepted Bills.

cheques of Outstation Units will not be accepted.
substitution of nominees is permitted.

Participants opting for residential accommodation are requested to go directly and check-in into the Hotel. Participants are to stay at any other place of their choice and convenience.

TEA/COFFEE BREAK
LUNCH

11:15 AM to 11:30 AM & 03:15 PM to 03:30 PM
01:00 PM to 02:00 PM

ADMISSION PROCEDURE

Admission will be made on first come first served basis only. Intimation regarding admission of the nominee to the program will be communicated as soon as possible after the receipt of nomination.

PROGRAMME DURATION & SCHEDULE

It will be a three day Technical Workshop. Timing will be 9.30 AM to 5.00 pm dally. There will be 4 sessions each day. Each session will be of 75 minutes duration.

REPORTING TIME

The participants are to report for registration at 9:00 AM at Venue.

ARRANGEMENTS BY US

Working Lunch, Tea/Coffee with Snacks, Course material, Pad, Pen, Bag/Folder, Participation Certificate, Photography.

Transport:-The candidates have to make their own arrangements.

Certification

The participants will be awarded certificates on completion of the course without any absenteeism on 3rd day at the end of course.

Change of Schedule

The aforesaid Program shall be conducted as per schedule and will not be changed / postponed or cancelled except for unforeseen & beyond our control.

Note: You can call the Central Line +91-9811094923 for any queries regarding the Workshop. Further enquiries and correspondence regarding admission and other matters relating to the program may be addressed to :-

Sh. Anil Aggarwal (Addl. Director (TRG))	Malika Sethi Prog Co-ordinator
---	-----------------------------------

In-house Training Program (at the premises of sponsoring organization) are also organized by us. Subjects can be s
the sponsors.

Hi

dd admn <ddadmn2@gmail.com>

Fwd: Training Programme on Community Based Disaster Risk Management during 29th October - 2nd November 2018.

1 message

dsw <dsw@nic.in>
To: DD ADMIN 2 <ddadmn2@gmail.com>

Thu, Sep 13, 2018 at 12:21 PM

----- Original Message -----
From: "Secy(SW&WCD)" <...>
Date: Sep 13, 2018 11:49:40 AM
Subject: Fwd: Training Programme on Community Based Disaster Risk Management during 29th October - 2nd November 2018.
To: dsw <dsw@nic.in>, DWCD <...>

----- Original Message -----
From: Saurav Kumar <...>
Date: Sep 13, 2018 11:34:19 AM
Subject: Fwd: Training Programme on Community Based Disaster Risk Management during 29th October - 2nd November 2018.
To: psw@nic.in, ...

Respected Sir / Madam,

As per the Training Calendar of NIDM for the year 2018 – 19, NIDM will be organizing a **"Training Programme on Community Based Disaster Risk Management"** during **29th October - 2nd November 2018**.

2. In this context, I am directed to forward the Invitation letter regarding above cited subject. Thus it is requested you to find the attached file for your kind perusal and necessary action please.

With Kind Regards

Saurav Kumar,
{DEO},
National Institute of Disaster Management (NIDM),
Ministry of Home Affairs,
4th Floor, 'A' Wing, Sector 11 Building,
Jai Singh Road, New Delhi - 110 001

2469 / DD(A)
14.09.18

SO
P. Discombe
14/9

17/9
S. Sanyal

With Kind Regards

/ Kumar,

).

ional Institute of Disaster Management (NIDM),
nistry of Home Affairs,
th Floor, 'A' Wing - 1000 II Building,
Jai Singh Road, New Delhi - 110 001

 **CBDRM Letter.pdf**
235K



dd admn <ddadmn2@gmail.com>

Fwd: JPC Residential Programme on "Knowledge Management" at Jaipur (October 22-26, 2018)

1 message

dsw <dsw@nic.in>
To: DD ADMIN 2 <ddadmn2@gmail.com>

Thu, Sep 13, 2018 at 2:23 PM

----- Original Message -----

From: JPC Jaipur <jpcstate@gmail.com>
Date: Sep 13, 2018 2:15:38 PM
Subject: JPC Residential Programme on "Knowledge Management" at Jaipur (October 22-26, 2018)
To: JPC Jaipur <jpcstate@gmail.com>

Dear Sir / Madam,

Jaipur Productivity Centre, Jaipur is pleased to announce its 109th Residential Programme on "Knowledge Management" from October 22-26, 2018 at Jaipur.

The aim of this programme is to provide insight to the role of the Management of Knowledge in an organisation for meeting the expectations of the people / stakeholders. The brochure giving programme details and methodology is enclosed for your kind perusal. The programme fee of Rs.42000/- plus GST@ 18.00 % (Rs. Forty Two Thousand plus GST @ 18.00 % only) is inclusive of boarding and lodging arrangement for the participant and programme material etc.

The programme has been designed for officials from various functions and departments of private, public, co-operative sector organisations/institutions, research organisations, banks, financial institutions, autonomous organisations, central and state government ministries and departments etc.

We are sure that you would take advantage of this and nominate a few officials from your organisation. The nomination form is also attached with the brochure. The last date of the nomination along with the participation fee is **October 08, 2018**.

Annual Training Calendar 2017-18 is also attached for your kind perusal.

Information about our programmes can also be downloaded from our website www.jpcjaipur.org. Kindly feel free to write to us in case any further clarification is required.

Thanking you and looking forward for an early response,

Yours sincerely,


C.M.Khurana
Director
Jaipur Productivity Centre
JAIPUR
Phone: **9414271490 / 9610111392**
Fax: 0141-2750473 Website: www.jpcjaipur.org
GSTIN: 08AABTJ3316K1ZN

Handwritten notes: 2471 (DDCA), 14.09.18, P.L. (110/11/18) to all, 14/09

Note: In case you are not interested in getting information about our training programmes please reply with "Unsubscribe" in the subject.

2 attachments

 Knowledge Management-109.pdf
111K

 JPC Calendar 2018-19 (Revised).pdf
90K