

**DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, NEW DELHI-02
(ADMINISTRATION BRANCH)**

F.10(190)/DSW/Admn II/WOCD/Remu/2016/ 21072-2117

Dated:

11 SEP 2018

CIRCULAR

This is in continuation to the earlier circular vide No. F.10(190)/DSW/Admn-II/WOCD/Remu/2016/16251-293 dated 02.08.2018 vide which all DDOs/HOOs/Branch Incharges were required to furnish the certificates of release of remuneration in respect of all contractual/outsourced staff latest by 15th day of succeeding month. But it has been observed that in spite of repeated requests, the certificates are not being provided by the concerned DSWOs/Branch Incharges/DDOs/HOOs in time.

Therefore, all the Supdt/DDOs/HOOs/Branch Incharges of the Department are once again ~~requested~~ ^{requested} to send the requisite certificate regarding payment of salary in r/o contractual/outsourced staff working in the Homes/Institutions latest by 15th day of every month to Admn-II, DSW (HQ).

This may kindly be treated as **MOST URGENT** and **GIVEN TOP PRIORITY**.


(D. KARTHIKEYAN)
DY. DIRECTOR (ADMN)

F.10(190)/DSW/Admn II/WOCD/Remu/2016/21072-2117

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Copy to:-

1. All Supdt/DDO/HOO of Homes/Institutions, DSW, GNCTD, Delhi Gate.
2. Sr. System Analyst, DSW for uploading the circular on the Departmental website.
3. Guard File.

Copy for information to:-

1. The Secretary-cum-Commissioner (Labour), 5 Sham Nath Marg, Delhi.
2. PS to Secretary (SW), GLNS Complex, Delhi Gate, New Delhi.
3. PA to Director (SW), GLNS Complex, Delhi Gate, New Delhi.


(D. KARTHIKEYAN)
DY. DIRECTOR (ADMN)

1439/CC
12/9/18

MRT/2
12/9/2018

Sh. Nishi