

GOVT. OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
GLNS COMPLEX, DELHI GATE
NEW DELHI-110002
[ADMINISTRATION BRANCH]

F. 10(232)/2015/DSW/Cir/Estt/Pt-I/15941-16011

Date:

CIRCULAR

01 AUG 2018

Please find enclosed copy of e-mail dated 25/07/2018 received from Administrative Reforms Department, GNCT of Delhi regarding Daily Status Report Dated 25/07/2018 regarding Public Hearing Meeting for information and further necessary action.

Encl: As above.


Section Officer (Admn-I)

F. 10(232)/2015/DSW/Cir/Estt/Pt-I/15941-16011

Date:

To:

01 AUG 2018

1. All DDs/DSWOs/DDOs/HOOs/Institution In-charges/Principals/Vice-Principals, Department of Social Welfare, GNCTD, Delhi.
2. Sr. System Analyst, DSW for uploading the circular on the Departmental website.
3. Guard file.

Copy for information to:

1. PS to Secretary (SW), GLNS Complex, Delhi Gate, Delhi.
2. PA to Director (SW), GLNS Complex, Delhi Gate, Delhi.


Section Officer (Admn-I)

Sh. Nitin

15913/3602
02/08/2018

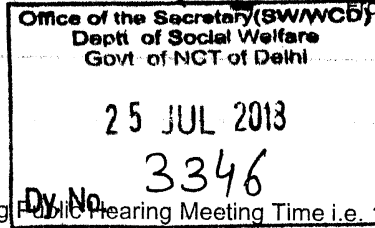
1935/CC
2/8/18

Subject: Daily Status Report Dated 25.07.2018 Regarding Public Hearing Meeting
Timing 10:00 am to 11:00 am

Date: 25/07/18 16:46

To: Secy <pssw@nic.in>, (SW&WCD) <>

From: arupdate <arupdate@nic.in>



DSR 25072018.pdf (1.0MB)

Sir/Madam,

Please find enclosed herewith Daily Status Report Regarding Public Hearing Meeting Time i.e. 10:00 am to 11:00 am for 25/07/2018. You are kindly requested to send the action taken report for absence of officer in your department/Office within three days from the receipt of this e-mail at so that explanation may be submitted to the Competent Authority for his kind perusal.

Note : -

1. HODs are requested to ensure compliance of availability of Officers during Public Hearing Timings. In case of emergency/ Field Visit duty assigned to Officers, a link officer should be present to attend the Public Grievances between 10.00 am and 11.00 am.
2. Explanation of officers should be supported with specific valid reasons for non presence during Public Hearing Timings.
3. In case of non-satisfactory explanation received from erring Officers, HOD's may deduct 1/2 day CL and the same may be intimated to Administrative Reforms Department for kind perusal of Competent Authority.

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Regards,

Administrative Reforms Department
Govt. of Delhi,
7th Level, C-Wing,
Delhi Secretariat, New Delhi
Ph. 011-23392726, 620



pl. circulate to all.

DSW,

*1563 (DDLA)
30-07-18*

D. D. (Admn.)

[Signature]
30/07/18

31-7-18
M.S. Gujran *SS*
Pl. circulate to all
[Signature]