

REMINDER-I

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DEPARTMENT OF SOCIAL WELFARE  
GLNS COMPLEX, DELHI GATE NEW DELHI-02  
CARE TAKING BRANCH

F.71(225)/PC/Sanitation/Tender/2012-13/11643-698 Dated:

To

All the Superintendents  
All Homes/Institutions/Schools/Hostels  
Deptt. Of Social Welfare  
GNCT of Delhi, New Delhi.

**Subject: Regarding Enhancement / Reduction in the area of Home/Institution as per Form attached.**

Sir,

It is to inform that Caretaking Branch, Department of Social Welfare is going to bid for hiring of Sanitation/ Security services for the various Home/Institution of the Department as the present Sanitation tender is expiring on 19.12.2018 and Security tender is expiring on 30.09.2018.

In view of the above, all Superintendents, (Home/Institution) are requested to provide the detail of any Enhancement / Reduction in the covered/uncovered/Total area of the Home/Institution, if any to this office within a five working days positively as per Form detail provided.

*[Signature]*  
Dy. Director (CTB)

F.71(225)/PC/Sanitation/ Tender/2012-13/ 11643-698 Dated:

Copy to:-

- 04 JUL 2018
1. The Director, Department of social Welfare GLNS Complex Delhi Gate, Delhi.
  2. Dy. Director, (School) Department of social Welfare, GLNS Complex Delhi Gate, Delhi
  3. Dy. Director, (Estate) Department of social Welfare GLNS Complex Delhi Gate, Delhi, with the request to provide the details of area of Headquarters as on 26.06.18 and any new site which will require the services within next 15 months. (Reason- no new area can be added once approved in GeM).
  4. Administrator, Ansha Kiran Complex, Department of Social Welfare, Avantika, Sector-3, Rohini, Delhi-110085
  5. Administrator, (TLC), Sanskar Ashram near G.T.B. Hospital, Dilshad Garden, Delhi.
  6. All District Officers, Department of social Welfare for give measurement of their District and circulation for all Home/Institution under the jurisdiction.
  7. Record File/Tender File.

✓ 8. Computer Cell for uploading.

*[Signature]*  
Dy. Director (CTB)

MB  
05/07/2018/34/CC  
05/07/18

Sh. Abhishek A. V.