## GOVT. OF NCT OF DELHI DEPARTMENT OF SOCIAL WELFARE GLNS COMPLEX, DELHI GATE **NEW DELHI-110002**

[ADMINISTRATION BRANCH]

F. 54(38B)/Bifurcation/Plg./DSW/2006/PF/ 8569-98

Date:

#### **MEETING NOTICE**

1 2 JUN 2018

A meeting is convened on 14/06/2018 at 12:30 PM at the conference hall of Social Welfare Department under the Chairpersonship of Secretary (SW/WCD) to discuss about the Restructuring of Department of Social Welfare.

All Branch In-charges/DDs/DSWOs/Supdts and equivalent officers of Social Welfare Department are requested to attend the meeting without fail.

Besides, the branch in-charges are requested to bring the information required vide letter No. F. 10(405)/2018/Admn-I/DSW/Estt./8288-8358 dated 11/06/2018 while coming for the meeting without fail (Annexure-I).

Encl: Annexure-I.

Date:

12 JUN 2018

To:

1. All DDs/Sr. Supdt./DSWOs, DSW, GNCTD, Delhi.

F. 54(38B)/Bifurcation/Plg./DSW/2006/PF/ 8569-98

2. Sr. System Analyst, DSW, for uploading the Meeting Notice on the Departmental website.

#### Copy to:

- 1. PS to Secretary (SW), GLNS Complex, Delhi Gate, Delhi.
- 2. PA to Director (SW), GLNS Complex, Delhi Gate, Delhi.

DY. DIRECTOR (ADMN)

Sh. Kamal Kuman, A. 6 1 A.



# GOVT. OF NCT OF DELHI DEPARTMENT OF SOCIAL WELFARE GLNS COMPLEX, DELHI GATE **NEW DELHI-110002** [ADMINISTRATION BRANCH]

F. 10(405)/2018/Admn-I/DSW/Estt./ 3288-8358

Date:

1 1 JUN 2018

### CIRCULAR

This is in continuation of this office letter No. F. 10(405)/2018/Admn-I/DSW/Estt/5092-162 dated 18/05/2018 and its subsequent reminder dated 28/05/2018 and 06/06/2018 regarding Restructuring of various cadres of Social Welfare Department vide which views/comments were sought in the enclosed format on or before 08/06/2018 which is still awaited.

Director, SW & WCD has taken a very serious view of the matter and has desired the matter to be expedited.

It is therefore, once again requested to all the concerned officers who have still not submitted the requisite information to submit their views/comments in the format enclosed regarding their office on or before 13/06/2018 for placing the draft proposal for restructuring of various cadres before the committee.

This may be given **TOP PRIORITY**.

Encl: As above.

(D. Karthikeyan) Dy. Director (Admn)

F. 10(405)/2018/Admn-I/DSW/Estt./ 8288-8358

Date:

To:

1 JUN 2018

- 1. All DDs/Branch In-charges, DSW, GNCTD, GLNS Complex, Delhi Gate, Delhi.
- 2. All DSWOs, DSW, GNCTD, Delhi.
- 3. All DDOs/HOOs of Homes/Institutions/Schools, DSW, GNCTD, Delhi.
- 4. Sr. System Analyst, DSW for uploading the circular on the Departmental website.
- 5. Guard file.

Copy for information to:

- 1. PS to Secretary (SW), GLNS Complex, Delhi Gate, Delhi.
- 2. PA to Director (SW), GLNS Complex, Delhi Gate, Delhi.

Dy. Director (Admn)