

**GOVT. OF NCT OF DELHI  
DEPARTMENT OF SOCIAL WELFARE  
GLNS COMPLEX, DELHI GATE  
NEW DELHI-110002  
[ADMINISTRATION BRANCH]**

1472

F. 45(38)/2011/DSW/Estt/ 7317-059

Date:

**05 JUN 2018**

**CIRCULAR**

In continuation of this office letter No. F. 45(38)/2011/DSW/Estt/3534-614 dated 09/05/2018 vide which details in r/o Contractual Employees as well as Outsourced officials engaged by the Department of Social Welfare along with their engagement order were sought, which is still awaited.

It is therefore, once again requested to send the details in r/o Contractual Employees as well as Outsourced officials working in your office along with the engagement order in the format mentioned below to this office on or before **08/06/2018**.

Sl. No.	Name of the official	Designation	Present posting and since when	Place of Salary drawn (Office)	Details of all previous postings	Engagement order No. & date	Engagement period
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*(Signature)*  
05/06/18

**(D. Karthikeyan)**

**Dy. Director (Admn-II)**

Date:

**05 JUN 2018**

F. 45(38)/2011/DSW/Estt/ 7317-059

**To:**

1. All the DDO/HOO/Supdt./Principal/Vice Principal/Head Master of all the Institutions/Homes/Schools of Department of Social Welfare, GNCTD.
2. Guard file.

**Copy for information to:**

1. PS to Secretary (SW), GLNS Complex, Delhi Gate, Delhi.
2. PA to Director (SW), GLNS Complex, Delhi Gate, Delhi.

*(Signature)*  
05/06/18

**(D. Karthikeyan)**

**Dy. Director (Admn-II)**

(MB) F. 45(38)/2011/DSW/Estt/ 7317-059  
05/06/2018

System analyst *(Signature)*  
05.06.18

Ms. Shekhar