

GOVT. OF NCT OF DELHI  
DEPARTMENT OF SOCIAL WELFARE  
GLNS COMPLEX, DELHI GATE  
NEW DELHI-110002  
[ADMINISTRATION BRANCH]

F.10 (333)/Admn-I/2016/DSW/Estt./ Pt-I/ 3149-094

Date:

08 MAY 2018

CIRCULAR

In continuation of this office letter No. F. 10(335)/Admn-I/2016/DSW/Estt/2518-2588 dated 01/05/2018 vide which it was requested to send the details of Permanent posts and the present Staff details in the Proforma provided on or before 03/05/2018 (Thursday) which is still awaited.

It is once again requested to send the details on or before 10/05/2018. If no information is available, a "NIL" report may be sent.

Encl: As above.

*[Signature]*  
08/05/18  
(D. KARTHIKEYAN)  
DY. DIRECTOR (ADMN)

F.10 (333)/Admn-I/2016/DSW/Estt./ Pt-I/ 3149-094

Date:

08 MAY 2018

To:

1. DSWO, District Office (New Delhi & Central)
2. DSWO, District Office (South West)
3. DSWO, District Office (North West- I & II)
4. DSWO, District Office (North-East)
5. DSWO, District Office (East)
6. DSWO, District Office (West)
7. DDO/HOO, DSW (HQ)
8. DDO/HOO, MCU- Delhi Gate
9. DDO/HOO CPO, Kingsway Camp
10. DDO/HOO HADD (FB), HAD (FB), Asha Jyoti Home, Nirmal Chhaya
11. DDO/HOO MCU, Nirmal Chhaya
12. DDO/HOO HLTB, Tahirpur
13. DDO/HOO GLNSSS, Delhi Gate & Middle School Nehru Vihar
14. DDO/HOO HMRP (A), HMRP(C), SHMR (S), Asha Kiran, Rohini
15. DDO/HOO RCL, TCPC (L), SWPH, Tahirpur, TCPC (O), Nand Nagri,
16. DDO/HOO RCC, Poor House, HMB (D), Sewa Kutir, Kingsway Camp
17. DDO/HOO NPS, Rohini
18. DDO/HOO GSSSBB Kingsway Camp, Hostel for college going blind boys & Welfare Centre for De-notified Tribes
19. DDO/HOO/Dy. Director, FAS Branch
20. Pr. Branch of Secretary
21. Dy. Director Social Defence
22. Dy. Director R & I Branch
23. Pr. Branch of Director
24. Pr. Branch of Spl. Director
25. Dy. Director Social Security Branch
26. Dy. Director VAC branch
27. Dy. Director Care Taking Branch
28. Dy. Director RGO Branch
29. Sr. System Analyst, DSW for uploading the circular on the Departmental website.
30. Guard file.

*[Signature]*  
08/05/18  
(D. KARTHIKEYAN)  
DY. DIRECTOR (ADMN)

204/CC  
10/5/18

MB/ODR  
09/05/2018

*[Signature]*

System Analyst

10/9/5/18

Ms. Shakira / Mr. Kamal

**Sanctioned Post Details**

**Name of Institution:**

S.No.	Name of the Post	Group A/B/C	Sanctioned strength	Filled			Post Creation Order No. (please enclose the copies of order)	Remarks
				Regular Basis	Outsource Basis	Contractual Basis		

**(Signature of DDO/HOO)**

**Name of DDO/HOO:** \_\_\_\_\_

**Mobile No:** \_\_\_\_\_

## STAFF DETAIL

**Name of Institution:**

S.No.	Name Officer/Official	of	Designation	Posted against post of	the	Salary Drawn against post of	the	Remarks

**(Signature of Branch In-Charge)**

**Name of Branch In-charge:** \_\_\_\_\_