

GOVT. OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
GLNS COMPLEX, DELHI GATE
NEW DELHI-110002
[ADMINISTRATION BRANCH]

F.10 (232)/2015/DSW/Cir./Estt/Pt-I/ 30538-608

Dated: 23 JAN 2018

CIRCULAR

In continuation of this office circular No. F. 10(232)/2015/DSW/Cir./Estt/Pt-I/16940-943 dated 08/09/2017, I am directed to enclose a copy of letter No. F.19/16/AR/2016/Misc./Part File-3 (2017)/1166-1172 dated 12/01/2018 received from Secretary (AR), Administrative Reforms Department; GNCT of Delhi regarding Field visits by Pr. Secretaries/ Secretaries/HODs of all public dealing departments for information and further necessary action.

Encl: As above.


S.O. (Admn-I)

F.10 (232)/2015/DSW/Cir./Estt/Pt-I/ 30538-608

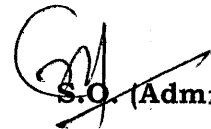
Dated: 23 JAN 2018

Copy for information to:

1. P.S to Secretary, HQ, Department of Social Welfare.
2. P.A to Director, HQ, Department of Social Welfare.
3. P.A to Spl. Director, HQ, Department of Social Welfare.

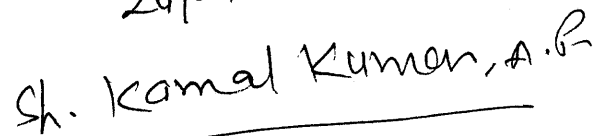
Copy to:

1. All DDs, DSW, GNCTD, GLNS Complex, Delhi Gate, Delhi.
2. All DSWOs, DSW, GNCTD, Delhi.
3. All DDO/HOO of Homes/Institutions, DSW, GNCTD, Delhi.
4. Sr. System Analyst, DSW for uploading the circular on the Departmental website.
5. Guard file.


S.O. (Admn-I)


MB

24/01/2018


Sh. Kamal Kumar, A.R.

546/CC
24/1/18

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ADMINISTRATIVE REFORMS DEPARTMENT
7TH FLOOR, 'C' WING, DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI
Email – arupdate@nic.in : Fax:23392621

No.F.19/16/AR/2016/Misc./Part File-3(2017)/1166-1172


Dated: 12/01/18

CIRCULAR

Vide circular No. F.19/16/AR/2016/Misc/Part File-3(2017)/4354-4443 dated 02.06.2017, Principal Secretaries/ Secretaries/ HODs of all public dealing departments were directed to spend atleast half a day in the field offices under their respective jurisdiction every week to monitor the implementation of the government policies/ projects to improve governance and to submit report of such field visits on a weekly basis.

However, it is noticed that some departments are sending Field Visit Reports signed by subordinate staff and not by concerned Secretaries/ HODs. Chief Secretary has desired that concerned Secretaries/ HODs only should send the report and the reports may directly be sent to AR Department at arupdate@nic.in

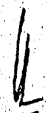
The reports of the field visits made during the week should reach on every Friday positively as per circular No.4600-4694 dated 16.6.2017.


(RAKESH BALI)
SECRETARY(AR)

All Pr. Secretaries/Secretaries/HODs of GNCT of Delhi
as per list enclosed.

Copy for information to:-

- i. Secretary to L.G., Delhi
- ii. Sh. V.K. Jain, Advisor to C.M.
- iii. Spl. Secretary to C.M.
- iv. Secretary to Dy. C.M.
- v. Secretaries to all Ministers
- vi. S.O. to C.S.
- vii. Guard File.


(RAKESH BALI)
SECRETARY(AR)

LIST OF 21 PUBLIC DEALING DEPARTMENTS

Sl. No	Name of the Department	Name of the HOD	Address
1	Delhi Transport Corporation	Sh. Sandeep Kumar, IAS Chairman-cum-MD -	Govt. of NCT of Delhi DTC(HQ), I.P.Estate, New Delhi-110002.
2	Delhi Jal Board	Sh. Anil Kumar Singh, IAS, CEO	Govt. of NCT of Delhi, Varunalaya, Jhandewalan, Delhi
3	Delhi State Civil Supplies Corp.Ltd	Sh. K. R. Meena, IAS Chairman -Cum-Director	Govt. of NCT of Delhi, Aapurti Bhawan, 7-9 Ram Bagh Pahar Ganj, New Delhi - 110055.
4	DSIIDC	Sh. Mohan Jeet Singh, IAS, MD	Govt. of NCT of Delhi, Bombay Life Building, Connaught Circus, New Delhi.
5	Dte. of Training & Technical Education	Sh. Manoj Kumar, IAS, Director	Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitam Pura, New Delhi-110088.
6	Delhi Agriculture Marketing Board	Ms. Sakshi Mittal, IAS Vice Chairman -	Govt. of NCT of Delhi, 9, Institutional Area, Pankha Road, Janakpuri, New Delhi- 110058.
7	Delhi Tourism	Sh. Shurbir Singh, IAS Managing Director & CEO -	Govt. of NCT of Delhi, 18- A, DDA, SCO Complex, Defence Colony, New Delhi- 110024.
8	DUSIB	Sh. Shurbir Singh, IAS, Chief Executive Officer	Govt. of NCT of Delhi, Punarwa Bhawan, I.P.Estate, New Delhi-110002.
9	Edu/TTE/HE Department	Ms. Punya S. Srivastava, IAS Secretary-	Govt. of NCT of Delhi, Old Secretariat, Delhi
10	Forest and Wildlife /Environment Department	Sh. Anil Kumar Singh, IAS, Secretary	Govt. of NCT of Delhi, Delhi Secretariat, New Delhi
11	Food Supplies and Consumer Affairs	Sh. K. R. Meena, IAS Secretary-cum- Commissioner	Govt. of NCT of Delhi, K-Block, Vikas Bhawan, I.P.Estate, New Delhi- 110002.
12	Health & Family Welfare Department	Sh. Rajiiv Yaduvanshi, IAS Pr. Secretary	Govt. of NCT of Delhi, Delhi Secretariat, I.P. Estate, Delhi.
13	Irrigation & Flood Control Department	Sh. Anil Kumar Singh, IAS Secretary	Govt. of NCT of Delhi, L.M. Bund Office Complex Shastri Nagar New Delh31.

14	Labour Department	Sh. Sanjay Kumar Saxena, IAS Secretary-cum-Commissioner	Govt. of NCT of Delhi, 5, Sham Nath Marg, Delhi-110054.
15	PWD	Ms. Renu Sharma, IAS, Pr. Secretary	Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
16	Power Department	Ms. Varsha Joshi, IAS Secretary	Govt. of NCT of Delhi, 8 th Level, B-Wing, Delhi Secretariat, New Delhi
17	Revenue Department /Divisional Commissioner Office	Ms. Manisha Saxena, IAS, Secretary-cum-Divisional Commissioner	Govt. of NCT of Delhi, 5, Sham Nath Marg, Delhi.
18	Social Welfare Department	Dr. A.C. Verma, IAS Secretary (SW/WCD)-	Govt. of NCT of Delhi, GLNS Complex, Delhi Gate, New Delhi.
19	Transport Department	Ms. Varsha Joshi, IAS, Secy.-cum-Commissioner	Govt. of NCT of Delhi, 5/9, Underhill Road, Delhi.
20	Urban Development Department	Ms. Renu Sharma, IAS Pr. Secretary (UD)	Govt. of NCT of Delhi, Delhi Secretariat, IP Estate, New Delhi.
21	Women & Child Development Department	Ms. Shilpa Shinde, IAS, Director	Govt. of NCT of Delhi