

**PRINCIPAL ACCOUNTS OFFICE
GOVT. OF NCT OF DELHI
A-BLOCK, VIKAS BHAWAN, I.P. ESTATE, NEW DELHI**

No. Pr. AO/Circular/LTC/02/T-I/2011/ 1332

Date : 29/06/2018

CIRCULAR

The Dy. Director of Accounts, Directorate of Education has issued instructions vide Circular No. F.3(8)/AO-II/Misc/2018-19/169-175 dated 25-05-2018 to all RDEs and DDEs, Education Department to ask the employees under their control to book the Air Tickets directly through the website of Airlines or by utilising the services of authorized agents viz. Ashok Travels & Tours, Balmer Lawrie and Company and IRCTC, DTTDC while availing the LTC facilities.

A copy of the above said instructions dated 25-05-2018 is sent herewith to all PAOs with the advise to sent a letter to all the DDOs under your control to submit the LTC claims in respect of journey(s) performed by Air strictly as per the instructions. Any incident of booking the tickets through unauthorized agencies if noticed by PAOs may be brought to this office for further consideration and referring the same to the Directorate of Education for further action against the government servant as per LTC rules.

This issues with the approval of the Controller of Accounts.



**(K.V. Babu)
Dy. Controller of Accounts (Tech.)**

To

**All Pay & Accounts Officers,
Pay & Accounts Offices,
Govt. of NCT of Delhi,
Delhi/New Delhi.**

DIRECTORATE OF EDUCATION
GOVT. OF NCT OF DELHI
OLD SECTT. DELHI-110054
ACCOUNTS BRANCH

NO. F. 3(8)/AO-II/MISC/2018-19 169 to 175

DATED: 25/5/18

CIRCULAR

Sub: Regarding availing of LTC facilities by booking Airlines tickets through unauthorized agencies.

The Principal Accounts Office vide its letter no. 1(1)/29/Pr. AO/LTC/Admn.I/2018/1238 dated 20/04/2018 has informed that the Govt. Employees preferring the LTC claims are not following the guidelines circulated by Govt. from time to time.

As per the guidelines issued under OM vide no. F.20/10/2016-AC/104-28 dated 25/02/16 by Finance Department, that the employees who are availing LTC facilities should book Air tickets directly through the website of Airlines or by utilising the services of authorised Agents viz. Ashok Travels & Tours, Balmer Lawrie and company and IRCTC, DTTDC.

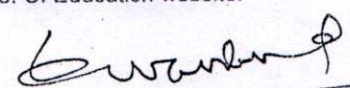
Hence it is ordered that in no case the booking of Air tickets through any other agency is permissible. If any Govt. employee books Air ticket through unauthorised Travel agent the claim will not be entertained. These instructions will be circulated among the staff working under the control of respective authorities..

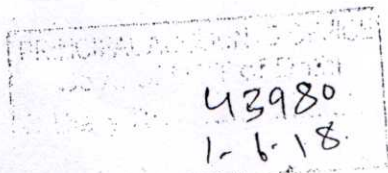
DEVA NAND
(DY. CONTROLLER OF ACCOUNTS)
DATED:

NO. F. 3(9)/AO-II/MISC/2018-19

Copy forwarded for information and necessary action to:-

- 1) Controller of Accounts, Principal Accounts Office, Vikas Bhawan, 1(1)/29/Pr. AO/LTC/Admn.I/2018/1238 dated 20/04/2018.
- 2) RDEs concerned.
- 3) DDEs concerned.
- 4) PS to Secretary (Education).
- 5) PS to DE, Directorate of Education.
- 6) Incharge (Computer Cell), Dte. Of Education to pop up the same on Dte. Of Education website.


DEVA NAND
(DY. CONTROLLER OF ACCOUNTS)



LTC
File

020 (A-D) 4/6/18

1.6.18
keep it in LTC file
12/6/2018