

GOVT OF NATIONAL CAPITAL TERRITORY OF DELHI
LABOUR DEPARTMENT
5- SHAM NATH MARG, DELHI-54

F.1/31//949/Esstt/2018/ 663


Dated: 09/03/2018

CIRCULAR

Subject: Issuance of Work & Conduct Certificate , Integrity Certificate, Vigilance Clearance Certificate , Major/Minor Penalty certificate and Undertaking for promotion to the post of Ahlmad in r/o following officials.

Kindly provide the Work & Conduct Certificate, Integrity Certificate, Vigilance Clearance Certificate, Major & Minor Penalty Certificate and Undertaking (on prescribed proforma as enclosed) for promotion to the post of Ahmad in r/o following Group D/Class-IV(now MTS) in the connection of process for promotion to the post of Ahmad on Ad-hoc basis:

S.No.	Name of the Group D/Class-IV (Now MTS)	D.O.B.
1.	Sh.Laxman Prasad	01.09.1959
2.	Sh. Bilas Singh	12.11.1966
3.	Sh. Anil Kr. Sharma	29.07.1961
4	Sh. Pradeep Kumar	10.06.1980
5	Sh. Mahesh Kumar	12.12.1975
6	Smt. Mamta	10.01.1980
7	Sh. Mohan Lal	28.11.1980
8	Smt. Savita	12.04.1981
9	Smt. Sunita	04.09.1978
10	Smt. Anita Rani	12.07.1974


(K.K. Pant)
Administrative Officer (Admn.)

Encl: Proforma of undertaking

F.1/31//949/Esstt/2018/ 663

Dated: 09/03/2018

Copy forwarded for information and necessary action to the following:-

1. PA to Secy-cum-LC., Labour Department, Delhi
2. PA to Spl/Addl. LC, Labour Department, Delhi

3. All JLCs/DLCs/Branch/Districts Incharges Labour Department with the request to provide above information within three days of issue of this letter.
4. ALC (Vigilance), Vigilance Branch, Labour Department with the request to provide vigilance clearance and major & minor penalty certificate of above officials within three days of issue of this letter.
5. System Analyst, EDP Cell, Labour Department with the request to upload it on the website of the Department.
6. Official concerned through Branch Incharges/District Incharges.
7. Guard file.


Administrative Officer (Admn.)

UNDERTAKING

I _____ presently posted at office of _____ as _____ is hereby undertake that I am Interested/Not Interested in the promotion to the post of Ahlmad and shall not refuse the promotion of Ahlmad if promoted

Name _____

Designation _____

Dated:

Countersigned by Branch Incharge/HOO of employee

Signature with Seal

Note: The interested employee shall not entitle to refuse the promotion of Ahlmad once he/she furnished this undertaking/consent for promotion to the post Ahlmad.