

Office of E.E.
Govt. of NCT
RE-655
Dy. No. 10-9-18
Dated: 10-9-18
A.E.-I,II,III,IV
A.S.W.
D.A.

GOVERNMENT OF NCT OF DELHI
IRRIGATION & FLOOD CONTROL DEPARTMENT
L.M. BUND OFFICE COMPLEX, SHASTRI NAGAR, DELHI - 110031

No. F.4(53)/2017/Estt./ATR/CE(I&FC)/Vol.III/

8546-571

Dated: 7-9-18

WEEKLY REVIEW MEETING OF CHIEF SECRETARY, DELHI WITH
PR. SECRETARIES / SECRETARIES / HODS

POINTS TO BE NOTED FOR COMPLIANCE

In the weekly review meeting of Chief Secretary held with Pr. Secretaries/ Secretaries/ HODs on 31.08.2018, the following directions were given by the Chief Secretary:-

1. **Court Cases** - Chief Secretary reiterated that departments should ensure that status of the court cases are continuously updated on the e-Litigation software. Therefore, SE (FC-II) being the Nodal Officer (e-Litigation) of this department, is hereby, informed about the direction of CS for continuous updation of the court case details on e-Litigation Software for compliance on priority without fail.

[Action: Nodal Officer (e-Litigation)/ SE (FC-II)]

2. **Website of Departments** - Chief Secretary once again reiterated that departmental website should be updated and a requisite certificate may also be sent to IT Department, GNCTD. Therefore, SE (FC-III) being the Nodal Officer (IT) of this department, is hereby, informed about the direction of CS for regular updation of departmental website for compliance on priority without fail.

[Action: Nodal Officer (IT)/ SE (FC-III)]

3. **Service Matters** - Chief Secretary directed that:-

- (i) all departments to update the data regarding officers/ officials of DANICS and DASS cadre on the MIS of Services Department. Executive Engineer (CD-XI) being the Nodal Officer, is hereby, informed about the direction of CS to do the needful.

- (ii) all departments were asked to give details of the LDCs who were sent for the compulsory service training. All SEs/ EEs/ AO (I&FC)/ DCA are, hereby, requested to provide the requisite details to the Establishment Branch (HQ) for compilation.
- (iii) Data regarding the appointments made by the departments/ organizations should be provided to DSSSB.

[Action: All SEs/All EEs / AO (I&FC)/ DCA]



**(BHUPINDER SINGH)
ADMINISTRATIVE OFFICER (I&FC)**

To

1. Chief Engineer (Zone-I)
2. Chief Engineer (Zone-II)
3. All SEs
4. DCA (HQ), I&FC Department, GNCTD
5. All EEs

No. F.4(53)/2017/Estt./ATR/CE(I&FC)/Vol.II/

Dated :

Copy for information to:-

- 1) Secretary to Secretary (I&FC), GNCTD.
- 2) PA to Joint Secretary (I&FC), GNCTD.
- 3) Nodal Officer (IT) with the request to upload this circular on the website of the department.

**(BHUPINDER SINGH)
ADMINISTRATIVE OFFICER (I&FC)**