

**IRRIGATION & FLOOD CONTROL DEPARTMENT
GOVERNMENT OF NCT OF DELHI
L.M. BUND OFFICE COMPLEX, SHASTRI NAGAR, DELHI – 110 031**

No. F.4(53)/2017/Estt./ATR/CE(I&FC)/ 1384-1406

Dated: 01/02/2018

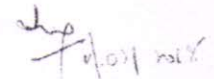
CIRCULAR

In compliance of the minutes of the weekly meeting of Chief Secretary with Pr. Secretaries / Secretaries / HODs dated 19.01.2018, every Executive Engineer (Civil / Mechanical) has been nominated as Nodal Officer for proper maintenance and upkeep of I&FC Department properties including land, building etc. located within his / her jurisdiction.

All the Nodal Officers are hereby directed –

- i) To ensure that the government properties under his / her jurisdiction shall be properly maintained, upkeep and protected from encroachment;
- ii) To ensure the proper record of each and every property / asset under his / her jurisdiction of the Division;
- iii) To ensure to expedite the location of department land / property with khasra number and its mapping through GSDL for proper authentication.
- iv) To protect the interest of the department with regard to the properties / land / assets etc. of the Department in the matters which are already pending before the various Courts.
- v) To take all steps which are incidental / associated / connected in the process to protect, maintain and upkeep department land / assets.
- vi) A monthly report with regard to the steps taken along-with detail of the property of the department shall be furnished by 7th of the following month to the Chief Engineer (Zone-I).

This issues with the prior approval of Competent Authority.


**(BHUPINDER SINGH)
ADMINISTRATIVE OFFICER (I&FC)
01/02/2018**

To

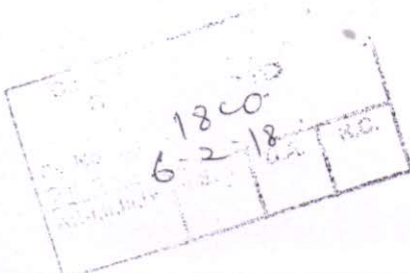
All Executive Engineers (Civil / Mechanical)

No.F.4(53)/2017/Estt./ATR/CE(I&FC)/ 1384-1406

Dated: 02/02/18

Copy to:-

1. Secretary to Secretary (I&FC), GNCTD.
2. PS to Special Secretary (I&FC), GNCTD.
3. PA to Chief Engineer (I&FC), Zone-I & II, GNCTD.
4. Nodal Officer (IT) with the request to upload this circular on the website of the department.



BIB
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