

**OFFICE OF THE CHIEF ENGINEER
IRRIGATION & FLOOD CONTROL DEPARTMENT
GOVERNMENT OF NCT OF DELHI
L.M. BUND OFFICE COMPLEX, SHASTRI NAGAR, DELHI – 110 031**

No.F.4(53)/2017/Estt./ATR/CE(I&FC)/

Dated:

CIRCULAR

In the weekly meeting held in the Chamber of Chief Secretary, Delhi on 05/01/2018 with Pr. Secretaries / Secretaries / HODs, the following directions were issued by the Chief Secretary:-

- 1) Vidhan Sabha Questions and other Assembly matters should be properly attended and replied in time;
- 2) All the departments should migrate to E-litigation platform for effective monitoring of court cases and this exercise should be completed within a week's time;
- 3) All departments should prepare a schedule for holding DPCs to fill up the vacant posts through promotion which should indicate total vacancies and month in which the DPCs are proposed to be convened. A report thereof is to be submitted to the office of Chief Secretary, Delhi;
- 4) All departments should send requisition to DSSSB for filling up posts under direct recruitment quota and even if no posts are to be filled up in any department by direct recruitment through DSSSB, a report thereof be sent to DSSSB;
- 5) All departments were directed to prepare their Revised Estimates considering the forthcoming expenditures precisely so that no balance is left with the department at the end of the Financial Year;
- 6) All HODs should ensure timely payment to the workers appointed on contract basis;
- 7) The departments concerned should upload monthly report on the e-samiksha portal;
- 8) All the departments should provide requisite documents as sought by the Services Department for amendment in RRs so that promotion should be expedited.

All the concerned CEs/SEs/EEs/SOs are hereby directed to follow the above directions of Chief Secretary, Delhi and a compliance report thereof may kindly be sent to this office for compilation and for kind perusal of Secretary (I&FC) latest by 15th of January, 2018.

shp
12/01/2018

**(BHUPINDER SINGH)
ADMINISTRATIVE OFFICER (I&FC)**

To

CE, I&FC (Zone-I & II)
All Superintending Engineers
All Executive Engineers
All SOs

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No.F.4(53)/2017/Estt./ATR/CE(I&FC)/ 664-96

Dated: 12/01/18

Copy to:-

1. Secretary to Secretary (I&FC), GNCTD.
2. PS to Special Secretary (I&FC), GNCTD.
3. PA to Chief Engineer (I&FC), Zone-I & II, GNCTD.
4. Nodal Officer (IT) with the request to upload this circular on the website of the department.

shp
12/01/2018

**(BHUPINDER SINGH)
ADMINISTRATIVE OFFICER (I&FC)**

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