



DIRECTORATE GENERAL OF HOME GUARDS
Government of National Capital Territory of Delhi

F.No.51 (1)/HG/ Bangalore/TRG/44/2018/

Dated: .

CIRCULAR

Reference circular of even no. TRG/47/Allot/Academy/17-18 dated 26.02.2018 the 77th and 78th All India Watermanship Course shall be conducted at Home Guards & Civil Defence Academy, No.1 Annansawamy Audaliar Road, Bangalore-560042 from 07.05.2018 to 31.05.2018 (21 working Days) and 03.09.2018 to 29.09.2018 (21 working days).

All interested Home Guards volunteers and Paid Staff, who know swimming, may sent their names to the undersigned duly forwarded by their respective District incharge

The eligibility and the joining instructions are enclosed herewith.

The application must reach by 1200 hrs on 30.03.2018.

(D.S. RAWAT)
COMMANDANT (CTI)

F.No.51 (1)/HG/ Bangalore/TRG/44/2018/ 10044 - 063

Dated: 15/3/18

Copy to:-

1. All JSOs.
2. Training Incharge.
3. All District Incharge of Home Guards.
4. ITCentre for Web Uploading.
5. Honorary District Commandant HG.
6. Notice Board.

(D.S. RAWAT)
COMMANDANT (CTI)

ANNEXURE-'B'

JOINING INSTRUCTIONS TO CANDIDATES APPEARING FOR UNDERGOING "ALL INIDA WATERMAN SHIP COURSE" AT HOME GUARDS AND CIVIL DEFENCE ACADEMY, NO.1, ANNASWAMY MUDALIAR ROAD, WEST BANK OF ULSOOR LAKE, BANGALORE-560042.

1) **ACADEMY:** The Home Guards and Civil Defence Academy is located in the following address.

"HOME GUARDS AND CIVIL DEFENCE ACADEMY, NO.1., ANNASWAMY MUDALIAR ROAD, WEST BANK OF ULSOOR LAKE, BANGALORE-42" TELEPHONE NO.25553234 (DUTY ROOM)

The Academy is on the West Bank of Ulsoor lake at about 9 kms from both Bangalore City Railway Station and Bangalore Central Bus Stand and at about 5 kms from Bangalore Cantonment Railway Station.

2) **ACCOMMODATION:** Only Dormitory facility is available for the trainees within the Academy Complex on payment of Rs.3.50 per day. Trainees are advised to bring their own beddings and mosquito nets. No guests, servants, family member or pets will be allowed/accommodated in the dormitory and no individual cooking will be permitted.

3) **MESSING CHARGES:** Mess will be made available which would be run by the trainees themselves under the control and supervision of an official of the Academy which is compulsory. The trainees should have to pay mess charges as per the prevailing rates of commodities.

4) **TRAINING ASPECTS:** Training includes physical training lectures demonstrations and practical. Medium of Instruction is English. Academy is equipped with limited sports facilities, small library and Audio-Visual facilities. Attendance is compulsory and usually no leave will be granted during the course of training. A test will be held at the end of the course and certificates will be issued. Results of the candidates will communicate to their respective organizations. The ranks so announced will be final and no appeal will be considered. Physical training will be conducted from 6.00 AM to 7.45 AM and other classes are held from 10.00 AM to 4.35 PM with a lunch break from 1.30 PM to 3.00 PM. Each period will be of 45 minutes duration.

5) **DISCIPLINE:** Strict discipline had to be observed during the training. The Commandant of the Academy is authorized to declare any trainee as undesirable in the Academy for any indiscipline or unsatisfactory conduct and to order for their expulsion from the training.

6) **ELIGIBILITY CONDITIONS:** Persons with fully meet the following eligibility conditions must be selected and deputed for the above course.

- a) Officers at supervisory levels like Instructors, leaders, Staff Officers in their organization.
- b) Candidates must be below 40 years of age, but relax able up to 45 years in exceptional cases.
- c) Candidates must be medically fit and physically sound, and should produce physical Fitness certificate while reporting for training to vouch for fitness to beat strenuous outdoor work and free from contagious diseases.
- d) Should be able to follow instructions in English and preferably candidates should be matriculates.
- e) Should have basic knowledge of 'Swimming'.
- f) Only male candidates be sponsored for the above courses as there is no infrastructure facilities for females candidates.

7) **JOINING CONDITIONS:** Following requirements must be fulfilled before the nominated person is being sent for the training.

- a) Written consent for attending the course must be obtained from the candidate.
- b) Nomination letter from the authority.
- c) Medical fitness certificate.
- d) Obtain a relieve order well in advance from the employer of the candidate to facilitate him to attend the course in Bangalore.
- e) Candidates must be vaccinated or inoculated against cholera, Typhoid, etc.

8) **TRAINING REQUIREMENTS:** Each trainee is required to bring the following articles to facilitate his training and stay during the course.

- f) Coloured swimming trunk
- g) Physical training dress comprising of.
 - Two white shorts
 - Two white Baniyans
 - Two white socks
 - One Pair of white canvas shoes.
 - One Neck Tie.
- h) Mosquitonet and bedding for comfortable stay.
- i) Sufficient cash to meet all training and accommodation expenditure including Mess during the training (Payment by cheque will not be accepted in the Academy)
- j) The trainees should also bring sufficient money to pay the swimming pool charges since the trainees themselves have to borne the expenses towards swimming training charges as per the prevailing charges of swimming pool.
- k) Bangalore generally has a pleasant climate. Woolen clothing can be used from November to end of January. It rains from June to the end of October.

9) **DOCUMENTS TO BE PRESENTED:** Candidates must produce the following documents while reporting for training at this Academy.

- l) The Nomination letter of the candidates on the following information to be furnished by the nominating authority.
 - ❖ Name (in block letter)
 - ❖ Status (Official rank)
 - ❖ Designation
 - ❖ Pay with pay scale
 - ❖ Age
 - ❖ Signature of the candidate duly attested by the nominating authority.
 - ❖ Name of the course to which nominated
 - ❖ Medical fitness certificate.

10) **JOINING INSTRUCTIONS:** It may be ensured that the candidates so deputed to undergo All India Watermanship Courses at this academy will not be relieved in the middle of the training on any circumstances. Therefore care should be taken while selecting and deputation of candidates to undergo All India Watermanship Courses.

Trainees should reach the Academy a day prior to the commencement of the course. No transport facility will be made available to the trainees to reach the Academy on their arrival at Bangalore. They have to avail their own mode of transport to reach this Academy.

On arrival at the Academy, the trainees will report before the Deputy Commandant or duty officer who would make necessary arrangements for accommodation and made necessary briefing after receiving requisite documents from the trainees.

The Academy does not take any responsibility for loss of personal property or injuries incurred by the trainees for what so ever during the training.

Trainees would be required to pay all outstanding bills concerning to the Academy before their relief from the Academy after completion of the training.

Trainees should make their own arrangement concerning reservations for their return journey.