

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE (REVENUE-II) DEPARTMENT
4TH LEVEL, 'A WING' DELHI SECRETARIAT
I.P. ESTATE, NEW DELHI 110002

F.1(48)/Fin/Rev-II/2018-19/Misc./DSV/ 1963

Dated: 9/10/18

CIRCULAR

Please find enclosed herewith letter F.No.15039/120/2017-UT(Coord.) dated: 12.09.2018 along with its enclosures received from Under Secretary to the Govt. of India, Ministry of Home Affairs, Govt. of India for information and necessary action as applicable:-

S. No.	Letter No. & Date	Received from	Subject
1.	F.No. 15039/120/2017-UT(Coord.) dated: 12.09.2018	Under Secretary to the Govt. of India, Ministry of Home Affairs, Govt. of India	For compliance of timeline of 10 days for acceptance of goods/services for procurement through GeM portal-reg

Manoj Kumar
(MANOJ KUMAR)
DY. SECY-V (FINANCE)

1. All Pr All Pr. Secretaries / Secretaries / Heads of Departments of GNCTD / Autonomous Bodies under Govt. of NCT of Delhi.
2. System Analyst with the request to upload the same on Website of Finance Department (All the HODs are requested to download the same from website of Finance Department **No hardcopy of enclosure will be dispatched to any organisation/department.**)

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SECRETARY
GOVT OF NCT OF DELHI
14 SEP 2018

Delhi Sachivalaya
Govt. of NCT of Delhi
14 SEP 2018
Dy. Secy (P)

F.No. 15039/120/2017-UT(Coord.)
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya

Dated, the 12th September, 2018
North Block, New Delhi

1. The Chief Secretary, Govt. of NCT of Delhi, Delhi Sachivalaya, I.P Estate, New Delhi- 110002.
2. The Adviser to the Administrator, UT Chandigarh, Chandigarh.
3. The Chief Secretary, Government of Puducherry, Puducherry
4. The Chief Secretary, UT of A&N Islands, Port Blair.
5. The Adviser to the Administrator, UT of Dadra & Nagar Haveli, Secretariat, Silvassa.
6. The Adviser to the Administrator, UT of Daman & Diu Secretariat, Moti Daman.
7. The Commissioner of Police, Delhi Police, Delhi Police Head Quarter, I.P. Estate, New Delhi-110002
8. The Adviser to the Administrator, UT of Lakshadweep, Kavaratti.

14.9.18
Pr Secy (P)
R.N.K
Secy (P)
D.S (V)
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D.P (P)
14/9/18
M.A

Sub: - For compliance of timeline of 10 days for acceptance of goods/services for procurement through GeM portal-reg.

Sir,

I am directed to enclose herewith a copy of MHA's PM Division's, Prov.I Section U.O. No. IV-24011/27/2018/ -Prov.I-902 dated 06.09.2018 along with copy of Minutes of the review meeting of committee of Secretaries (CoS) on GeM chaired by Cabinet Secretary on 06.08.2018 in Cabinet Secretariat, Rashtrapati Bhawan, New Delhi. In this regard, it is stated that in the above said (CoS) meeting, it has been decided that Departments should rigorously comply with the timeline of 10 days for acceptance of goods/services for procurement through GeM portal.

3. It is therefore, requested to go through the enclosed minutes of the abovementioned (CoS) meeting and comply with the timelines prescribed for acceptance of goods/services and subsequent payment to suppliers in case of satisfactory supply for procurement through GeM portal.

Encl.: As above

Yours faithfully,

(M.N. Khan)
Under Secretary to the Government of India
Tel.: 23093147

1299/UT (Coord.)
71/09/2018

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CR No. - 1334308/SS (UT) /18
07/09/18

Government of India
Ministry of Home Affairs
PM Division/Prov. I Section

26, Man Singh Road,
Jaisalmer House, New Delhi

The undersigned is directed to say that during the Committee of Secretaries (CoS) meeting held under the chairmanship of Cabinet Secretary on 06.08.2018 regarding GeM it has been decided that Departments should rigorously comply with the timeline of 10 days for acceptance of goods/services for procurement through GeM portal. The copy of minutes of meeting is enclosed herewith.

2. All organizations under administrative control of MHA are again requested to comply with the timeliness prescribed for acceptance of goods/services and subsequent payment to suppliers in case of satisfactory supply for procurement through GeM portal.

3. Further, it is informed that Sh. Paritosh Singhal, ACEO, GeM (Contact No. 7702385151 and email - paritosh.singhal@gem.gov.in) has been designated as Nodal Officer at GeM for Ministry of Home Affairs. The officer designated will be responsible for coordinating and resolving all issues pertaining to procurement through GeM for MHA organizations.

Encl: as above

[Signature]
07.09.2018
EAO

[Signature]

[Signature]
11.9.18

[Signature]
06/09/2018
(Ritesh Kumar)
Under Secretary (Prov. I)
Tel/Fax: 2338 1278
11.9.18
JD/10.09
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DsG: AR/BSF/CISF/CRPF/ITBP/NSG/SSB/NIA/BPR&D/NCB & NDRF
MHA U.O. IV.24011/27/2018-Prov. I - 902 dated: 06.09.2018

Copy to:

- (i) Director, IB, 35 Sardar Patel Marg, New Delhi
- (ii) O/o Pr. CCA (H), Room No. 13, MDCNS, New Delhi (Fax-23073022)
- (iii) Chairman, Land Port Authority of India, D/o Border Management, MHA, 1st Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110511 (Fax: 011-24602319)
- (iv) JS (UT), MHA, 172-C, North Block, New Delhi (for Delhi Police & NDMC) (Fax: 011-23092675)
- (v) IG, NEPA, Umsaw, Umiam, Dist-Ri-Bhoi, Meghalaya-793123 (email: nepa-meg@nic.in) (Fax: 0364-2572028)
- (vi) Director, DCPW, CGO Complex, Lodhi Road, New Delhi (Fax: 011-24362769)

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- (vii) Director-cum-Chief Forensic Scientist, DFSS, CGO Complex, Lodhi Road, New Delhi (Fax: 011-24362819)
- (viii) Director, NCRB, NH-8, Mahipalpur, New Delhi - 110037 (Fax: 011-26782257)
- (ix) Director, SVNPA, Shivaramapalli, Hyderabad - 500 052 (Fax: 040-24015179)
- (x) Director, NICFS, Sector-3, Outer Ring Road, Rohini, New Delhi -110085 (Fax: 011-27510586)
- (xi) Dr. S.N. Singh, Director, Central Translation Bureau, D/o Official Language, MHA, 8th Floor, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi (kind attention Shri Dinesh Jha, Administrative Officer, Central Translation Bureau, e-mail: osadmn-ctb@gov.in)
- (xii) Shri Ram Narayan Saroj, Joint Director, Central Hindi Training Institute, New Delhi (e-mail: jdlang-ctti-dol@nic.in)
- (xiii) Shri Dharendra Kumar, Deputy Director, Office of RGI & Census Commissioner email: dharendra.rgi@nic.in)
- (xiv) Shri Sunil Bareja, Under Secretary (Ad-III), MHA, North Block, New Delhi (Fax: 011-23093284)

MINUTES OF THE MEETING OF COMMITTEE OF SECRETARIES

Doc. No. 60/2018-CA.IV

Copy No. 1 of 21

Venue: Committee Room, Cabinet Secretariat, Rashtrapati Bhawan

Date of meeting: Monday, the 6th August, 2018

Time of Meeting: 11:00 a.m.

PRESENT

Shri P.K. Sinha, Cabinet Secretary
Shri Arun Goyal, Secretary (Coordination), Cabinet Secretariat
Shri A.P. Sawhney, Secretary, M/o Electronics & Information Technology
Ms. Rina Ray, Secretary, D/o School Education & Literacy
Dr. C. Chandramouli, Secretary, D/o Personnel & Training
Shri Anup Wadhawan, Secretary, D/o Commerce
Ms. Madhulika P. Sukul, CGDA, M/o Defence
Shri A.N. Nanda, Secretary, D/o Posts
Shri G.C. Murmu, Special Secretary, D/o Revenue
Shri A. Giridhar, Additional Secretary, Cabinet Secretariat
Shri P.K. Das, Additional Secretary, D/o Expenditure
Shri Manoj Kumar, Additional Secretary, M/o Housing & Urban Affairs
Ms. Radha S Chauhan, CEO, GeM
Shri Suresh Kumar S., Additional CEO, GeM
Ms. Manjula Ranganajan, Additional Member (Finance), M/o Railways
Shri Madhu Ranjan Kumar, Joint Secretary, D/o Higher Education
Shri Viraj Singh, Joint Secretary, M/o External Affairs
Shri Sudhansh Pant, Joint Secretary, D/o Health & Family Welfare
Shri M. Subbarayan, Joint Secretary, M/o Defence
Shri Vivek Bhardwaj, Joint Secretary, M/o Home Affairs
Shri Amitesh Kumar Sinha, Director, Cabinet Secretariat
Shri Amit Agarwal, Vice President, GeM

Subject: Review meeting on Government e-Marketplace (GeM).

A meeting of the Committee of Secretaries was chaired by Cabinet Secretary on 06.08.2018 at 11.00 AM in the Committee Room, Cabinet Secretariat, Rashtrapati Bhawan, New Delhi on the subject mentioned above.

2. Initiating the discussion, Secretary, D/o Commerce (DoC) stated that the Government e-Marketplace (GeM) is facilitating public procurement at the right price and right quality in a transparent and efficient manner. Since its launch in August, 2016, GeM has been able to achieve significant scale in operations and has taken steps towards optimizing the operations on the platform.

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CEO, GeM made a presentation and informed that the total value of transactions on GeM Platform has crossed Rs. 1000 crore so far. GeM has signed MoUs with 24 States and 65 States-UTs are transacting on GeM. In addition, more than 100,000 sellers and more than 25,000 buyers have already onboarded the GeM platform. She further informed that around 25% savings have been realized across the all product categories except automobiles where savings realized are around 12%.

4. CEO, GeM stated that timely payment for the fulfilled contracts is the most critical factor which incentivizes them to offer best prices on GeM. Such delays adversely affect the efficiency and credibility of GeM. She informed that most of the buyers are not accepting goods within the specified time of 10 days and even after acceptance i.e. after generation of Consignee's Receipt & Acceptance Certificate (CRAC), payments are not being released within next 10 days as stipulated in the guidelines.

5. CEO, GeM informed that while there is considerable improvement in the payments through PFMS, there are huge payments delays in case of non-PFMS entities. She pointed out that CoS had recommended on 11.09.2017 and 18.04.2018 that DoE may expedite the notification on GeM Pool Account for Non-PFMS transactions. CoS also had recommended that DoE may expedite notification of guidelines for procurement on GeM Platform. However, both notifications are still awaited. Additional Secretary, DoE informed that recommendations of AS and FA Committee have been received in this regard and the same are under examination.

6. CEO, GeM informed the Committee that GeM SPV has a mandate to achieve self-sufficiency in its operations within two years from its inception. Accordingly, GeM has started charging transaction fee @ 0.5% for transaction value above Rs. 30 lakh from sellers. She informed the Committee that automobile sellers are not willing to pay transaction cost over and above 12% discount which they are giving as the payments are getting delayed inordinately. It was observed that since transaction volume is increasing consistently, GeM SPV may examine and consider reducing transaction cost so that momentum of on boarding picks up further.

7. The issue of filling of posts in GeM SPV was also considered. Secretary, DoPT stated that deputation of Dir/DS/US level officers, as requested by GeM SPV, would be considered suitably.

8. After detailed deliberations the following recommendations were made:

- (i) DoE may consider notification of guidelines for establishment of GeM Pool Account for Non-PFMS transactions.
- (ii) DoE may also consider the guidelines for procurement on GeM Platform.

GeM may consider government wide demand aggregation at least for commonly used product categories such as computers, automobiles etc.

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- (iv) Line Ministries and Departments may rigorously comply with the timeline of 10 days for acceptance of goods/services.
- (v) GeM may consider modification to the system to treat generation of CRAC as the trigger for release of payments to sellers through a standing instruction to the Banks/Payment gateways.
- (vi) DoC may consult DoPT for deputation of Government of India officers to GeM.
- (vii) GeM may establish a market intelligence wing to search for new products, lower prices and forecast demand from Govt's Ministries/Departments and the States etc
