

**GOVT. OF NCT OF DELHI
FINANCE (REVENUE-II) DEPARTMENT
4TH LEVEL, A-WING, DELHI SECRETARIAT, NEW DELHI**

F.1(48)/Fin/Rev-II/2018-19/Misc. Corr/ 1670

Dated : 30/8/18

CIRCULAR

Attention is invited to the enclosed DO letter dated 20.08.2018 received from Commerce Secretary, Govt. of India regarding a six week Nation-wide Mission on GeM w.e.f. 4th September to 15th October, 2018.

A Video Conference Meeting was also convened on 28.08.2018 by the Commerce Secretary, Govt. of India and it has been desired that during the Nation-wide Mission, UTs/State Governments to take the following steps :

- (a) To enhance the use of GeM in public procurements; and
- (b) To remove the problems in procurement through GeM on feedback basis.

All departments are requested to provide the following information at manoj.kr68@gov.in :-

1. Name of the Nodal Officer in the following format:

| Name | Designation | Mobile No. | E-mail id |
|------|-------------|------------|-----------|
|------|-------------|------------|-----------|

2. List of primary and secondary users on GeM in your department and other procurement entities may also be provided.

The above information must reach this office latest by 06.09.2018 positively.


(MANOJ KUMAR)
DY. SECRETARY-V (FINANCE)

To

All Pr. Secretary/Secretary/HOD, GNCT of Delhi.

ANUP WADHAWAN



वाणिज्य सचिव
भारत सरकार
नई दिल्ली-110011
COMMERCE SECRETARY
GOVERNMENT OF INDIA
NEW DELHI-110011

D.O. No. 67/CEO-GeM/2018

20 August 2018

Dear Chief Secretary,

As you are aware, Government e-Marketplace (GeM) is the National Public Procurement portal and is an end-to-end, one stop online Marketplace for Central and State Government Departments, PSUs, Autonomous Institutions and Local bodies, for procurement of common use Goods & Services

2. In less than two years of operation, GeM in collaboration with key Ministries, including yours, has achieved considerable acceptance among government buyers and vendors and have recorded more than 6.75 lakh transactions worth over Rs.10500 Crs. GeM has established itself as an open, transparent, efficient and inclusive platform providing huge savings to the government.

3. Details of your current transactions on GeM are annexed.

4. In order to further accelerate the adoption and enhance use of GeM by all Government Ministries and their agencies, it is proposed to organise a six week Nation-wide Mission on GeM, w.e.f. 4th September to 15th October 2018, covering the various Central Ministries, States and UTs, PSUs, Local Bodies etc.

5. The overall aim of the drive would be to ensure that the GeM portal alone is used for procuring products / services which are available on it, as envisaged in the GFR and the MoU. This will focus on greater utilisation of budgetary expenditure through GeM, that has automated and embedded processes that are fully compliant with GFR requirements.

6. Your State and its institutions including PSUs, attached offices, companies etc, are major stakeholders of GeM and during this mission, together we propose to focus on organising awareness, training and capacity building programs for the buyers in your ministry/ organisations. We shall also endeavour to focus on onboarding vendors (specially SMEs), in order to enable wider usage and more competitive supply.

7. A concept note along with the set objectives and anticipated outcome of the Mission is attached. The indicative schedule of events to be conducted as part of this Mission is also enclosed.

8. I seek your support and further guidance to your team of officers that can actively steer and coordinate the Mission during this period. A Mission team of the State may be activated to handhold and take up the mission across the stakeholders in the State.

9. A dedicated nodal officer (not below the level of Principal Secretary) may be assigned for GeM team to be in touch and coordinate the mission. Details of email and contact number may be shared with addlceo@gem.gov.in to initiate the Mission. You may kindly consider convening a meeting chaired by you for guiding the efforts in detail and charting out a field level plan for events across the State by various Departments and their agencies, in which DoC officers could participate.

I request your support and guidance for the successful conduct of the GeM Mission in your State/UT.

With kind regards,

Yours sincerely,

Anup Wadhawan

[Anup Wadhawan]

Encls. : As above

Chief Secretaries of all States / UTs