

MOST URGENT

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE (REVENUE-II) DEPARTMENT
4TH LEVEL, 'A WING' DELHI SECRETARIAT.
I.P. ESTATE, NEW DELHI 110002

F.No 1 (2)/FD/Rev-II/EXCH BANK NOTE/Pt.file-III(Digital)/ds-V/ 1210 Dated: 27/6/18

CIRCULAR

Subject:- Information regarding Payment due summary for transaction on GeM.

In continuation to this office circular of even number dated: 13.06.2018 please find enclosed herewith D.O. Letter No.15039/120/2017-UT(Coord.) dated: 06.06.2018 from Advisor (UT), Ministry of Home Affairs, Government of India regarding the subject cited above along with the enclosed format.

It is requested to furnish the data/information of payment due summary for transaction on GeM on monthly basis as per the prescribed format latest by 05th of every month directly to the Ministry at soplg@nic.in under intimation to this office at manoj.kr68@nic.in.



(RAVINDER KUMAR)
LINK-DY. SECY-V (FINANCE)

1. All Pr All Pr. Secretaries / Secretaries / Heads of Departments of GNCTD / Autonomous Bodies under Govt. of NCT of Delhi.
2. System Analyst with the request to upload the same on Website of Finance Department (All the HODs are requested to download the same from website of Finance Department **No hardcopy of enclosure will be dispatched to any organisation/department**).

Imp/2018/12526
19/06/18

Indu Shekhar Mishra
Adviser (UT) OF THE CHIEF SECRETARY
Phone: 23094483



भारत सरकार
GOVERNMENT OF INDIA
गृह मंत्रालय
MINISTRY OF HOME AFFAIRS
NORTH BLOCK
NEW DELHI - 110001

13 JUN 2018

BY No.

No. 15039/120/2017-UT(Coord.)

6th June, 2018

Respected Sir,

CAD/2018/27056

I would like to bring to your kind notice that summary of payment due for transaction on GeM portal is required to be furnished to the Office of AS&FA in this Ministry on monthly basis, and delay/ non-submission of the same is being viewed seriously.

2. I would therefore, request you to kindly direct the concerned officer to furnish the data/information of payment due summary for transaction on GeM on monthly basis as per the prescribed format latest by 05th of every month to this Ministry.

13.6.18

With regards,

Prasenjit Mishra

Encl.: As above.

Yours sincerely,

(I.S. Mishra)

CSF(DS) 15/6

Ms 18/6/18

Shri Anshu Prakash, IAS,
Chief Secretary,
Govt. of NCT of Delhi,
I.P. Estate, Delhi Secretariat,
New Delhi.

JSF(A&C)

DSE-V

19/6/18

80/18
S. K. (A&C)

Dues payable on goods and services procured through GeM as of end of last month (31.05.2018)							Reason for delay
Sr. No.	Ministry/D epartment/ Organizati on	Due<10 days	10-30 Days	Due30-60 Days	Due>60 Days	Total Amount due	
1.							