



सर्व शिक्षा अभियान
सब पढ़ें सब बढ़ें

OFFICE OF THE U.E.E. MISSION

I Floor, near Estate Branch, Department of Education

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No.F.29(2)/UEEM/NGO/2017-18/219

Dated: - 10/4/18

Circular

The **Universal Elementary Education Mission (UEEM)** Sarva Shiksha Abhiyan, Department of Education, Delhi, invites fresh proposals from NGOs/CSR bodies registered under societies Registration Act/Trusts to run Non-Residential/Residential Special Training Centres for Out of School Children/drop out children in Delhi for mainstreaming in age appropriate classes.

Funding for all these Non Residential/Residential Special Training Centre for Out of School children/drop out children in the age group of 6 to 14 years, will be as per the following norms of SSA as approved by Ministry of HRD, Delhi.

A. Norms for Non Residential Special Training Centre: -

S.No.	Head of the expenditure	Unit cost per child	Expenditure per month for a group of 30 children	Annual budget Cost for a group of 30 children (in Rs.)	% share of unit cost
1.	Payment to the teacher (Pr. U.Pry)-01	400	12000	120000	80.00
2.	* Miscellaneous expenditure	35	1050	10500	7.00
3.	TLM (Per centre) for teacher (Rs.500/-) once any time in the year	2	60	600	0.40
4.	TLM per child	40	1200	12000	8.00
5.	Contingency (Per Centre)	19	570	5700	3.80
6.	Training of teacher by SCERT @ Rs.100/- for ten days	4	120	1200	0.80
	Total	500	15000	150000	100.00

The above fund can be used for maintaining and keeping the STC clean (they can get the outside assistance).


RAVINDER KUMAR
Dy. Director (SSA/RMSA)
UEE Mission Dept. of Education
Govt. of NCT of Delhi
Lucknow Road, Delhi-54

B. Norms for Residential Special Training Centre: -

S.No.	Activity	Cost of per child cost per annum (in Rs.)
1.	Recurring	
	Maintenance per child Rs.1000/- per month (Cloth+ Bed etc.	11000
	Stipend per child 50/- per month	550
	Salaries for 3 teacher Rs.10,000/- per month	3300
	Electricity/water charges	660
	Provision of Rent	2725
	Medical by register practitioner care/contingencies @ Rs.750/- per child	750
	Maintenance -(Table, Chair etc.)	370
	Miscellaneous (unforeseen expenditure related to children)	370
	Capacity Building (for theatre activity, dance, art & craft, music etc.	275
	Sub Total	20000

All the proposals received by due date will be screened by the Screening Committee based on credibility, capability and relevant documents as cited above. The recommended proposals will be placed before the Competent Authority i.e. Grant-in Aid Committee, for further approval. The decision of Secretary (Education)-cum-Chairperson, EC-SSA will be final in this regard and no requests whatsoever shall be entertained.

Interested NGOs are required to submit hard copies of their proposals in **Annexure 'A'** for Residential Special Training Centres and **Annexure 'B'** for Non Residential Special Training Centre alongwith relevant documents to the Chairperson, UEE Mission at the following address: - **Office of the UEE Mission, 1st Floor, Directorate of Education, Distt. North, Lucknow Road, Delhi-110054**, by 25th April 2018. Selected NGOs shall be informed individually. Visits will be made to existing proposed facilities to gauge the proficiency of the Organisation.

The UEE Mission will not be responsible for the loss or Non-receipt of any proposal. The UEE Mission reserves the right to reject any proposal without assigning any reason.

Sd/-
State Project Director
Sarva Shiksha Abhiyan, Delhi


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General Instructions for the Voluntary Organization Applying for Need Based/Innovative Projects under SSA-

1. Application should be submitted in the prescribed format only (see application form in the circular). The application not filled in the prescribed format will be summarily rejected.
2. Applicants are advised to ensure that they fulfil eligibility criteria prior to submission of applications.
3. Each and every page of the application and enclosures must be numbered and signed by the authorized signatory with the seal of the organization.
4. NGO must submit two copies of applications/proposals.
5. Application submitted after last date/due date will not be considered.
6. Last date of submission of application is 25th April **2018** by 5.p.m.
7. The secretary (Education) Chairperson, EC-UEEM, Delhi reserves the right to amend/alter/change/modify any or all of the conditions if necessary or cancel the advertisement with or without assigning any reason thereof.
8. The selections of proposal will be done by the duly constituted Committee of SSA. However permission for running the centres will be granted after physical verification.
9. Refer the financial norms to be adopted for financial assistance through SSA/State Government to NGOs/CSR bodies for establishing and running the RSTC/NRSTC.


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Application form for NGOs applying for running Non Residential Special Training Centre(NRSTC) under SSA

1. Facts Sheet

- a) Name of the Organization: _____
- b) Full address of the Organization alongwith contract No. _____
- c) Name and contact details of In-charge of the Organization _____
- d) E-mail ID & Contact No.: - _____
- e) Legal Status: a) Society: _____
b) Others (specify): _____
- f) Registration details : - a) Date of Registration: _____
b) Registered by: _____

2. Availability of Infrastructure/Assets of the organization

S.No.	Particulars	Worth in Rupees	Remarks

3. Please provide details, regarding the annual budget of your organization

Year	Source	Amount	Expenditure
2017-18			
2016-17			
2015-16			

4. List of details of programmes and activities in the field of Education.

S.No.	Programmes/Activities	Type of Beneficiaries	Total number and age group of beneficiaries	Remarks, if any

5. Specific plans for sustainability of the project.**6. Following documents to be attached.**

- ✓ Certified copies of Society Registration Certificate and Memorandum of Association & Articles/Trust Deed along with latest filled return.
- ✓ Aims & Objectives of the Organization.
- ✓ Activity report/Annual report of the organization for the last three years.
- ✓ Annual Audit Report of the organization for the last three years.
- ✓ Income Tax Registration & Exemption Certificates, if any.
- ✓ List of Board/Governing Body members with contact details and occupation.
- ✓ Plan for the coverage of Out of School Children.


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- ✓ Support required for implementation of the programme.
- ✓ List of children enrolled with NGO run by the society of Trust.
- ✓ Justification of why the said NGO be selected.
- ✓ Any other information about the strength of organization.

Note: After scrutiny of application of the organization will be invited for presentation.


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