

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION (PRIVATE SCHOOL BRANCH)
OLD SECRETARIATE, DELHI-110054**

No. DE(362)/PSB/2017/ **23329-39**
CIRCULAR

Dated: **26-03-2018**

SUBJECT: - Facilitation for admission of EWS/DG Category Students in Private Unaided Recognized Schools of Delhi at Entry Level Classes for the session 2018-19 shortlisted through Computerized Draw of Lots.

In continuation of the previous orders issued on, the subject noted above, the managements of all the Private Unaided Recognized Schools are once again directed to ensure and facilitate the admission of the selected candidates of EWS/DG Category in the respective class without creating any hindrance.

01. Not To Do: -

- (i) Ask for Aadhar Number of the children.
- (ii) Ask for income certificate from those EWS category parents who submit copy of BPL/AAY/Food Security Card issued by Food and Civil Supply Department, GNCT of Delhi.
- (iii) Ask for any Income Certificate from the parents/applicants who have been selected under DG category.
- (iv) Ask for the relevant documents duly attested by a Gazetted Officer.
- (v) Refuse admission to the children on the ground of distance range.
- (vi) To ask the name of the child in the BPL/AAY/Food Security Card when the same is produced for claiming EWS category benefit.
- (vii) To charge/demand school fee.
- (viii) Deny admissions of the child on the pretext of minor spelling errors.

02. To Do: -

- (i) Place an enlarged printout of the list of students outside the school gates for the information and ease of parents.
- (ii) To setup **help desk** to facilitate the parents
- (iii) Issue acknowledgement slip to all reporting parents.
- (iv) To deal/entertain the parents politely and sympathetically.

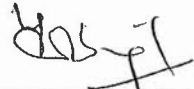
The Department is going to constitute teams (district-wise) to conduct inspection of the private unaided recognized schools for ensuring the admission of EWS/DG category candidates shortlisted by the Department in accordance with the instructions/directions issued.

y.

Director's Nominee will also be assigned the task to verify the admission status of EWS/DG Category candidates viz-a-viz the admission under open seats and submit the report of the admission on the department module designed by the department shortly.

In order to facilitate the parents of EWS/DG Category children in depositing necessary documents and securing admissions, the last date of granting admission is hereby extended till 16/04/2018.

This issues with the prior approval of Competent Authority.


(YOGESH PRATAP)
DEPUTY DIRECTOR OF EDUCATION (PSB)

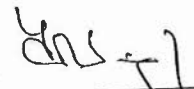
**Management of all Private Unaided Recognized
Schools/District DDEs.**

NO.F. DE15 (172)/PSB/2016/ 23329-39

Dated 26-03-2018

Copy to :-

01. Pr. Secretary to Hon'ble Chief Minister, GNCT of Delhi.
02. Secretary to Hon'ble Dy. Chief Minister/MoE, GNCT of Delhi.
03. OSD to Chief Secretary, GNCT of Delhi.
04. PS to Secretary (Education), Dte. of Education, GNCT of Delhi.
05. Director (Education), North/East/South Municipal Corporation of Delhi.
06. Director (Education), New Delhi Municipal council.
07. Chief Executive Officer, Delhi Cantonment Board.
08. All Addl. Directors/RDEs/JDEs/DDEs/ADEs, Dte. of Education, GNCT of Delhi.
09. All Branch In-charges, Directorate of Education, GNCT of Delhi.
10. OS (IT) with the request to upload it on the Departmental Website.
11. Guard File.


(YOGESH PRATAP)
DEPUTY DIRECTOR OF EDUCATION (PSB)