

GOVT. OF NCT OF DELHI
DIRECTORATE OF EDUCATION

ESTABLISHMENT -IV BRANCH, OLD SECRETARIAT, DELHI

No.: DE.4(8)/(23)/E-IV/Lab.Asstt./2017/ 308-4/0

Dated : 03-01-18

To,

All the HOD of Department,
Govt of NCT of Delhi
Delhi/New Delhi

Subject: Regarding inviting the names of eligible Group-D (Now Group-C) employees for preparation of Tentative Eligibility List for promotion to the post of Laboratory Assistant on Adhoc basis in the Directorate of Education, GNCT of Delhi.

Sir/Madam,

I am directed to inform that Directorate of Education Govt of NCT of Delhi is considering the promotion of eligible Group-D employees (Now Group-C) of Govt of NCT of Delhi to the Group-C post of Laboratory Assistant on adhoc basis in the Level-4 (Pre-revised PB-1 + grade pay Rs 2400).

You are requested to bring it to the notice of all the concerned and furnish the details of all the **willing** and eligible Group-D Employees (Now Group-C) **appointed on or before 31.12.2002 (No bar of such date for Physically Handicapped candidates)** in the attached FORMAT (Hard copy as well as soft copy in EXCEL FORMAT) to the undersigned. The concerned official(s) should have completed 03 years service as regular employee and should possess(es) **"Matriculate or equivalent/Higher Secondary with Science (Physics & Chemistry with Practical or Physics, Chemistry & Biology with Practical)**. Further cut-off date for acquiring required educational qualification is 01.01.2016.

The particulars in a prescribed format along with separate folder for each employee containing the following, should reach this office on before **22.01.2018** positively.

- (i) Attested copies of Educational Qualification (Mark Sheet & Certificate)
- (ii) Attested copies of SC/ST & PH Certificate.
- (iii) Work & Conduct Report, Vigilance Clearance Report & Integrity Certificate.
- (iv) First page of service book showing the Name, DOB, Caste (Category) etc of employee.
- (v) Concerned page of service book containing the entry of 'Date of absorption/redeployment', in case of the employee is absorbed/redeployed in GCT of Delhi
- (vi) The concerned page of service book containing the entry of "Date of Appointment" and "educational qualification" of the official clearly.
- (vii) An undertaking of Willingness in the prescribed format from the concerned official duly certified by the forwarding officer.

It is brought to the notice that as per Gazette Notification dated 29.07.2013 issued by Ministry of Social Justice and empowerment Visually Handicapped / Disabled person is not suitable for the post of Laboratory Assistant.

Promotion will be on ad-hoc basis and strictly on terms & conditions mentioned in OM No.F.16(3)(e)/DSSSB/2017-S-III/5239 of Services Department issued vide dated 30.11.2017.

The officials who initially refused promotion is not eligible to apply as per OM No. 5/1/2008-CS-1(s) dated 08.04.2011 issued by DOPT, Govt of India.

No individual application directly from employee(s) will be entertained in any case. Further this Directorate will be unable to entertain applications(s) received after 22.01.2018. It is again reiterated that only the names of eligible & willing officials may be sent to this office.



(Manvinder Singh)

ASSISTANT DIRECTOR EDUCATION (E-IV)

No.: DE.4(8)/(23)/E-IV/Lab.Asstt./2017/ 308-410

Dated : 03-01-18

1. All the DDEs Directorate of Education, Govt. of NCT of Delhi, Delhi.
2. All the Branch of Head Quarter (Education).
3. All the Branch In-charge/HOS (through concerned DDEs)
4. P.S. to Principal Secretary/DE/SpIDE(Admn)/Addl DE(Admn), Dte of Education, Govt. of NCT of Delhi.
5. O.S.(IT), Dte. of Education to up-load this circular on the Website in Public POP-UP.



(Manvinder Singh)

ASSISTANT DIRECTOR EDUCATION (E-IV)

FORMAT (Hard & soft copy[in CD] in Excel sheet only)

SI No	Name & Designation	Residential Adress and contact number of the official	Date of acquiring requisite qualification (in DD-MM-YYYY format only For Example 01-Jan-1980)	Deptt. where working	Branch/ Zone/ Circle / Unit/ Distt. where working.	Date of Birth (in DD-MM-YYYY format only For Example 01-Jan-1980)	Date of Appointment in case the employee is absorbed in GNCT of Delhi, strictly provide his/her Date of Absorption/ Redeployment. (in DD-MM-YYYY format only For Example 01-Jan-1980)	Whether Work & Conduct (Satisfactory) OR Not Satisfactory	Whether integrity certified (Yes or No)	Whether clear from Vigilance Angle (Yes or No)	Subjects at 10th Level as per certificate	Board / University	SC/ST/ PH/ GEN	Fir or unfit for promotion	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Certified that :-

1. The above particulars in r/o above official(s) has/have been verified & checked from Service Book/record and is correct to the best of my knowledge.
2. No vigilance case/disciplinary proceedings is pending or being contemplated against the above named official(s). Certificate is enclosed.
3. The work & conduct of above official(s) is/are satisfactory and integrity certified. Certificates are attached.
4. The employee(s) concerned possess(s) essential qualification especially "Science with practical" at 10th level/in matriculation as per Recruitment Rules of the post of Laboratory Assistant.

(Signature of Head of Office)

With office seal

Name : _____

Address of office :

Contact No.:

Note :

1. The above proforma should be in MS (Excel) format and it may be ensured that Date of Acquiring Requisite Qualification, Date of Appointment, Date of Appointment in case the employee is absorbed in GNCT of Delhi, provide his Date of absorption/re-deployment, should be filled only in this pattern i.e. (Date in figure/Month in words/Year in figure) for example 01-Jan-1980.
2. Soft copy of the format may invariably be forwarded in C.D.
3. Hard copy must be signed with office seal.

Terms /Instructions

- The Directorate of Education reserves the right to post promoted officials in any Govt. school of Dte. of Education where vacancy exists.
- The official once posted on promotion will have a lock-in period of 2 year in that school and no application of request for transfer will be entertained.

Undertaking of willingness for promotion to the post of Laboratory Assistant

I, _____ (name of employee), _____
(designation) has read & agreed with the above terms/instructions. I, hereby give my willingness for promotion to the post of Laboratory Assistant and give my consent to forward my name and other relevant particulars to the Dte. of Education.

Signature of Employee_____

Name _____

Designation_____

Certified that the official has given
consent & willingness and signed in-front of me

Signature & seal of office
With name of forwarding Officer..

RECRUITMENT RULES FOR THE POST OF LABORATORY ASSISTANT

Name of the post	No. of posts	Classification	Scale of pay	Whether selection post or non-selection post.	Age limit for direct rectx.	Education and other qualifications required for direct rectx.
1	2	3	4	5	6	7
Lab. Asstt.	1555	Group 'C' Non-Gazetted Non-Ministerial	Rs. 1200- 2040/-	Non-selection	18-25 years (Relaxable for Govt. Servants)	Essential Senior Secondary/Intermediate with Science from a recognised University/Board Desirable At least 6 months experience as Lan. Asstt.

- Note:-
- The age limit for direct rectx. will be relaxable in case of Schedule Caste/Schedule Tribes candidates and other special categories of persons in accordance with the general orders issued from time to time by the Central Govt.
 - Nothing in these rules shall affect reservation and other concessions required to be provided for Schedule Castes and Schedule Tribes and other special categories of persons in accordance with the orders issued by the Central Govt. from time to time.
 - No male candidate who has more than one wife living or no female candidate who has married a person already having a wife living shall be eligible for appointment in case of direct rectx. provided that the Administrator, Delhi may after being satisfied that there are special grounds for doing so, exempt any such candidate from the operation of this rule.
 - Where the Administrator is of the opinion that it is necessary or expedient to do so, he may by order for reasons to be recorded in writing relax any of the provisions of these rules with respect to any person, class or category of persons/posts.

* Amended vide Delhi Admn., Delhi Notification No.F.2(110)/80-83/11 dated 7.5.1975
 * Amended by vide Delhi Admn., Delhi Notification No.F.2(102)/80-83/11 dated 3.5.1981
 * Pay scale and educational qualification amended vide Notification No.F.2(102)/80-83/11 dated 23.8.1985.

16/c
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotions

Period of probation

Method of rectt. Whether by direct promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.

12!
In case of Rectt. by promotion deputation/transfer grade from which promotion/deputation/transfer to be made.

280/c
If the D.P.C. exists? what is the composition?
Circumstances in which I.T.S.C. to be consulted in making rectt.

8
**Qualifications: To the extent mentioned in Column 11

9
2 years

10
By promotion failing which by direct rectt.

11
Promotion:- Group 'D' employees of Delhi Admn. having three year service in the grade rendered after appointment thereto on a regular basis who are matriculate or equivalent/Higher Secondary with Science (Physics & Chemistry with Practical or Physics, Chemistry & Biology with Practical) and employees who are matriculate or equivalent/Higher Secondary without Science : provided they have successfully undergone a three months Orientation Course in Science conducted by the Directorate of Education.

12
N.A.

Age: No limit

*Amended vide Delhi Admn., Delhi Notification No. F.2(102)/80-S.II dated 3.3.1981

*Amended vide Delhi Admn., Delhi Notification No. F.2(102)/80-S.II dated 14.3.1986

*Amended vide Delhi Admn., Delhi Notification No. F.27/1/90-Edn./795-300 dated 21.3.1990

संख्या 3-1/आ.वि. क./90/22428-33
REGISTERED NO. D. (D.N)-187

भारत सरकार
GOVERNMENT OF INDIA

दिल्ली प्रशासन
DELHI ADMIN
RC (GD UNIT)

दिल्ली राजपत्र Delhi Gazette

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दिल्ली, बुधवार, मार्च 21, 1990/फाल्गुन 30, 1911

DELHI, WEDNESDAY, MARCH 21, 1990/PHALGUNA 30, 1911

भाग IV
PART IV

दिल्ली प्रशासन, दिल्ली
DELHI ADMINISTRATION, DELHI

विशेष सचिव (काराधान)

अधिसूचना

दिल्ली, 21 मार्च, 1990

संख्या 3-1/आ.वि. क./90/22428-33 :—दिल्ली विधिके दार अधिनियम 1975 (1975 का 43) की धारा 9 की उपधारा (2) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, दिल्ली संघ राज्य क्षेत्र के प्रशासक विधिके दार अधिसूचना को उक्त अधिनियम के अन्तर्गत उनके कार्यों के निष्पादन में सहायता करने के लिए निम्नलिखित अधिकारियों को तत्काल नियुक्त करते हैं :—

क्रम सं.	अधिकारी का नाम	पद
1	2	3
1.	श्री गुज्जल कुमार	बित्री-कार निरीक्षक
2.	श्री सुभाष चन्दर	-वही-
3.	श्री के. के. अल्ला	-वही-
4.	श्री मनमोहन शौर	-वही-

1	2	3
5.	श्री मूल चन्ध	-वही-
6.	श्री आर. के. सक्सेना	-वही-
7.	श्री आर. एस. मेहरा	-वही-
8.	श्री बनवारी लाल	-वही-
9.	श्री श्याम सुन्दर	-वही-
10.	श्री आर. सी. त्यागी	-वही-
11.	श्री बी. डी. गुप्ता	-वही-
12.	श्री सुरेश कुमार शर्मा	-वही-
13.	श्री के. के. शर्मा	-वही-
14.	श्री आर. सी. गुप्ता	-वही-
15.	श्री आर. के. श्रीवास्तव	-वही-
16.	श्री गान सिंह यादव	-वही-
17.	श्री डी. एस. गलहोत	-वही-
18.	श्री लालेश चन्दर	-वही-
19.	श्री ज्ञान प्रकाश	-वही-
20.	श्री जवाहर लाल शर्मा	-वही-
21.	श्री आर. के. बीवान	-वही-

845 DG/90

(1)

Attested (Signature)

22.	श्री ए. एल. दजवा	डिप्टी-कर निरीक्षक
23.	श्री ए. टी. खन्ना	—इंजी—
24.	श्री राम सरूप	—इंजी—

संघ राज्य क्षेत्र दिल्ली के प्रशासक के आदेश से तथा उनके नाम पर आर. नारायण, विशेष सचिव (कराधान)

SPECIAL SECRETARY (TAXATION)

NOTIFICATION

Delhi, the 21st March, 1990

No. F. 10-1, CST/98/72438-33.—In exercise of the powers conferred by sub-section (2) of section 9 of the Delhi Sales Tax Act 1975 (No. 43 of 1975), the administrator of the Union Territory of Delhi is pleased to appoint with immediate effect the following officers to assist the Commissioner of Sales Tax in execution of the functions under the aforesaid act :—

S. No.	Name of the Officer	Designation
1.	S/Sh. Krishna Kumar	Sales Tax Inspector
2.	S/Sh. Subash Chander	"
3.	S/Sh. K. K. Bhalla	"
4.	S/Sh. Ghanshyam Gaur.	"
5.	S/Sh. Mul Chand	"
6.	S/Sh. R. K. Saxena	"
7.	S/Sh. R. S. Mehra	"
8.	S/Sh. Banvari Lal	"
9.	S/Sh. Shyam Sunder	"
10.	S/Sh. R. C. Tyagi	"
11.	S/Sh. B. D. Gupta	"
12.	S/Sh. Suresh Kumar Sharma	"
13.	S/Sh. K. K. Sharma	"
14.	S/Sh. R. C. Gupta	"
15.	S/Sh. R. K. Srivastava	"
16.	S/Sh. Man Singh Yadav	"
17.	S/Sh. D. S. Gahlot	"
18.	S/Sh. Lokesh Chander	"
19.	S/Sh. Gian Prakash	"
20.	S/Sh. Jawaharlal Sharma	"
21.	S/Sh. R. K. Dewan	"
22.	S/Sh. K. L. Wadhwa	"
23.	S/Sh. O. P. Dabas	"
24.	S/Sh. Ram Sarup	"

By Order and in the name of the Administrator of Union Territory of Delhi.

ANIL BAJAL, Spl. Secy (Taxation)

शिक्षा विभाग

शिक्षा सूचना

दिल्ली, 21 मार्च, 1990

संख्या फा. 27/1/90-शिक्षा/800 :—गृह मंत्रालय भारत सरकार की दिनांक 13 जुलाई, 1959 की अधिसूचना संख्या एफ. 27/59-एच. आर्. एन. (1) के साथ पठित संविधान के अनुच्छेद 309 के परामर्श द्वारा सर्वत शक्तियों का प्रयोग करते हुए संघ राज्य क्षेत्र दिल्ली के प्रशासक समय-समय पर यथासंशोधित इस प्रशासन की दिनांक 23-12-71 की अधिसूचना संख्या एफ. 2 (16)/68-से 2 के साथ संलग्न इस अनुसूची में निम्नलिखित संशोधन करते हैं, दिल्ली में प्रयोगशाला सहायक के पथ पर नियुक्ति के लिए प्रावश्यक

जहाँ प्रवृत्ति तथा योग्यताओं के संबंध में इसके साथ संलग्न अनुसूची में निम्नलिखित संशोधन करते हैं, अर्थात् संशोधन

उक्त अनुसूची में कालम 11 (यदि पदोन्नति/प्रतिनियुक्ति/स्थानान्तरण द्वारा भर्ती होनी हो, तो वे सेड जिसे पदोन्नति/प्रतिनियुक्ति/स्थानान्तरण किया जाया है) के नीचे विद्यमान प्रावधानों के स्थान पर निम्नलिखित प्रावधानों प्रतिस्थापित की जायगी अर्थात् :—

कालम 11. पदोन्नति

निम्नलिखित आधार पर नियुक्ति के बाद सेड में तीन वर्ष की सेवा रखने वाले दिल्ली प्रशासन के वे "घ" वर्गीय कर्मचारी जिन्होंने विज्ञान प्रयोग सहित भौतिकी एवं रसायन विज्ञान अथवा प्रयोग सहित भौतिकी, रसायन विज्ञान व जीव विज्ञान सहित मैट्रिक वा समकक्ष/हायर सेकेंडरी की हो तथा वे कर्मचारी जिन्होंने विज्ञान के बिना मैट्रिक या समकक्ष हायर सेकेंडरी की हो अर्थात् यह है कि उन्होंने शिक्षा निदेशालय द्वारा संचालित तीन माह का विज्ञान में अनुकूलन पाठ्यक्रम सफलता पूर्वक पूरा किया हो।

संघ राज्य क्षेत्र दिल्ली के प्रशासक के आदेश से तथा उनके नाम पर

आर. नारायण, संयुक्त सचिव (शिक्षा)

EDUCATION DEPARTMENT

NOTIFICATION

Delhi, the 21st March, 1990

No. F. 27/1/90-Edn.800.—In exercise of the powers conferred by the proviso to article 309 of the Constitution read with the Government of India, Ministry of Home Affairs Notification No. F. 27/59-Hlm (i), dated the 13th July, 1959, the Administration of the Union Territory of Delhi is pleased to make the following amendment in the Schedule annexed to this Administration's notification No. F. 2(16)/68-S.11, dated 23-12-71, as amended from time to time, containing rules regarding the method of recruitment and qualifications necessary for appointment to the post of Laboratory Assistant in the Directorate of Education, Delhi namely :—

AMENDMENT

In the said schedule, for the existing entries under column 11 (In case of rec't. by promotion|deputation|transfer, grades from which promotion|deputation|transfer to be made), the following shall be substituted, namely :—

Column 11. Promotion

Group 'D' employees of Delhi Administration having three years service in the grade rendered after appointment thereto on a regular basis who are matriculate or equivalent|Higher Secondary with Science (Physics & Chemistry with Practical or Physics, Chemistry & Biology with practical) and employees who are matriculate or equivalent|Higher Secondary without Science : provided they have successfully undergone a three months Orientation Course in Science conducted by the Directorate of Education.

By order and in the name of the Administrator of the Union Territory of Delhi.

R. NARAYANA, Jt. Secy. (Education).