

GOVERNMENT OF N.C.T. OF DELHI  
OFFICE OF THE DIVISIONAL COMMISSIONER,  
REVENUE DEPARTMENT  
5, SHAM-NATH MARG, DELHI-54.

I. T. BRANCH  
Revenue Department  
Diary 1959  
Date 19/09/18

F.No.1 (58)/Relief (HQ)/Ex-Gratia/2018/CD.No.000512365/

Dated:

**Circular**

**Sub: Grant of Ex-Gratia of Rs. 1 Crore to the Defence Personnel/Delhi Police Personnel/Para –military personnel/Home Guards and Civil Defence Volunteers dying in operation /war.**

It is brought to the notice of all concerned that in pursuance of Cabinet Decision no. 2602 dated 24.07.2018, the Revenue Department has issued an order dated 09.08.2018 containing the detail of beneficiaries, duties/action that qualifies for grant of ex-gratia under this scheme, scale of grant of ex-gratia.

The applicability of the Scheme of various categories of beneficiaries shall be w.e.f. the date when the Cabinet Decision with respect to those categories of beneficiaries was taken. The detail is as under:-

Beneficiaries/Class	Date of Eligibility as per Cabinet Decision No and Date
(a) A Defence personnel dying in operations/war if his permanent address recorded at the time of joining the service is Delhi or is posted in Delhi at the time of action/incident.	2136 dated 01.04.2015
(b) Para-military force personnel dying in operations/war, if his permanent address recorded at the time of joining the service is Delhi.	
(c) Delhi Police personnel dying in discharge of bonafide official duty.	
(d) Para-military force personnel working under the Government of Delhi/Delhi Police dying in discharge of bonafide official duty.	
(e) Home Guards and Civil Defence personnel working under Government of Delhi/Delhi Police, dying in discharge of bonafide official duty.	
(f) Delhi Fire Service personnel dying in discharge of bonafide official duty.	2420 dated 21.09.2016
(g) Disability in War/Operation.	2602 dated 24.07.2018
(h) Prisoners of War	
(i) Missing persons in War/Operation	
(j) District Disaster Management Staff	

*Pl. uploaded  
this circular  
alongwith format and  
check link on  
the website of  
Revenue Deptt.*

*19/9/18*

*JD (17)*

*20/9  
SA-III*

For the purpose of processing the cases for payment of ex-gratia to the family/dependent/legal heirs of victims who sacrifice their lives while discharging of their bonafide official duties or the aforesaid personnel getting disability on performing their bonafide official duties or Prisoners of War or Missing persons in Wars/Operations, the concerned Head of Departments are requested to process the cases which are covered under the guidelines issued by this department vide order dated 09.08.2018 in the attached prescribed format after verifying the facts from the service record of the official.

The said Performa along with all necessary required documents will be forwarded through Rajya Sainik Board in respect of Defence Personnel and through Home Department for Delhi Police, Home Guards, Delhi Fire services and Para Military Forces to Relief Branch, Revenue Department. In respect of Civil Defence Volunteers and Disaster management staff, the matter will be looked after by Revenue Headquarter.

After scrutinizing the documents submitted by the departments for grant of ex-gratia, this department will place the matter before the group of ministers for their recommendation in the case. After final approval of Hon'ble Chief Minister the payment of ex-gratia will be disbursed through Rajya Sainik Board and DM/DC concerned.

This issues with the approval of Competent Authority.

**Encl: Performa & Check List  
Order dated 09.08.2018**

  
(MOHAMMAD A. ABID)  
DEPUTY COMMISSIONER-III (HQ)

F.No.1 (58)/Relief (HQ)/Ex-Gratia/2018/CD.No.000512365/9/13

Dated: 19/9/2018


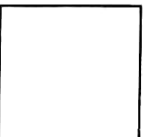
**Copy to the following for information:-**

1. Pr. Secretary to Lt. Governor, Govt. of NCT of Delhi.
2. Secretary to the Chief Minister, Govt. of NCT of Delhi.
3. Secretary to Dy. Chief Minister, Govt. of NCT of Delhi.
4. Secretary to Minister, Revenue, Govt. of NCT of Delhi.
5. Chief Secretary, Government of Delhi.
6. Pr. Secretary (Finance), Government of Delhi.
7. Pr. Secretary (Home), Government of Delhi.
8. Pr. Secretary (LJ&LA), Government of Delhi.
9. Commissioner of Police, Delhi Police.
10. Secretary (Revenue)-cum-Divisional Commissioner, Govt. of NCT of Delhi.
11. All District Magistrates, Revenue Department.
12. Director General, Home Guard, Govt of NCT of Delhi.
13. Chief Fire Officer, Govt of NCT of Delhi.
14. Secretary, Rajya Sainik Board, Revenue Department.
- ✓ 15. System Analyst, Revenue Department with the request to upload this circular on the website of Revenue Department (copy enclosed).
16. Guard file

  
(MOHAMMAD A. ABID)  
DEPUTY COMMISSIONER-III (HQ)

**Scheme : Grant of Ex-Gratia of Rs. 1 Crore to the Defence Personnel/Delhi Police Personnel/ Para-military personnel/Home Guards and Civil Defence Volunteers dying in operation/war.**

**Prescribed Format for applying for Ex-Gratia**

1	<p>Name of the Applicant in Block Letter (affix a recent colour photo)</p>	
	Relationship with Deceased	
	Present mailing address of applicant with mobile number (attach relevant proof viz. copy of Aadhar Card/Voter Card/Passport/Driving License etc).	
2	<p>Name of Deceased in Block Letter (affix a color photo)</p>	
3	<p><b>Please specify from the following classes the beneficiary is concerned :</b></p> <p>(b) A Defence personnel dying in operations/war if his permanent address recorded at the time of joining the service is Delhi or is posted in Delhi at the time of action/incident.</p> <p>(c) Para-military force personnel dying in operations/war, if his permanent address recorded at the time of joining the service is Delhi.</p> <p>(d) Delhi Police personnel dying in discharge of bonafide official duty.</p> <p>(d) Para-military force personnel working under the Government of Delhi/Delhi Police dying in discharge of bonafide official duty.</p> <p>(f) Home Guards and Civil Defence personnel working under Government of Delhi/Delhi Police, dying in discharge of bonafide official duty.</p> <p>(g) Delhi Fire Service personnel dying in discharge of bonafide official duty.</p> <p>(h) Disability in War/Operation.</p> <p>(i) Prisoners of War</p> <p>(j) Missing persons in War/Operation</p> <p>(k) District Disaster Management Staff</p>	
4	<p><b>Please specify the duty/ Action that qualify for grant of ex-gratia under the scheme :</b></p> <p>(i) In action in international wars;</p> <p>(ii) While fighting in war-like situations or border skirmishes with any country;</p>	

	<p>(iii) In action against armed hostile, militants, terrorists and extremists including sea piracy;</p> <p>(iv) During laying or clearance of mines, including those laid by enemies, militants, terrorists etc., as well as in the course of mine sweeping operations;</p> <p>(v) As a result of exploding mines en-route to an operational area;</p> <p>(vi) During battle inoculation which include Army, Air and Naval training exercise as part of prescribed training exercises involving the use of live ammunition;</p> <p>(vii) Deployment with peace keeping mission abroad;</p> <p>(viii) During launching, transit and recovery of an air, surface, sub-surface craft on rescue mission caused by enemy; and</p> <p>(ix) Air casualties, to and fro in an operational area, including an aircraft getting air borne from rear base/ship on an operational mission (against the enemy) becoming a casualty during takeoff/landing and in transit phase;</p> <p>(x) Families of service personnel killed after being kidnapped by militants, terrorists, extremists etc. because of their official position or with a view to spreading terror.</p> <p>(xi) Casualties on account of duties in operations, calamities and disaster.</p>	
<b>6</b>	Brief description of the incident/operation for which the ex-gratia is claimed	
<b>7</b>	Date of birth of the Deceased (as per service record)	
<b>8</b>	Place of Birth (as per service record)	
<b>9</b>	Permanent address recorded at the time of joining of service	
<b>10</b>	Date of death (attached copy of death Certificate)	
<b>11</b>	Marital status of Deceased /PoW/Missing in War (Married /Unmarried)	
<b>12</b>	Detail of family members (Parents and Wife)	
<b>13</b>	Detail of Legal Heirs (in case of Widow/Parent are not alive) Attach Surviving Member Certificate.	
<b>14</b>	<p>Disability during the War/Operation (Yes/No)</p> <p>If yes</p> <p>Percentage of Disability (attached copy of certificate issued by competent authority)</p>	

15	Detail of missing person in War/Operation (attach relevant documents issued by Concerned Authority)	
16	Detail of Prisoners of War (attach relevant documents issued by Concerned Authority)	
17.	Amount Claimed and detail of Bank Account of the applicant (Bank Name, Branch Name, IFSC, MICR Code) attached a copy of cancelled cheque.	
18	Whether any employment was given to the family Member/ Next of kin of deceased officers in their concerned organization.	

I certify that all information provided as part of this application is true and correct to the best of my knowledge. I read the Order dated 09.08.2018 on the subject and certify that the Sh. /Smt..... Designation..... died in discharge of Bonafide Official duty / action mentioned at Para 4(i) to Para 4(xi) and is eligible for consideration for grant of Ex-gratia.

Signature of Head of Department.....

Name in Block Letters/Seal.....

Date.....