



# DIRECTORATE OF CIVIL DEFENCE

GOVT. OF N.C.T. OF DELHI



TA35 (389)/CDV/CALLOUT/2016 | 1511-41

Dated :- 17/02/2018

## CIRCULAR

To augment the requirement of 27 Civil Defence Volunteers at various BDO Offices, the selection shall be made at Revenue HQ level by the following Committee:-

1. Dy. Controller (CD)
2. SDM (HQ-X)
3. SDM (HQ-III)
4. Dy. Controller of Accounts.
5. Section Officer (G.A)
6. SSO (CD)

All IO/Sr. Instructors/ IsCD of under mentioned districts are here by directed to guide all suitable and willing Civil Defence Volunteers having the following Qualification from their district for documents verification in phase-I.

S.NO.	District	Remarks
1.	All districts	Graduates having at least one year Computer Course

They should report to documents checking committee at headquarter consisting of Office Supdt. and Accounts Officer ( Civil Defence) at Civil Defence headquarter at 1, Kirpa Narayan Marg, Civil Lines, NewDelhi-110054 for checking of their document at **10:00 hrs. on 15.02.2018**. They should carry their documents in original alongwith photocopy of 'C' form, bank passbook (front page), or cancelled cheque having details of RTGS & MICR codes of the bank and branch, age proof, educational certificates, Basic Training certificate and other documents as per requirement for call out, without which they will not be considered.

(RAHUL SUDAN)  
SENIOR STAFF OFFICER  
CIVIL DEFENCE: DELHI

### Copy to :-

1. PA to Director Civil Defence/Divisional Commissioner, Delhi for information please.
2. PA to Dy. Commissioner (HQ-I), Revenue Department, Delhi.
3. PA to All DMs/Controller Civil Defence of Districts.
4. PA to SSO (CD).
5. PA to Dy. Controller (CD) 5 Shamnath Marg, New Delhi -54
6. SDM (HQ-X) ) 5 Shamnath Marg, New Delhi -54
7. SDM (HQ-III) ) 5 Shamnath Marg, New Delhi -54
8. Dy. Controller of Accounts. 5 Shamnath Marg, New Delhi -54
9. Section Officer (G.A). 5 Shamnath Marg, New Delhi -54
10. PA to All SDMs/ Deputy Controllers Civil Defence (Through concerned IO/Sr.Inst./IsCD)
11. AO and OS of Civil Defence with a request to check and certify the documents of CDVs reported for interview and put up the compiled record with list before the Selection Committee.
12. Sh. Sandeep Sahrawat, Assistant Programmer for uploading on website.
13. JSO(CD)/TA to organize the gathering of CDVs properly.
14. All IOs/ Sr. Instructors/IsCD to give adequate publicity through notice board and websites of district offices.
15. Office order.

(RAHUL SUDAN)  
SENIOR STAFF OFFICER  
CIVIL DEFENCE: DELHI

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