

DELHI JAL BOARD: GOVT. OF N.C.T. OF DELHI
OFFICE OF THE SR. ACCOUNTS OFFICER (PENSION) SANCTION
VARUNALAYA B- BUILDING, JHANDEWALAN, NEW DELHI - 110055

No. DJB/Sr.AO (PN)S/2017/ 80

Dated:-27.12.2017

Sub:- Retirement list of retiring employees wef 01.01.2018 to 31.12.2018.

It has been observed by the undersigned that above list are not being sent regularly. All DDO's are hereby requested to send the above mentioned list as per Performa to AO (Pension)S within a week to avoid further delay, otherwise matter will be referred to higher authority.


Performa			
Name	Designation	Date of Birth	Date of Retirement

All DDO's

sd/-
BANSHI LAL
Account Officer (Pension) S

Copy to:

1. Consultant (Fin) for kind information pleases.
2. Jt. Dir (F&A) II -----do----
3. Dy. Dir (F&A) IV ---do---
4. Sr. AO (PN) D ----do-----
- ✓ 5. All Sr. AO/AO/AAO please ensure to send the above information within a week & also forwarded condone cases to the administration for approval directly before one month before forwarding the case to AO (PN) S.
- ✓ 6. EE (EDP) please upload DJB website.

AE (KAO) 
28/12/17
su sauraj prg. I


27/12/17
BANSHI LAL
Account Officer (Pension) S

