

DELHI JAL BOARD: GOVT. OF N.C.T. OF DELHI
OFFICE OF THE ASSISTANT COMMISSIONER (G)-I
Varunalaya Phase- II, Karol Bagh, New Delhi
Tele.23678380, 81, 82 Extn. 408
Web site: www. Delhijalborad.nic.in

No.DJB/AC (G)-I/DDA/Prom./2018/D-

44089

Dated:- 24 JUL 2018

CIRCULAR

Sub.:- Inviting Application from eligible Khallasi (transferred from DDA to DJB) for promotion to the post of Pump Operator as per the RR's of DDA reg.

Applications are invited from the Khallasi (only those transferred from DDA to DJB) who are working at Pumping stations and have continuous experience of 05 years as specified in point no. (iii) below and possessing following essential eligibility condition as per RR's of DDA:-

- VIII class pass from a recognized board or equivalent.
- Trade certificate from ITI
- Practical experience of 5 years in operation of pumping installation including maintenance, knowledge of different types of internal combustion engines and electrical motors, different type of pumps.

2. Candidates shall have to pass a trade test to be conducted in due course.

3. The application duly verified by DDOs & AAOs concerned as per format given overleaf, must reach to the office of AC(G)-I through proper channel on or before **22.08.2018**. Incomplete/ Direct/ Belated application shall not be entertained in any case.

4. All the DDOs must personally check all the particulars mentioned in the applications furnished by the employees from the Service Book and ensure before forwarding the same that these are correct and they possess the prescribed minimum qualifications. The copy of this Circular be also pasted on Notice Board at conspicuous place of the office.


[SHEKHAR KUMAR]
ASSISTANT COMMISSIONER (G)-I

All DDOs concerned: - With request to get pasted this circular on the Notice Board of each store & every effort be made to apprise all the employees with this Circular.

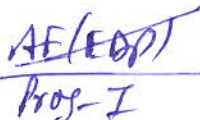
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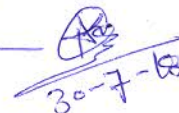
- Secy. to C.E.O DJB/Member (Admin.)/Dir. (A&P) for kind information please.
- CEs/SEs concerned.
- EE (EDP):- with request to upload on DJB website.
- All ACs/AO/AAO.
- LWO:- For All Unions

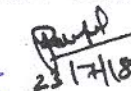

ASSISTANT COMMISSIONER (G)-I






AE/EDP
Prof-I


30-7-18


23/7/18



Application for promotion to the post of Pump Operator
[To be filled by eligible Khallasi (transferred from DDA to DJB) only]

Latest Attested
Passport
size photograph of
Applicant

1. Emp. No: - _____
2. Name (Capital):- _____
3. Father's Name (Capital):- _____
4. Date of Birth: - _____
5. Place of Posting: - _____
6. Designation: - _____
7. Residential Address: - _____
8. Date of initial appointment/
Work Charge in DDA (with designation):- _____
9. Date of appointment on the present post in DJB: _____
10. Qualification:-
 - (i) Educational _____
 - (ii) Technical _____
11. Date of acquiring Technical Qualification: - _____
12. Whether belong to SC/ST: - _____

Encl.:-

1. Attested copy of Appointment Letter of DDA
2. Copy of verified minimum VIII class pass from a recognized board or equivalent
3. Copy of verified Trade certificate from ITI
4. Copy of verified caste SC/ST / PwD, If any
5. Two pass - port size photographs (duly attested by the DDO)

Signature of the Applicant _____

[For office use]

The above particulars have been verified from the office record and following certificates have been given.

CERTIFICATE

Certified that the work and conduct report for the five years in respect of Sh. _____ S/o _____ working in this division is under:-

2017-18	_____	Poor/Good /Very Good/.Outstanding
2016-17	_____	Poor/Good /Very Good/.Outstanding
2015-16	_____	[Satisfactory/ Unsatisfactory].
2014-15	_____	[Satisfactory/ Unsatisfactory]
2013-14	_____	[Satisfactory/ Unsatisfactory]

CERTIFICATE

Certified that Sh. _____ S/o _____ Khallasi (transferred from DDA to DJB) has been working at Pumping stations and having continuous practical experience of 5 years in operation of pumping installation including maintenance, knowledge of different types of internal combustion engines and electrical motors, different type of pumps

SIGNATURE OF THE EXECUTIVE ENGINEER (WITH STAMP)

[To be forwarded to AC(G)-I before 22.08.2018]