

Minutes of the meeting held under the Chairpersonship of Hon'ble Dy. Chief Minister / Minister (Finance) on 29/11/2018 at 4.30 PM regarding implementing the Scheme "Assembly Level Fund for Cultural Activities" of ACL Department.

A meeting was held in the Conference Hall of Hon'ble Dy. C.M. / Minister (Finance) on 29/11/2018 at 4.30 P.M. Following officers were present in the meeting:-

1. Ms. Rinku Dhugga, Secretary (ACL)
2. Ms. Shashi Kaushal, Spl. Secretary (ACL)
3. Sh. Neeraj Bharti, Spl. Secretary (Finance)
4. Sh. L. D. Joshi, Joint Secretary (Finance)
5. Sh. Ravinder Kumar, Dy. Secretary (Finance)
6. Sh. Sanjay Jain, Dy. Secy. (ACL)
7. Smt. Madhu Bala Sharma, DCA (ACL)
8. Sh. Dhananjay Kumar Azad, AAO (ACL)


In the meeting following decisions were taken :

1. There is no need for declaring Academies/ SKP (working under administrative control of Art, Culture & Language Department) as implementing/ executing agency to execute cultural activities on behalf of Art, Culture & Language Department. These Language Academies/ SKP are a part of Art, Culture & Language Department.
2. The procedure shall be as follows :-
 1. Any MLA who desires to organize a programme shall give it in writing with basic details like name of preferred, if any, location, number of expected audience, date, time etc. for the conduct of the programme to the concerned Academy Secretary.
 2. The concerned Academy Secretary shall prepare an estimate as per fixed norms for the budget of the programme and hand it over to the MLA.
 3. The MLA shall then submit the proposal along with estimate drawn by the Academy to the Minister (ACL).
 4. The designated officer in ACL Department shall duly check the availability of funds for that MLA constituency. If funds are available, the release orders shall be issued after approval of competent Authority. On the basis of the estimate, ACL department will release 80% of the amount for each programme.
 5. Utilization Certificate and Statement of expenditure will be given by the concerned Academy/SKP for each sanction against each programme. After that the balance amount shall be released.
 6. Secretary (ACL) will be Competent Authority to sanction Amount.

This issues with the approval of Hon'ble Minister (Finance)

The meeting ended with vote of thanks to the Chair.

F.No 11(a)/2018/ACL/9641-9649


(SHASHI KAUSHAL)
Special Secretary (ACL)
Dated: 10/12/18

Copy to :-

1. OSD to Hon'ble Dy. C.M./ Minister (Finance/ACL)
2. Spl. Secretary (Finance)
3. Secretary to all Academies/ SKP
4. All officers Concerned.
5. PS to Secretary (ACL)
6. PS to Spl. Secretary (ACL)
7. Computer Branch for uploading on website.
8. Dy. Secy (ACL)
9. DCA (ACL)

Sh. Sumit