

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF TRAINING & TECHNICAL EDUCATION  
MUNI MAYA RAM MARG, PITAMPURA, DELHI-110034.  
(CO-ORDINATION BRANCH)

No.F.5(46)/2017/CDN/TTE/ 720-724

Dated: 08/08/18

To,

1. All Branch In-charges at DTTE (HQ)/BTE.
2. All Head of Institutions under DTTE.

Sub:-Regarding taking action on the letters/communications/grievances/  
complaints received from citizens.

Sir/Madam,

I am directed to forward here with the letter No. 03/12/AR/2018/12276-12345 dt. 20/07/2018 received from Deputy Director –II Administrative reforms department, delhi secretariat New delhi-02 on the subject mentioned above for information and further necessary action in this regard.

Yours faithfully,

Encl - As above.

  
(RAJEEV KUMAR)  
SECTION OFFICER(CDN)

No.F.5(46)/2017/CDN/TTE/ 720-724

Dated: 08/08/18

Copy to:-

1. P.S. to Director (TTE)
2. P.A. to Addl. Director (TTE)
3. System analyst, DTTE (HQ), with the direction to upload the letter/circular on Department website [www.tte.delhigov.nic.in](http://www.tte.delhigov.nic.in)

  
(RAJEEV KUMAR)  
SECTION OFFICER(CDN)

768/R21/TTE  
24/7/18

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
ADMINISTRATIVE REFORMS DEPARTMENT  
7<sup>th</sup> LEVEL, C-WING, DELHI SECRETARIAT,  
I.P. ESTATE, NEW DELHI-110002

1410

1767  
24/7/18

No.F.No.03/12/AR/2018/12270-12345

Dated: 20.07.2018

*Dist. TTE*  
*21/7/18*

CIRCULAR

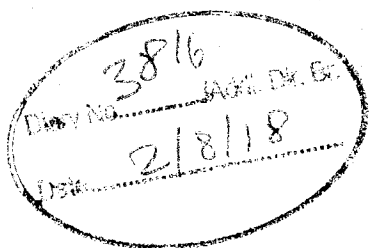
2764  
01-08-18

Sub: Regarding taking action on the letters/communications/grievances/  
complaints received from citizens.

It has come to notice that Departments of Govt of NCT of Delhi/ Autonomous  
Bodies/ Local Bodies are not acknowledging/taking action on the letters  
/communication/grievances of citizens specially senior citizens. Complaints in this  
regard are received in this department.

You are therefore, requested to take action immediately on the receipt of  
letters/communications/grievances/complaints from citizens.

*AD (Cont.) Coord*  
*2/8*



*(Signature)*  
(RAM AVTAR MEENA)  
DEPUTY DIRECTOR-II (AR)

No.F.No.03/12/AR/2018/

Dated:

To

1. All Principal Secretaries/Secretaries/HODs, Govt. of NCT of Delhi.
2. Head of Autonomous Bodies/Undertaking of Govt. of NCT of Delhi.
3. Head of Local Bodies of Govt. of NCT of Delhi.

*Pl. circulate.*

*(Signature)*  
*4/8*

*(Signature)*

*2/8/18*

*on memo*

*(Signature)*  
(RAM AVTAR MEENA)  
DEPUTY DIRECTOR-II (AR)

625/000  
08/08/2018