

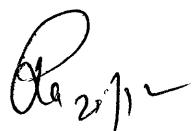
REMINDER-I
MOST URGENT
TIME BOUND

DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, DELHI - 110002
[ADMINISTRATION BRANCH]

Subject: Amendment in Recuritment Rules for the post of Multi Tasking Staff (MTS) Group-C (erstwhile Group-'D') .

In continuation of this office letter No.F.44 (292)/2017/DSW/Estt./RRs (MTS)/25723-762 dated 08.12.2017 vide which the exact number of regular Group-'D' employees working under your control along with copy of Post Creation Order or Post Sanction Details from your Accounts Branch Record was sought by 12.12.2017 positively in Annesure-I & II for the purpose of notifying Recuritment Rules of Multi Tasking Staff (MTS) but the requisite information has not yet been sent by several Homes/institutions/Schools. As the services department is pressing very hard for filling up the vacant posts (copy enclosed), the higher authority has taken this matter very seriously.

Therefore, all the concerned DSWO/Principal/Vice principal/HOO/DDOs/Supdts who have not provided the requisite information are again requested to send the required information in prescribed formats Annexure – I & II by **26.12.2017 positively** failing which the name of defaulter will be brought in to the notice of Secretary (SW/WCD).

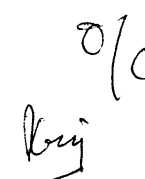

Section Officer (Admn.-II)

To

1. All DSWO/Principal/Vice Principal/ HOOs/DDOs/Supdts., Department of Social Welfare, GNCTD.
2. Sr. System Analyst, DSW, GNCTD with the request to upload on the department website.

No.F.44 (292)/2017/DSW/Estt./RRs (MTS) / 27420-470

26 DEC 2017
Dated:



REMINDER

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: BRANCH-III
 DELHI SECRETARIAT, 7th LEVEL: B-WING, I.P. ESTATE, NEW DELHI
 (<http://services.delhigovt.nic.in>)

No.F.16(3) (e)/DSSSB/2017-S.III/ 5366

Date: 08-12-2017

To

The Head of Department,
 Govt. of NCT of Delhi,

Office of the Secretary (SW/WCD)
 Deptt. of Social Welfare
 Govt. of NCT of Delhi

 11 DEC 2017
 Dy. No... 6310

DSal

Sub: Action plan for filling up the vacant posts in GNCTD in a time bound manner- regarding.

Sir/Madam,

I am directed to refer to this department's letter of even no. dated 30/11/2017 (copy enclosed) and OM (s) dated 30/11/2017 on the subject cited above and to say that the requisite monthly report in the proforma circulated vide aforesaid letter, has not been received in this department till date.

It is, therefore, again requested to submit the monthly report in prescribed format to Services Department at the earliest to enable this department to submit the consolidated report for the perusal/consideration of the Hon'ble Lt. Governor, Delhi.

In addition, the Head of departments are also requested to ensure, in future, that the requisite report shall reach Services Department on first working day of the every month with-out fail.

This issues with the approval of Competent Authority.

Encl. As above.

DIRECTOR SOCIAL WELFARE
 12 DEC 2017
 DY. NO. 5549

Yours faithfully,

[Signature]
 08/12/17

(D.KARTHIKEYAN)

DEPUTY SECRETARY (SERVICES)

Ph.23392447

No.F.16(3) (e)/DSSSB/2017-S.III/

Copy to:

1. The Principal Secretary to Hon'ble Lt. Governor, Delhi, Raj Niwas, Delhi.
2. The SO to Chief Secretary, Govt. of NCT of Delhi
3. The PS to Secretary (Services)/PA to Special Secretary (Services), Services Department, GNCTD.

D.D (Admn.)

[Signature]
 08/12/17

(D.KARTHIKEYAN)

DEPUTY SECRETARY (SERVICES)

4512
 Diary No.....
 Date.....

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: BRANCH-III
DELHI SECRETARIAT, 7th LEVEL: B-WING, I.P. ESTATE, NEW DELHI
(<http://services.delhigovt.nic.in>)

Date: 30.11.2017.

No.F.16(3) (e)/DSSSB/2017-S.III/ 5241

To
The Head of Department,
Govt. of NCT of Delhi,
.....
.....
.....

Sub: Action plan for filling up the vacant posts in GNCTD in a time bound manner- regarding.

Sir/Madam,


I am directed to inform that in pursuance of the directions of the Hon'ble Lt. Governor, Delhi, the Services Department has submitted a comprehensive action plan indicating there-in the proposed steps to be taken up for filling up of the vacant posts in a time bound manner.

While according his kind approval to the action plan(s), Hon'ble Lt. Governor, Delhi has directed the Services Department to submit a progress report vis-a-vis the action plan in the first week of every month.

All the Head of Departments are, therefore, requested to submit a monthly report in prescribed format (Annexure-'A') to this department on first working day of the every month with-out fail. The Head of Department(s) concerned shall personally ensure that prescribed time-line for filling up the vacant posts is adhered to, for effective implementation of the action plan. The action plan approved by the Hon'ble Lt. Governor, Delhi is being issued separately.

This issues with the approval of Competent Authority.

Yours faithfully


(D.KARTHIKEYAN)

DEPUTY SECRETARY (SERVICE)
Ph:23392

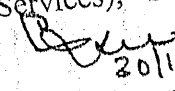
Encl. As above.

Date:

No.F.16(3) (e)/DSSSB/2017-S.III/

Copy to:

1. The Principal Secretary to Hon'ble Lt. Governor, Delhi, Raj Niwas, Delhi.
2. The SO to Chief Secretary, Govt. of NCT of Delhi with the request to make permanent agenda item for the discussion at the HODs meeting convened at the chairmanship of Chief Secretary, Delhi.
3. The PS to Secretary (Services)/PA to Special Secretary (Services), Secretariat, GNCTD.


(D.KARTHIKEYAN)
DEPUTY SECRETARY (SERVICE)

PROGRESS REPORT FOR THE MONTH.

NAME OF THE DEPARTMENT:-

a) Status of the recruitment Rules, in case framing/amendment of RRs is pending:-

S.No.	Name of the post	Status of the Recruitment Rules the last date of the reporting month	Remarks
1.	2.	3.	4.

b) Detail of action taken during the reporting month to fill up the vacancies in direct recruitment quota:-

S.No.	Name of the post	No. of vacancies as on the last date of the month preceding reporting month	No. of vacancies on the last date of the reporting month	Action taken by the Department during the reporting month to fill up vacant posts in direct recruitment quota	Remarks, if any
1.	2.	3.	4.	5.	6.

c) Details of action taken during the reporting month to fill up the vacancies in promotional quota:-

S.No.	Name of the post	No. of vacancies as on the last date of the month preceding reporting month	No. of vacancies on the last date of the reporting month	Action taken by the Department during the reporting month to fill up vacant posts in promotional quota	Remarks, if any
1.	2.	3.	4.	5.	6.

d) Details of action taken during the reporting month to fill up the vacancies through for other mode of recruitment (viz., Deputation/Absorption/Re-employment/Short-term contract):-

S.No.	Name of the post	No. of vacancies as on the last date of the month preceding reporting month	No. of vacancies on the last date of the reporting month	Action taken by the Department during reporting month to fill up vacant posts through other mode of recruitment	Remarks, if any
1.	2.	3.	4.	5.	6.

Signature of the Head of Department
Seal
Phone & email