

MOST IMMEDIATE
TIME BOUND

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
GLNS COMPLEX : DELHI GATE : NEW DELHI
(ACCOUNTS-I BRANCH)

No.F.7(1)/DSW/ACCT-I/2017-18/22388-458

Dated:
01 NOV 2017

To

All DDOs/HOOs,
Department of Social Welfare,
Delhi/New Delhi.

Sub: **Formulation of Revised Estimates of Schemes/Programmes for 2017-18.**

Madam/Sir,

This is with reference to Pr. Secretary (Planning), Planning Department, GNCT of Delhi's letter No.F.18(59)/2017-18/Monit/Plg./6964-7001 dated 30/10/2017 (copy enclosed) on the subject cited above, it is to inform that the RE 2017-18 and BE 2018-19 in the prescribed format with a realistic view as per requirement of funds for remaining part of the year **based on expenditure upto October 2017 and realistic requirement of funds upto March 2018** is to be compiled to avoid request for additional/surrender of funds at the end of the financial year.

It is therefore requested that the complete information may be prepared in the prescribed format for the offices/Institutions/Homes under your control and the same must be sent to the undersigned latest by **November, 3, 2017**, so that the Revised Estimates for the current year may be compiled in time for onward submission to the Planning/Finance Department.

Yours faithfully

Sudhir S. Verma

(SUDHIR S. VERMA)
DY. CONTROLLER OF ACCOUNTS
Ph.23392479

9/11/17
22/11/17
Encl:As above.

No.F.7(1)/DSW/ACCT-I/2017-18/

Dated:

Copy forwarded for information & necessary action to:-

1. All Distt. Officers/SO(RTE)/RGO/In Charge (VAC)/All Deputy Directors/In Charge Drug Abuse Coordination Unit/All Branch In Charges.
2. PA to Director.
3. Sr. System Analyst for uploading on Deptt.'s website.

Please do the needful.

Sh. Kamal Karmacharya

(Signature)

Sudhir S. Verma

(SUDHIR S. VERMA)
DY. CONTROLLER OF ACCOUNTS

Government of N.C.T. of Delhi
Planning Department
6th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

No.18(59)/2017-18/Monit/Plg., 1/964-7001 Dated- October 30, 2017

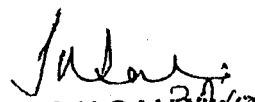
OFFICE MEMORANDUM

Subject : Formulation of Revised Estimates of Schemes/Programmes for
2017-18

The Planning Department has initiated the process of preparing the Revised Outlay 2017-18 for all Schemes/Projects/Programmes. Six formats for finalizing the Revised Outlay 2017-18 are attached to furnish information regarding Scheme/Programme/Project wise Revised outlay, Physical Targets & Achievements, Gender Budgeting and Centrally Sponsored Schemes. The guidelines issued by the Finance Department vide letter number F.2(1)/2017-18/Fin(B)/jsbudget/1147 dated August 8, 2017 for preparation of Revised Estimates 2017-18 may also be referred to.

2. It is suggested that while projecting the requirement of funds for remaining part of the year a realistic view may be taken based on expenditure upto October 2017 and realistic requirement of funds upto March 2018, to avoid request for additional/surrender of funds at the end of the financial year. The department should give due diligence while furnishing this information.

3. It is, therefore, requested that the complete information may be compiled in the prescribed formats for your department and the offices/Institutions under your Administrative Control as we are not writing them separately. The information may be sent to the Planning Department latest by **November 7, 2017**, so that the Revised Estimates for the current year may be prepared in time. In case the information is not received from your department in time, Revised Outlay will be finalized by the Planning Department, keeping in view, physical and financial progress of schemes/programmes upto October 2017.


(S.N.SAHANI)
Pr. Secretary (Planning)

All Principal Secretaries/Secretaries,
Govt. of NCT of Delhi
Encl. As above.

Revised Estimates 2017-18 and Budget Estimates 2018-19

Demand No.: 8

Name of the Scheme/Home/Institution/Office-							
MAJOR HEAD/DETAILED HEAD/OBJECT H. AL	Budget Estimates 2017-18	Exptd. Upto Oct.2017	Expected Exptd. From Nov. to Mar.2018	Revised Estimates 2017-18	Budget Estimates 2018-19	Variation in BE & RE 2017-18	Brief Reasons for Variations
1	2	3	4	5	6	7	8

Sign. Of HOO
(Schemes/Program/Instt.)