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**GOVT. OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
GLNS COMPLEX, DELHI GATE
NEW DELHI-110002
[ADMINISTRATION BRANCH]**

F.10 (232)/2015/DSW/Cir./Estt/Pt-I//14239-309


Dated:

17 AUG 2017

CIRCULAR

In continuation of this office circular No. F. 10(232)/2015/DSW/Cir./Estt/Pt-I/8620-8690 dated 29/06/2017, I am directed to enclose a copy of letter No. F-03/09/AR/2017/129-208 dated 02/08/2017 received from Secretary (AR), Administrative Reforms Department, GNCT of Delhi regarding Field visits by Pr. Secretaries/ Secretaries/HODs of all public dealing departments to improve governance and to submit report of such field visits on a weekly basis for information and further necessary action.

Encl: As above.


Supdt. (Admn-I)

F.10 (232)/2015/DSW/Cir./Estt/Pt-I//14239-309

Dated:

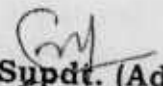
17 AUG 2017

Copy for information to:

1. P.S to Secretary, HQ, Department of Social Welfare.
2. P.A to Director, HQ, Department of Social Welfare.
3. P.A to Spl. Director, HQ, Department of Social Welfare.

Copy to:

1. All DDs, DSW, GNCTD, GLNS Complex, Delhi Gate, Delhi.
2. DCA, DSW, GNCTD, GLNS Complex, Delhi Gate, Delhi.
3. All DOs, DSW, GNCTD, Delhi.
4. All DDO/HOO of Homes/Institutions, DSW, GNCTD, Delhi.
5. Sr. System Analyst, DSW for uploading the circular on the Departmental website.
6. Guard file.


Supdt. (Admn-I)

04 AUG 2017
3833
Dy. No. 7TH

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ADMINISTRATIVE REFORMS DEPARTMENT
FLOOR, 'C' WING, DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI
Email - arupdate@nic.in : Fax: 23392621

No.F-03/09/AR/2017/129-208

Dated: 02/08/17

CIRCULAR

Vide circular No. F.19/16/AR/2016/Misc/Part File-3(2017) /4354-4443 dated 02.06.2017, Principal Secretaries/ Secretaries/ HODs of all public dealing departments were directed to spend atleast half a day in the field offices under their respective jurisdiction every week to monitor the implementation of the government policies/ projects to improve governance and to submit report of such field visits on a weekly basis.

Hon'ble Chief Minister has expressed his displeasure as only 11 HODs have submitted their reports for the week 3rd July - 7th July, 2017. Hon'ble CM noted that "the pulse of the Department can be felt only when the HODs are aware about the governance at the ground level". The Hon'ble CM also observed that "the governance will only improve when the major grievances which are heard by the respective HODs from 10.00 AM - 11.00 AM on a daily basis are regularly attended to, by way of corrective steps at the field level so that models of good governance are created in each Department."

It is reiterated that Pr. Secretaries/ Secretaries /HODs of all public dealing departments are requested to send the reports of the field visits made during the week, every Friday as per circular No.4600-4694 dated 16.6.2017, positively.

Diary No. 1561 Dt. 4/8/17
O/o Minister of Tourism, Water,
SW, SC/ST & GE
Govt.

Handwritten initials and date: 7/8/17

Handwritten initials and date: DD (AOM/S)

Handwritten initials and date: 7/8/17



(RAKESH BALI)
SECRETARY (AR)

All Pr. Secretaries/Secretaries/HODs of NCT of Delhi.

Copy for information to:-

- i. Secretary to L.G., Delhi
- ii. Spl. Secretary to C.M.
- iii. Secretary to Dy. C.M.
- iv. Secretaries to all Ministers
- v. S.O. to C.S.

Handwritten initials and date: MS. Himani 7/8/17

- (i) CEO, DDB
- (ii) Secy. (.SW)
- (iii) Secy (SC/ST)
- (iv) Registrar, Co-operative Societies
- (v) Director (GE)

Handwritten initials and date: 2523/stp/09/08/2017



Handwritten initials and date: DSW/09/08/17

4/8
S.K. SIKDAR
OSD to Minister